

DEPARTMENT: ENPOWERMENT RESOURCE CENTER & PRIDE CENTER

LOCATION: DANNER 202

CONTACT NAME: RICKY GUTIERREZ-MALDONADO

JOB SPECIFICS

JOB TITLE: GENERAL HELPER

HOURLY RATE: \$15

NUMBER OF STUDENTS REQUESTED: 2

PERIOD OF EMPLOYMENT: FALL 22' (begins 7/1/22) / SPRING 23' (ends 6/30/23)

THE POSITION WILL BE: IN PERSON

HOURS/DAYS: MON-FRI; 8AM-5PM (SOME NIGHTS AND WEEKENDS)- 20 HOURS PER WEEK

DATE EMPLOYMENT TO BEGIN: 8/15/2022

TO APPLY: CALL RICKY GUTIERREZ-MALDONADO FOR INTERVIEW (209) 954-5836

JOB DESCRIPTION: GENERAL HELPERS ARE STUDENT ASSISTANTS THAT ARE ASSIGNED TO SPECIFIC STUDENT COMMUNITY PROGRAMS AND WILL OFFER DIRECT STUDENT SERVICES, CLERICAL WORK, RECEPTIONS WORK, ASSIST WITH EVENT PLANNING AND COORDINATION.

MINIMUM QUALIFICATIONS: MUST BE RELIABLE AND AVAILABLE TO WORK 15-25 HOURS PER WEEK WITHIN OUR REGULAR BUSINESS HOURS.

ADDITIONAL COMMENTS: PREFERRED QUALIFICATIONS INCLUDE PRIOR WORK OR VOLUNTEER EXPERIENCE, ESPECIALLY ANY EXPERIENCE WORKING WITH THE GENERAL PUBLIC. ADDITIONALLY, ANY INDIVIDUAL EXPERIENCES WITH THE FOSTER AND/OR CARCERAL SYSTEM.