EXECUTIVE BOARD
Approved Minutes
February 22, 2006

MEMBERS PRESENT
David Ashley, UC Merced
Della Condon, San Joaquin Delta College
David Dauwalder, CSU Stanislaus
John Spevak, Merced College
Pat Wall, Modesto Junior College (Representing Jim Johnson)
Marcella Rodgers, HECCC Executive Director

GUEST
Diana Sunday, Regional Research (Joined by phone)

OTHER
Claudia Abarca, recorder

I. TITLE V

Budgets
The Board discussed how to best utilize the carryover funds. Dauwalder suggested a Faculty Development SI Seminar with the intent of expanding SI to other courses, not only math. Rodgers suggested technology consulting for transfer centers and creating electronic transcripts for Modesto Junior College and Merced College. Rodgers also suggested implementing an electronic student Education Plan on shared-server for joint access by the community colleges and CSU Stanislaus. The regional server could be stationed at CSU Stanislaus or any of the HECCC institutions.

The Board approved consolidating the carry over from the seven Title V grant budgets into one budget for the purposes of institutionalizing the goals of the grant. The main objective is to increase the number of community college students transferring to the university. Rodgers was directed to schedule a technology meeting to facilitate the implementation of electronic student transcripts for MJC and Merced College. The second approved task is to explore implementing a common regional electronic student education plan that would be available electronically to community college and university staff to improve transfer student services.

Rodgers reminded the Title V Board members about the Regional Trust Account that is located with the CSU Stanislaus Provost Office. Funds in this account belong jointly to MJC, Merced College, and CSU Stanislaus. All expense requests must have approval from the Regional Title V Director prior to purchasing.

Research
Rodgers distributed a copy of the Revised Research Plan developed by the Title V Regional office. Student survey results are preliminary and the second mailing cycle is under way.

It was brought to the attention of the Board that transfer students are missing deadlines and having a problem obtaining transcripts in a timely manner. It was also suggested that the CSU’s and CC’s should encourage students to use the program “Assist.”

Sunday joined Board by phone and said the Activity Two Database is planned for completion by June 2006. An operational copy was distributed to data entry staff at each of the institutions for preliminary review and campus input to finalize the database design. Queries built in the CSUS Banner system are being added to the database. Rodgers and Sunday will coordinate with the Research Committee to create queries for Merced College and Modesto Junior College. Spevak suggested a “map” be created with Merced College, Modesto Junior College, and CSU Stanislaus and share with Delta College and Columbia College. Sunday suggested the summary include strengths and/or weaknesses.
II. HECCC

MINUTES
The January 25, 2006 minutes were approved with one minor change.

Articulation Officers Committee
Stanislaus should be included in faculty to faculty. It was suggested that Junior High and High School physics teachers attend. UC Merced should participate in one to two meetings a year.

Establishment of Transfer Committee
Rodgers distributed draft appointment letters to each of the Board members for review and approval. Letters will be sent out electronically to each Board member.

Transfer Initiative: Update and Discussion
Phase I:
The UC Merced Day that was scheduled on February 15, 2006 was a success. San Joaquin Delta College students were unable to attend due to lack of driver. Rodgers will coordinate a trip to “Bobcat Day” for the students who were unable to attend on February 15 with Delta College and UC Merced.

Phase II:
The long term planning discussion included a brief review of the SHEEO State Initiative Document and how it parallels with local transfer barriers.

Physics Project: Update and Discussion
The Spring Physics Training Workshop is scheduled for Saturday, March 18, 2006 at the UC Merced campus. Rodgers shared the training agenda, which focuses on kinematics and forces.

The one-week Summer Physics Institute is scheduled from Monday, June 26, 2006 thru Friday, June 30, 2006 at Columbia College. Each teacher will have the option of earning University Credit for this course.

HECCC Executive Board Chair (Action Item):
This item was tabled until March 22, 2006 meeting.

2005-06 HECCC Dues update:
HECCC dues are current with all institutions.

III. CAMPUS REPORTS

UC Merced: “Bobcat Day” is scheduled on Saturday, April 8, 2006 from 7:00am-4:00pm. Approximately 300 people projected to attend.

Merced College: They are in the process of hiring six to eight faculty personnel and a permanent Dean of Los Banos campus. The first concrete pad has been poured for one of the three buildings. The Library Building is “moving up.” Enrollment is still “flat”.

Modesto Junior College: Application submissions for President closed. Position projected will be filled by April 2006. There are three Dean positions open at this time. Enrollment is up 3%.

CSU Stanislaus: Working on WASC accreditation program. Cynthia Morgan, Dean CSUS Stockton Campus will be retiring as of July 31, 2006. Dividing College of Arts, Letters, and Sciences into three individual colleges; passed first reading. CSUS will change from three academic colleges to six by next year if division passes. Enrollment for spring 2006 semester was over target by 1.8%. CSUS is one of seven universities to surpass enrollment goal. Dauwalder is hoping to receive 1.5%-2.0% more funding for next year.

San Joaquin Delta College: During the first week of March 2006 SJDC will begin the Passport to College Program which targets 5th grade students.
Other: At the beginning of the meeting, Pat Wall shared with the Board the travel plan to General College at University of Minnesota during May 1, 2, and 3. The General College program helps students assess their learning style preferences and incorporates the SI program. To date, two math instructors are attending from Delta College, and four from MJC. Dr. Eungsuk Kim was asked to assist with securing math faculty from CSU Stanislaus to participate in this regional training. Spevak agreed to send instructors from Merced College. Caroline Dawson will be asked to assist. This proposal was asked to be sent out electronically to June Boffman. Rodgers suggested all faculty should travel together.

Respectfully Submitted,

Claudia Abarca
Recorder