

COVID COMPLIANCE Q & A #3

Q: What do I do if:

- a. I test positive for COVID-19; OR
- b. I have had close contact with another individual who tested positive for COVID-19;
OR
- c. I have covid symptoms?

A: Fill out the COVID Self Report Form at this link:

<https://app.smartsheet.com/b/form/06f7e81cafb84843aaf45c2ecbc8a032>

You will receive further instructions from Healthy Returns Support. If you do not hear a response from them within 24 hours, contact email: covid@deltacollege.edu and explain the situation.

Q: What do I do if a student or employee tells me they have:

- a. tested positive for COVID-19; OR
- b. have had close contact with another individual who tested positive for Covid-19; OR
- c. have covid symptoms?

A: Have that individual fill out the COVID Self Report Form at this link:

<https://app.smartsheet.com/b/form/06f7e81cafb84843aaf45c2ecbc8a032>

Students who are enrolled in an in-person class or hybrid class will not be able to return to class until they are told they may do so by Healthy Returns Support. Employees will receive further instructions from Healthy Returns Support.

Q: If I have a positive COVID-19 result, then what will occur if we are teaching/counseling online or working remotely?

A: Online faculty or remote employees who test positive should be utilizing their sick leave until they recover.

Work with your dean/immediate supervisor to clarify continued working conditions and coverage if needed.

If you feel well enough to continue teaching/counseling/working online, you may choose to do so.

Q: What if I test COVID-19 positive using a COVID-19 test outside of the District?

A: You will need to retest using the District COVID-19 testing protocol.

Q: What if I believe the District test is a false positive?

A: You may retest using the District protocol.

Q: *In the event I travel, for instance, how would COVID-19 testing work?*

A: If they are working and not on vacation they can test from anywhere with a laptop or on their cell phone. They will need to take a test kit with them.

Q: *I have not received my test kits yet, what do I do?*

A: If you have not received your test kits yet, you will need to notify the District at the following email Campus.Ready@deltacollege.edu. Explain in the email that you have not yet received your testing kits. Also, verify your address by updating it in Munis (see instructions).

The District will mail you kits, and once you receive the kits you will need to begin testing. If you have not received the test kits within 5 days of your email, notify the District again at Campus.Ready@deltacollege.edu

Q: *How does the COVID-19 Test proctoring work? Is it available 24 /7?*

A: Proctoring is available 24/7. The first time you complete an at home COVID-19 test, you will need to allow 45 minutes for the process since you will need to register with the testing site. Thereafter, allow 30 minutes for this process to be complete. IMPORTANT: Please refer to test instructions. Do not open your test kit until instructed to do so by the test proctor.

Q: *How are COVID-19 test kit results returned? When will the result be available? Will the employee be provided the results?*

A: The COVID-19 test kits are not returned. Test results are given during your proctored test time. You will receive an email of your results from the test proctor.

Q: *Will the District accept testing from other companies or organizations?*

A: No, we are only accepting tests taken from Locke or the home proctored tests distributed by the District.

Q: *What about COVID-19 booster shots? Will these be mandated?*

A: Covid-19 Booster shots have not been District mandated or required at this time. The Covid-19 Response Committee is discussing boosters.

Q: *What do I do if I cannot COVID-19 test during the on-campus COVID-19 testing hours?*

A: You will need to request home testing kit in advance at: request kits at <https://www.deltacollege.edu/coronavirus/campus-ready>

Q: *Where do I get more COVID-19 tests?*

A: Request COVID-19 test kits at: <https://www.deltacollege.edu/coronavirus/campus-ready>. Please scroll to the bottom of the link.