MEMBERS PRESENT
Diana Demetrulias, Vice Provost, CSU Stanislaus (Representing William Covino)
Jane Lawrence, Vice Chancellor of Student Affairs, UC Merced
Anne Newins, Vice President of Student Personnel Services, Merced College
Ron Noble, Senior Director of Retention Services, CSU Stanislaus (Representing Stacey Morgan-Foster)
Roger Pugh, Associate Vice President of Enrollment, CSU Stanislaus (Representing June Boffman)
John Spevak, Vice President for Instruction, Merced College

GUESTS
Claudia Boehm, Regional Title V Administrative Assistant
Pat Wall, Director of Basic Skills and Activity One Coordinator, MJC (Representing Brenda Robert)

I. Title V
Welcome and Introductions
Spevak welcomed members and guests and asked everyone to please introduce themselves.

New Regional Director, Raul Alcala
Spevak announced that a new Regional Director has been hired and will be on board beginning February 27, 2007. Raul Alcala was the first candidate to be offered the position last fall but was unable to accept the job offer because he was currently working on his doctorate degree in Arizona. Everyone agreed that June Boffman has been a great asset to the continued success of the program.

Election of New Chair for Title V
Spevak agreed to continue to serve as the Title V Chair on a meeting-to-meeting basis throughout the rest of the academic year. He requested clarification on who is the Principal Investigator for HECCC. Demetrulias suggested William Covino serves as the HECCC P.I.

Electronic Transcripts-Update
Per Pugh, CSU Stanislaus is making progress with both Merced College and Modesto Junior College using the server located at the University of Texas. CSU Stanislaus is also undergoing changes in their Degree Audit System. It has had two different systems in the past and is moving on to a third system called DARS. The transition from PeopleSoft to DARS is expected to take about one year, according to Pugh.

Spending the Remaining Carry Forward Funds from Year I and Year II (approximately 90K)
Spevak and Demetrulias requested an update on what funds have been approved by the Department of Education, Washington D.C. Boehm was asked to talk to Alcala and Boffman and have them report back to the Board during the March 26, 2007 meeting.

MJC Proposed Changes in Activity One SI Delivery (guest: Pat Wall)
Wall reported that he felt one of the main problems with SI is that it is a voluntary program. Research shows that after three years, the attendance has not been good. Another problem according to Wall is that the program is expensive. SI Leaders get paid a total of approximately sixteen hours for only about three to four hours of actual student contact. The Math Drop-In Center, on the other hand, is under staffed and under funded.
The over-all plan is to incorporate the best features of both SI and the Math Drop-In Center to better assist student needs. The program serves all existing math courses, and because of this, space has been expanded about three times and hours have been extended. The Board approved the changes presented only if Wall makes slight modifications to the wording of the pilot draft. Wall agreed and will send the revised copy to everyone via email for final approval.

**Cooperative Projects between HECCC/Title V and the AMP Program (Bruner)**
Bruner was not able to attend the meeting but asked that this item be tabled until the next meeting. The Board agreed to add this topic to the March 26, 2007 meeting agenda for discussion.

**Proposed Book Loan Program (Carry-Forward Funds, 2005-2006)**
Newins expressed her concerns about this proposal. It is not effective for long-term use, only for about one year. Also, if proposal is approved, there should be penalties if books not returned or returned in poor condition. One idea was to hold students’ transcripts. No approval for this item at this time.

**Other**
Board requested a report be created to identify the amount of carry-forward funds available from the $140K, as well as the 2005-2006 carry forward.

Another item requested was to identify the waiting period before being able to re-apply for Title V funding. Alcala and Boffman may contact Spevak for clarification as needed.

**March 26th Board Meeting Agenda Items**
Main agenda item(s) for meeting will be:
1. Approval of February 26, 2007 Minutes
2. Election of New Chair for HECCC
3. Cooperative Projects between HECCC/Title V and AMP Program (Bruner)
4. Budget (Approved Title V Carry Forward Funds)
5. HECCC/Title V Conference in Spring to Establish HECCC Goals
6. Campus Reports
7. Other

**II. HECCC**

**Welcome**
Spevak welcomed Lawrence and asked everyone to introduce themselves.

**Minutes**
The January 22, 2007 minutes were approved with one change.

**New Executive Director, Raul Alcala**
Alcala begins on Tuesday, February 27, 2007.

**Election of New Chair for HECCC**
This item was tabled until March 26th meeting.

**Rural Physics Grant**
Boehm has been in contact with Clarence Bakken regarding both the March 17, 2007 project at Merced College. The summer event has not been scheduled at this time. Boehm will continue to maintain contact with Bakken and will report as she receives more information. Spevak requested Boehm send Lana Balatti, the instructor at Merced College working with Bakken, an invitation to the March 26, 2007 Board meeting to report on the March 17 event.
Proposed Conference for Student Affairs and Academic Instruction Officers: Planning for the Conference and HECCC Goals

The Board agreed to have one representative at each campus be in contact with Bob Nadell regarding this conference. The following were either chosen or suggested to represent their campus:

- Anne Newins, Merced College
- Jane Lawrence, UC Merced
- Bob Nadell, Modesto Junior College
- Bill Covino, CSU Stanislaus (Demetrulias will speak to Covino and contact Boehm when confirmed)
- Della Condon, San Joaquin Delta College (appointed by Spevak)
- Dennis Gervin, Columbia College (to be determined)

Spevak suggested Nadell “train” Alcala to be the facilitator. The Board agreed.
Spevak also offered to assist Alcala if he has any questions regarding the HECCC program.
Boehm will assist in reserving the Faculty Development Center with Demetrulia’s assistance.

III. Campus Reports

CSU Stanislaus: Demetrulias announced the University is still in the process of hiring new deans for all six colleges. The Dean positions are as follows:

- College of the Arts: Dr. Stephen Thomas (Interim)
- College of Business Administration: Dr. Armin A. Elmallah (Interim)
- College of Education: Dr. Carl Brown
- College of Human and Health Sciences: Dr. Gary Novak
- College of Humanities and Social Sciences: Dr. Marjorie Jaasma (Interim)
- College of Natural Sciences: Dr. Jane Bruner (Interim); (Dr. Roger McNeil will begin Fall 2007)

The new Science II Building is expected to be completed by the end of March 2007 and opened during summer 2007. Enrollment was strong this semester.

UC Merced: Lawrence announced Dr. Steve Kang, pronounced “Kong,” will begin his new role as Chancellor on Thursday, March 1, 2007. The rest of the Dean positions are currently filled. Applications are being submitted at this time and their target enrollment for fall 2007 is 2,000. She also informed the Board that WASC is doing fine.

Modesto Junior College: Wall reported a new Chancellor will be hired by July, and a new Vice President of Instruction has been hired. Three Dean openings are being filled. There are new buildings being built on the West Campus. Enrollment was “flat” this semester.

Merced College: Spevak announced that enrollment was up about 4.5% this semester. The course fees decrease was a great help for students. They are in the process of hiring two new Deans in the office of Instruction, two new counselors, and five new faculty members. The new Library Building opened today! It is projected that the new Los Banos campus will open in summer 2007.

IV. Other

Boehm was asked to invite Bob Nadell to join the March 26 Board meeting to further discuss the HECCC/Title V conference. Boehm will also send an email to the Board and to the Vice Presidents of Student Affairs with possible dates and times for the conference and they will respond to confirm availability.

Respectfully Submitted,

Claudia Boehm
Regional Title V Administrative Assistant