A BASE Project
APPROVED MINUTES

September 26, 2001
San Joaquin Delta College
Locke 204

Present
Mary Ann Cox, Dean of Instruction for Arts and Sciences, Delta College
Wendell Hovey, A BASE Project Director
Theresa McRae, Interim Division Chair, Science and Mathematics, Delta College
Marcella Rodgers-Vieira, HECCC Executive Director
Jack Saunders, Articulation Officer, Delta College

1. Introductions
Those present introduced themselves and briefly discussed their job functions in relationship to this one-year HECCC planning grant. Dr. Wendell Hovey’s office, E113, is at the Tri-College Center, 3600 M Street in Merced. He can be reached at hoveyw@merced.cc.ca.us and his phone number is (209) 381-6559. Hovey and Rodgers-Vieira are scheduling meetings at each HECCC institution to introduce the grant and establish the beginning of grant activity.

2. Review Project
Rodgers-Vieira provided a background summary of the prior HECCC mathematics faculty committee accomplishments. The group discussed strategies to transition to the grant activities to address the objectives.

3. Delta College Strategy Development
McRae suggested that the Delta College articulation officer attend a mathematics faculty meeting to discuss the articulation of the targeted courses with the other HECCC community colleges. Saunders suggested it would be important to explain the purpose of articulating the targeted courses.

Hovey and Rodgers-Vieira plan to meet with the Dr. Kathy Hart, Delta College Communication Skills Division Chair, and the faculty representative for pre algebra in the near future. A meeting packet has been sent to Dr. Hart.
4. San Joaquin County K-12 Mathematics Faculty Inclusion
   During the discussion regarding junior and high school mathematics teacher inclusion Rodgers-Vieira indicated a meeting is planned with Diane Carnahan, Regional Director K-12 Alliance at the San Joaquin County Office of Education. Carnahan’s areas of responsibility are: 1) Teaching Opportunities for Partners in Science (TOPS) 2) K-12 Science & Math Professional Development and 3) Delta-Sierra Science Project. Her email is: dcarnahan@sjcoe.net

5. Recommendations for Workshop Facilitators
   Rodgers-Vieira requested recommendations of workshop facilitators to conduct interactive sessions on mathematics best teaching practices for diverse student populations.

Respectfully Submitted,

Marcella Rodgers-Vieira
HECCC Executive Director