MEMBERS PRESENT
Jorge Aguilar (Representing Chancellor and Provost), UC Merced
Dennis Gervin, Columbia College
Jim Johnson, Modesto Junior College
Roger Pugh (Representing Diana Demetrulias), CSU Stanislaus
Jim Riggs, Columbia College
John Spevak, Merced College
Ted Wendt (Representing Ham Shirvani), CSU Stanislaus
Marcella Rodgers, HECCC Executive Director

MEMBERS ABSENT
Della Condon, San Joaquin Delta College
Ben Duran, Merced College
Raul Rodriguez, San Joaquin Delta College
Jim Williams, Yosemite Community College District
President, Modesto Junior College

GUESTS
Diana Sunday, Regional Title V Research Office
Pat Wall, Modesto Junior College

I. TITLE V
Spevak welcomed members and guests and called the meeting to order.

Grant Research
Sunday reported that the grant research covers two main areas, improving math success through the facilitation of SI (Activity One) and improving transfers from community colleges to a university (Activity Two).

Activity One
SI, or Supplemental Instruction, is more than just tutoring. SI leaders are former students recruited to facilitate informal, mentor-to-student type sessions. According to research, both students and faculty who participate in SI have improved. Sunday reasoned that both student and faculty improvement may be attributed to fact that faculty and students may be more familiar and understanding of the SI process. Sunday noted that the semester grades of SI participants were 8.9% better than non-SI students.

Wall reported to the Council and Board that mathematics seemed to be the subject that is preventing students from graduating and/or transferring to a four-year university. Thus, the faculty trip to General College at the University of Minnesota was arranged. Nine delegates from MJC, Merced College, San Joaquin Delta College, and Columbia College participated. Delegates at General College were presented with several different learning approaches applying to mathematics. Wall reported that the delegates were charged with preparing a proposal to their respective institution regarding which teaching approach could be best implemented at the institution.

Activity Two
The Transfer Barriers survey report is still being finalized. It was distributed to all Fall 2005 students who transferred to CSU Stanislaus. There was a 38.1% return rate. Rodgers and Sunday both agreed that the survey sample population was fairly close to the population of the university.

The purpose of the survey was to identify students’ perception of the transfer process and any difficulties/barriers involved. Results seem to be negative because that was what the target of the survey.
Nearly all students commented. About 15% of respondents perceived issues with communication. Information distributed by community colleges and receiving university did not seem to be in sync. Rodgers pointed out that the average grade of these respondents for Fall 2005 was a B+.

Spevak noted that the final report will be distributed to everyone. The second common issue was orientation. Spevak noted that both communication and orientation seem to be two lifelong issues cited by students, and they do not just pertain to local institutions. Communication needs to be consistent and orientation needs to be major or discipline specific. Rodgers added that focus groups conducted within the last six years also yielded similar responses from transfer students.

**Budget**
As of June 18, 2006, the balance in the Title V account is $291,818.83. The carryover balance is $140,767.25 for special projects. The Title V Management account has a balance of $8,301.69. Rodgers pointed out that the management fund belongs to all three institutions and is held under the CSU Stanislaus Provost accounts.

**Other**
The SI Model indicates that students participating in SI mathematics are doing better in both course completion (6%) and retention (8%). Basically, the model shows how SI can pay for itself for when the grant money is depleted. Rodgers remarked that it is worth the investment. Spevak added that the improvement in SI success attests the worthiness of the grant & HECCC.

II. **HECCC**

**Committees Report**
The Articulation Committee started convening 16 years ago. Currently, its members meet once a month, seven times a year. One of its goals is to review and update the reciprocity agreement, which is honored by the four HECCC colleges. The agreement certifies that any general education course taken at a member institution will be accepted in lieu of the specific area requirement at the receiving institution.

The Evaluators Committee was formed by the Council in May 2004 whose first objective was to create a training handbook for evaluators use at member institutions. The committee meets biannually to maintain the handbook.

The Transfer Committee was recently formed in January 2006. Its members are comprised of college transfer center coordinators and university representatives. The committee first met on May 16, 2006.

An approved 2006-2007 meeting calendar has been established for each committee.

**Physics Training Report**
The Physics Summer Training Program is set to start on Monday, June 26, 2006 through Friday, June 30, 2006. The physics summer training for 2007 will be held at UC Merced, most likely during the last week of June. Rodgers explained that the physics teachers enjoyed networking with the physics faculty at MJC last October, and requested that UC Merced encourage its physics faculty to avail themselves during the physics training week at UC Merced.

Rodgers also presented a teacher impact study of the AAPT/PTRA physics program. Out of all participants nationwide, only 49 physics teachers have turned in complete data for the study. The results show that student learning has not improved, but Rodgers noted that the small sample size may not reflect student learning progress accurately.

Gervin applauded Rodgers for the tremendous efforts required to facilitate a project like the Physics Training Program. It will be a challenge for the new HECCC Executive Director to pick up.

**Approval of May 24, 2006 Minutes**
The May 24, 2006 meeting minutes were approved as read.
Budget & Dues Assessment
In regards to the HECCC budget, the carryover fund grew from $12,000 last year to $45,000 this year. The CSU Stanislaus HECCC account has been transferred back to YCCD (Yosemite Community College District).

The HECCC dues assessment is the same as last year. The HECCC Board and Council unanimously approved the proposed 2006-07 HECCC budget.

Approval of 2006-07 HECCC Council and Executive Board Meeting Calendar
The 2006-07 HECCC meeting calendar was approved by the HECCC Council. Per request of the Board, four of the ten Executive Board meetings will include the Vice Presidents of Student Services from the six HECCC institutions. All Vice Presidents of Student Services have been given the four joint meeting dates. The Board Chair noted that the July 27, 2006 special meeting date could serve as a potential interview date.

Regional Title V Grant Director and HECCC Executive Director
Spevak presented the Board and Council with a summary of the search process for the Title V Grant Director and HECCC Executive Director. The position will be 80% Title V and 20% HECCC. Both internal and external candidates are accepted. The position has been advertised nationwide. Modifications of the job description were noted and will be sent to Jeanetta Hazelwood for revision.

III. Campus Reports

CSU Stanislaus
The new Provost starts August 1, 2006. The science building construction is progressing on schedule and will be operational Fall 2007. Enrollment is solid; admissions are still being accepted for the fall.

Columbia College
President Jim Riggs has announced his resignation; a new president will start January 1, 2007. The college is in a designing phase, assessing whether to purchase property in Angels Camp, Calaveras County. There has been infrastructure improvement; groundbreaking just recently took place. Summer enrollment is slightly up.

Merced College
The college has undergone a good transition. The Vice President of Technology and Institutional Research has been recently appointed and a permanent dean has been secured at the Los Banos campus. Construction of the new library building and the building at the Los Banos campus, as well as the remodeling of science building, are all expected to be completed by Spring 2007.

Modesto Junior College:
A new president has been appointed for MJC. June 20, 2006 marked Bill Scroggins’ last day as Interim President. The college has been busy with facilities construction and measure E. The first project for the coordinating committee is the auditorium. Bids are being accepted until July 1, 2006. The committee will meet again for an assessment.

UC Merced
The university is also in a state of transition. The Chancellor, Provost, and three dean positions are currently vacant. A search committee for the Chancellor position has been formed and will meet on June 27, 2006.

Respectfully Submitted,

Meuy Saechao
Recorder