

DEPARTMENT: FINANCIAL AID & SCHOLARSHIPS

LOCATION: DERICCO

CONTACT NAME: ERICA REYES

JOB SPECIFICS

JOB TITLE: GENERAL HELPER

HOURLY RATE: \$14

NUMBER OF STUDENTS REQUESTED: 5

PERIOD OF EMPLOYMENT: SUMMER 21' FALL/SPRING

THE POSITION WILL BE: IN PERSON

HOURS: 8AM-5PM; 20 HOURS PER WEEK

DAYS: MONDAY - FRIDAY

DATE EMPLOYMENT TO BEGIN: 7/1/2021

TO APPLY: SUBMIT RESUME TO ERIKA REYES @ ERIKA.REYES@DELTACOLLEGE.EDU

JOB DESCRIPTION: PROVIDE GENERAL ASSISTANCE IN THE FINANCIAL AID DEPARTMENT

MINIMUM QUALIFICATIONS: CUSTOMER SERVICE EXPERIENCE, EXPERIENCE WORKING WITH EXCEL/PDF/WORD.