MEMBERS PRESENT
June Boffman, Interim Director for Title V
Jane Bruner, P.I. for Title V Designee
Dennis Gervin, Columbia College
Beverly Hatcher, Title V and HECCC Executive Director
Charles Jennings, San Joaquin Delta College (Representing Della Condon)
Brenda Robert, Modesto Junior College
John Spevak, Merced College (by phone)

GUESTS
Claudia Abarca, Regional Title V Administrative Assistant

I. Title V
Spevak joined the meeting by phone. He welcomed members and asked everyone present to introduce themselves. He also welcomed Hatcher and congratulated her on her first official day as the Title V and HECCC Executive Director.

Boffman recommended to the Board that the Transfer Survey be presented to the Presidents during the January 22, 2007 meeting. The Board unanimously approved.

Hatcher asked Spevak and Board members what they recommended she know about Activities One and Two. Spevak recommended she speak to Caroline Dawson and Greg Soto to ask them any questions she may have at this time. It was suggested she add this item to the agenda of the upcoming Activity meetings.

Budget
Boffman proceeded to distribute a spread sheet containing all the suggestions made by the Board during the previous October meeting and with suggestions made campus-wide on how to spend the $140,000 carry forward.

The Board approved to use $6,000 for SI support for Anatomy, Physiology, and Accounting during the spring 2007 semester at CSU Stanislaus. They also approved to use approximately $9,000 for SI support in math courses at Merced College.

Other items that were included in the list were electronic transcripts but this item was not approved until more information regarding cost was gathered. Spevak will be in contact with Don Peterson to make sure electronic transcripts are being used and whether or not they can be tested. He will report back during December meeting. Robert will verify with MJC if there are funds needed for electronic transcripts.

Bob Nadell, VP of Student Services at MJC estimated $5,600 would be needed for the off-campus retreat on recruitment/transfer of male students, emphasizing on Latino males. The retreat will consist of two phases. Phase one to involve administrators and
phase two faculty and counselors. It can possibly be scheduled for February or March 2007. Hatcher will investigate if there is a way to include all six campuses in a legitimate way and will be in contact with Nadell regarding when and how much the retreat will cost is done locally. It will need to include a key-note speaker or facilitator with expertise on subject. It will be discussed further during the December meeting.

Hatcher will discuss the book loan program with the Activity Two coordinators and see if it can be done for all three campuses. She will also discuss the STAMP two-day event and will have the coordinators verify whether or not it can take place during the summer.

**December 11th Combined Board/VP’s of Student Services Meeting Agenda**

Main agenda item(s) for meeting will be:

1. Joint Board and Council Meeting in January-Agenda Items
2. Budget
3. HECCC Dues
4. HECCC Goals
5. Approval of November 13, 2006 Minutes
6. Campus Reports

**Other**
The Annual Report will be presented to the Board during the December meeting for review and approval. Boffman agreed to continue assisting Hatcher get better acquainted with grant.

**II. HECCC**

**Minutes**
The October 19, 2006 minutes were approved with three changes.

**Budget: HECCC Expenditures**
Abarca will schedule a meeting time for Hatcher and Gervin to discuss HECCC Budget.

**HECCC Goals**
Gervin asked: What are the HECCC goals? How do we decide these goals? Perhaps the Board can meet with the Articulation Officers, Evaluators, and Transfer Committee to discuss this? Will discuss further during December meeting.

**Approval of revised 2006-07 Meeting Calendar**
The 2006-07 meeting calendar was approved with one change. Hatcher requested the May 21, 2007 meeting be rescheduled. Board approved unanimously. Abarca will schedule new meeting date.

**Approved 2006-07 HECCC Grids**
Abarca reported to the Board the status of the HECCC grids. The changes to the AA/AS, CAN, CSU GE, and IGETC grids have been approved by the Articulation Officers and Abarca has posted them to the HECCC website. Abarca is awaiting approval on changes to the rest of the grids to post on website.

**III. Campus Reports**
**San Joaquin Delta College:** Broke ground in Tracy. Delta submitted for Exit Exam grant-up to $500,000 grants for community colleges to serve class 2006 who did not pass the exam. About 450 students will benefit in D. Unified. Della Condon is expected
to be back on December 1st. She has been out due to illness and immediate family death.

**CSU Stanislaus:** Main focus is continuing growth. The search continues for Deans for all six colleges. They are hopeful to have all six positions filled by end of this year. The passing of 1D was crucial for Science Building equipment funding. It is expected to be completed by March and Fall 2007 to start using it.

**Modesto Junior College:** Auditorium renovation well underway-demolition has begun. Mandated training by new president on outcome development. It will consist of a two-part, four-hour session. Contract negotiations with faculty are underway, as well as SLO Training Sessions.

**Columbia College:** One more month with current President Jim Riggs. Dr. Joan Smith begins as President on January 1, 2007. Reviewing curriculum outside of cycle. On December 15, 2006, Service Department will have two student learning outcomes ready.

**IV. Other**

Respectfully Submitted,

Claudia Abarca
Regional Title V Administrative Assistant