MEMBERS PRESENT:
Steve Collins, Modesto Junior College
Della Condon, San Joaquin Delta College
David Dauwalder, CSU Stanislaus
George Railey, YCCD/Columbia College
John Spevak, Merced College
Marcella Rodgers, HECCC Executive Director

Approval of Minutes
The Board approved the January 19, 2005 meeting minutes as read.

HECCC
The Board discussed their concern and willingness to incorporate projects and initiatives that meet the needs of UC Merced. Spevak proposed that we discuss the Ford Foundation project during our next scheduled meeting. This is a good model to address increasing the community college student transfer rate to the University. The group agreed this would be worthwhile to investigate.

UC/CSU Math & Science Teacher Preparation Collaboration
The Board discussed and dismissed the possibility of supporting a similar project for the 2005-06 academic year.

Increasing Community College Transfers
The Board requested that this item be on the May meeting agenda as a possible 2005-06 project at the next meeting. Spevak will request UC Merced representation and they will discuss possible adoption of the Ford Foundation model.

Articulation and Evaluators Committee Updates
Rodgers provided an update report regarding the HECCC Evaluators Committee and the HECCC Articulation and Transfer Committee work. The Reciprocity Agreement forms have been printed by the HECCC Regional Office and distributed to each campus through the Articulation Officers.

Reciprocity Agreement Campus Marketing Suggestions
Rodgers reported that the Articulation and Transfer Committee suggested that a statement regarding the reciprocity agreement be printed annually in each of the college catalogs and the student schedule of classes each semester. A marketing awareness campaign at each community college needs to target counselors, advisors, and students. The Delta College Articulation Officer suggested reference to the reciprocity agreement be noted on the Delta College transcript evaluation request form and the petition for graduation form.

Physics Project Update
There are fourteen high school physics/physical science teachers registered for the summer 2005 session. Rodgers distributed a hard copy of the high school physics/physical science teacher data base that has been developed by the HECCC Regional Office.

2005/06 Planning Discussion
The Board nominated David Dauwalder to serve as the Title V and HECCC Executive Board Chair for the 2005-07 term. Rodgers shared the current HECCC budget information. The HECCC Administrative Assistant has not been able to finalize the meeting calendar.
Budget
The Board requested a list of activities that the HECCC Administrative Assistant would be able to complete if the work hours were increased. Rodgers will report at the next Board meeting.

Title V

Supplemental Instruction
The Title V Board approved posting of the Fall 2004 Campus and Regional Research Report. MJC is planning to pilot several SI mathematics sections for summer 2005.

Review Campus Budget Summaries
The activity budgets have been revised to accommodate part time employment of the grant staff for summer 2005.

Regional Transfer Team Progress Report
Rodgers distributed a hard copy of the student focus group feedback findings that were used to develop the student survey questions. A copy of the CSUS student survey draft questions was distributed for Board approval. Prior to survey development, the Regional Transfer Team collected and reviewed the major student surveys that are currently disseminated at CSUS. It has been asked that the Title V staff not create a new student survey due to the large number of surveys currently being distributed. Therefore, a list of about ten questions has been developed for inclusion into an existing University survey. The Board approved the questions and Rodgers will forward to Dr. Jasek-Rysdahl at CSU Stanislaus.

The Transfer Team recommends a pre- and post-focus group of Merced and MJC transfer students. The pre-transfer focus group will be conducted this month at each campus. The post-transfer focus group will be conducted in November 2005.

Electronic Student Transcripts Transmission
This project is in progress with Merced College. The MJC status needs clarification.

Electronic CSU Stanislaus Student Degree Audit
This project is in progress under the direction of Roger Pugh.

Summer 2005 Planned Activities
Rodgers distributed a copy of the planned activities for the Regional Office staff, Activity One and Two Coordinators. The Title V staff will be working on a part-time basis for the summer months.

Advisory Committee
Board members indicated they would recruit advisory committee membership and send the contact information to Rodgers.

Program Audit
Rodgers conveyed that a program audit will be conducted this summer.

Respectfully Submitted,

Marcella Rodgers
Executive Director