MEMBERS PRESENT
June Boffman, Interim Director for Title V
Charles Jennings, San Joaquin Delta College (Representing Della Condon)
Jane Lawrence, U.C. Merced
John Spevak, Merced College

GUESTS
Jane Bruner, Title V Principal Investigator, Designee
Caroline Dawson, Activity One Coordinator, Merced College
Jacquelyn Forte, Activity Two Coordinator, CSU Stanislaus
Diana Sunday, Research Coordinator, Title V
Jeanetta Hazelwood, Budget Analyst, CSU Stanislaus (staff person)
Beverly Hatcher, Title V/HECCC Executive Director Elect
Eungsuk Kim, Activity One Coordinator, CSU Stanislaus
Stacey Morgan-Foster, Student Affairs Officer, CSU Stanislaus
Bob Nadell, VP Student Services, Modesto Junior College
Martha Robles, Activity Two Coordinator, Modesto Junior College

I. Title V
John Spevak welcomed members and asked for introductions. Beverly Hatcher, the new Title V/HECCC Executive Director was in attendance. Beverly stated that she is an alumnus from CSU Stanislaus, receiving both her undergraduate and graduate degrees from this institution. She lives in Turlock and currently serves as a City Council member. She has decided not to seek re-election. She currently works for the City of Modesto has a Fund Development Specialist and maintains and has written grants for the Park and Recreation District. She manages 22 grants totaling approximately $15,000,000.

Ms. Hatcher will create the agenda for the next regularly scheduled meeting.

ACTIVITY I
The Activity One coordinator at Merced College reported that Merced College currently has 6 classes, primarily in Math that offers Support Instruction (SI). These courses implement alternatives to encourage additional utilization.

The Activity One coordinator at CSU Stanislaus reported that CSU Stanislaus implemented SI courses in the sciences as well as Math and Economics. There are higher numbers of attendees in the sciences than in Math or Economics.

The Activity One coordinator at Modesto Junior College reports that SI courses are a continuation of previous support instruction classes that were already institutionalized. As with CSU Stanislaus, they report greater success with science courses than math.

ACTIVITY II
Activity II coordinator from Modesto Junior college has approximately 100 students enrolled and focuses on peer advising and mentorship.

Activity II coordinator from CSU Stanislaus has 44 students enrolled and is targeting ways to reduce barriers and encourage continuity. The aim is to focus students on educational and career goals. The coordinator visits community college campuses weekly to encourage students to transfer to a 4-year university.

The Research Analyst for Title V distributed the Transfer Survey Report which contains three major pieces. The survey was sent to all CSU Stanislaus community college transfer students fall 2005. The survey identified that the items that received the most favorable reviews were deadline and financial aid information. Course planning and major requirements received the lowest rating.

The survey presented was a draft document and Bob Nadell made a motion to approve the document, Jane Bruner seconded the motion. All Title V Board members present agreed that the Survey be approved.

Activity II coordinator's will review the Transfer Summary survey document and make recommendations to the Board at a future Title V meeting. The recommendations and survey will be presented to the Presidents in January.
Discussion followed on the $140,000 carry forward dollars and how it should be spent. The following suggestions were made:

1. Electronic transfer transcripts between colleges
2. Student Life – Stamp Express – a 2 day event with services offered by CSU Stanislaus with faculty participation.
3. A one day retreat which includes instructors and Support Instruction leaders.
4. Expand Supplemental Instruction classes to Physics, Biology and Accounting at CSU Stanislaus and additional mathematics classes at Merced.
5. Discrepancy audit system – additional hours.

Merced College stated that they have already used $8,000 of the carry forward dollars.

Members were encouraged to send additional requests to Beverly Hatcher with estimated cost. Further discussion of the carry forward will be held at the next meeting. Information can be forwarded to June Boffman (JBoffman@csustan.edu) until Director Hatcher joins the grant staff.

II. HECCC
John Spevak welcomed guests John Borba, Stacey Morgan-Foster, Carl Brown and Anne Newins.

MINUTES
The September 21, 2006 minutes were approved.

October 14th Physics Project at Delta College
Delta College reported that the Project was a success. In attendance were Physics Teachers from various high schools in the Central Valley. The next Physics Project will be held March 17, 2007 at Merced College. The summer project will be held at UC Merced.

Doctoral Program at CSU Stanislaus
John Borba reported on the status of the Doctor Program in Education at CSUS. Currently, the CSUS offers a Graduate Certification Program in Community College Leadership. This program, due to increased demand, has begun to develop into a doctoral program. Representatives from K-12 and community colleges have collaborated on the development of a program document and syllabi which include 27 units of core course work, 21 units of specialization and 12 units of dissertation. The plan is to present proposals in November to the various groups on campus, then in December to the CSU Chancellor’s office. The goal is to have approval from the Chancellor’s office by June or July for presentation to WASC. The goal is to be able to offer this doctorate program in fall 2008. This program is designed to target working professionals.

BUDGET – HECCC Expenditures
Vice President of Student Affairs at CSU Stanislaus reported that the major problem facing our university is the recruitment of Latino males. A proposal to schedule a retreat of Student Affairs and Academic Instruction officers was presented. This retreat would focus on how to increase transfer of males to a 4-year institution and define objectives and activities and to create an action plan. The retreat could be in two phases. The first phase would be administrators, and the second phase would include faculty and counselors. Bob Nadell accepted the role of developing a plan for a retreat sometime in January 2007. Funds from the Title V carry forward and UC Merced will be considered. Inviting a key note speaker will also be considered.

CAMPUS REPORTS
Modesto Junior College has a new President who is focusing on strategic and facility planning.

Merced College is working on facilities planning.

UC Merced’s Chancellor has retired. The new Acting Chancellor is Rod Park previously from UC Berkeley and Colorado. Interviews are in progress for a permanent replacement.

San Joaquin Delta College had a ground breaking ceremony in Tracy. Della Condon is on leave due to illness and death in family.

CSU Stanislaus is making progress with filling the Founding Dean’s positions. The Science II Building is expected to open in time for fall classes in 2007.

Respectfully submitted by,

Jeanetta Hazelwood
Recorder