

## 2023 Annual Thresholds

### Services & Goods\*

**\$109,300**

**REQUIREMENTS:**

Formal Procurement Engagement  
Procurement staff advertise solicitation  
Board of Trustee Approval

**\$25,001 - \$109,299**

**REQUIREMENTS:**

Informal Procurement  
Three (3) Vendor Quotes

**\$5,001 - \$25,000**

**REQUIREMENTS:**

Informal Procurement  
Two (2) Vendor Quotes

**\$0 - \$5,000**

**REQUIREMENTS:**

Informal Procurement  
Single (1) Vendor Quote

### Public Works/Facilities

**\$200,001**

**REQUIREMENTS:**

Formal Procurement Engagement  
Procurement staff advertise to all  
identified licensed contractors

**\$60,000 - \$200,000**

**REQUIREMENTS:**

Informal Procurement Engagement  
Procurement staff invite pre-qualified  
licensed contractors

**\$0 - \$59,999**

**REQUIREMENTS:**

Single (1) Contractor Quote

## Procurement & Contracts Decision Chart

\*Exemptions from competitive bidding  
require Procurement validation.

