MEMBERS PRESENT
David Ashley, UC Merced
Della Condon, San Joaquin Delta College
David Dauwalder, CSU Stanislaus
Benjamin Duran, Merced College
Raul Rodriguez, San Joaquin Delta College
Bill Scroggins, Modesto Junior College
Ham Shirvani, CSU Stanislaus
John Spevak, Merced College
Marcella Rodgers, HECCC Executive Director

GUESTS
Ann Andersen, Merced College
Ruth Cranley, Modesto Junior College
George Kajrys, Atwater High School
Vadon McIlwain, CSU Stanislaus
Tan Phan, Columbia College
Roger Pugh, CSU Stanislaus
Jack Saunders, San Joaquin Delta College
Diana Sunday, Regional Research
Teresa Telles, Cruickshank Middle School

OTHERS PRESENT
Claudia Abarca, recorder

HECCC

I. Welcome and Introductions
Welcoming of guests and introductions were conducted by Dauwalder.

II. Minutes
The December 9, 2005 minutes were approved with two changes.

III. HECCC Articulation & Transfer Committee
The proposal to change the HECCC Articulation and Transfer Committee to the HECCC Articulation Officers Committee and establish a new HECCC Transfer Committee was presented to the Council by the Board. The Council approved the formation of a new HECCC Transfer Committee to consist of the Community College Transfer Center Coordinators and university representatives and the change to the HECCC Articulation Committee. The HECCC Transfer Committee goals are:

1. Increase interface between transfer directors/coordinates and articulation officers in the region
2. Develop and maintain updates for best practices and guidelines for counselors and advisors (Include special requirements for UC Merced and CSU Stanislaus)
3. Produce uniform transfer information to support students, counselors, and advisors
4. Change the culture in relationship to transfer
5. Improve transfer information communication and dissemination between university and community college
6. Develop and host local transfer staff development activities
7. Improve communication between transfer center coordinators and counseling departments

Cranley suggested the committee meet monthly or as often as they deemed necessary and frequent communication via-email is a must among committee members. Saunders agreed and
IV. HECCC Transfer Initiative: Update and Discussion

Short Term Activities:
Four institutions participated in the CSU Stanislaus Day on January 25, 2006. Pugh reported that out of the 40-50 students that were expected, only 23 attended. There were nine student participants from Columbia College, eight from San Joaquin Delta College, four from Modesto Junior College, and two from Merced College. The students were not grouped in separate groups according to major as was planned due to the small amount of participants. The student panel was conducted successfully, as was the rest of the event.

The date of the next transfer event is scheduled for Wednesday, February 15, 2006 at UC Merced. The event is limited to ten students from each community college. Rodgers suggested they coordinate efforts through the Transfer Center Coordinators. UC Merced plans to hire and train community college students as UC Mentors. Student follow-up with the participants will be conducted.

Phase II:
Long Term Planning Discussion: According to Rodgers, the long-term transfer plan might need further funding. That will be determined once the Initiative is fully defined. There is a need to add an emphasis on the barriers to transfer. Scroggins motioned for recommendations on goals for the Transfer Initiative be included in the proposal Rodgers included in the meeting packet. Motion was passed by the Council.

V. HECCC Physics Program

Teacher Experience and Evaluation: Telles and Kajrys thanked the committee for funding the Physics Training Program. Both explained that there is a lack of Physics courses offered to students at an early age. Therefore, it is difficult for K-12 schools to hire a single-subject science teacher without having them teach all the science courses, and many, like Telles, have majored in one science concentration but are expected to teach multiple science courses. That is why they feel that the Physics Program HECCC funded will make a real difference for both teachers and students. Telles found the training to be very helpful and Kajrys is looking forward to next summer’s session.

Spring Physics Training Workshop: The spring workshop is scheduled for Saturday, March 18, 2006 at the UC Merced campus.

VI. CAMPUS REPORTS

Modesto Junior College: Hired 40 new faculty members to begin in fall 2006. Recruited new students and enrollment numbers are higher than previous years.

Columbia College: Hired new faculty, management and staff members. Structural changes are undergoing in Student Services.

UC Merced: Last semester 875 students enrolled, and this semester there was a slight decrease in those numbers; only 860 students enrolled. Great Valley Center is now a part of UC Merced.

Merced College: Relatively stable in the number of students enrolled. There is stability at Merced regarding jobs. Cement has been placed for the new Los Banos Campus. Resource Center is estimated to be completed in a year.

San Joaquin Delta College: Bond projects, including the Tracy Center and will have another center in Manteca Farm. Enrollments slightly increased. Title V Grant is now a part of their campus, along with the Nurses Success Grant, and they have applied for TRIO again this year.
**CSU Stanislaus:** Enrollment exceeded target and was one of the five CSU campuses to achieve this for the fall 2005 semester. There will be about thirty people involved in a major strategic planning in the next few weeks. The goal is to improve retention and graduation rates.

**I. TITLE V**

**Research**

Rodgers distributed a copy of the Research Plan developed by the Title V Regional office for approval. Scroggins suggested that the Focus Group results be added to plan. Council approved the Research Plan.

The Regional Grant Research Report for fall 2004-spring 2005 was distributed to the Council and Board members by the Title V Regional office for review. Anatomy will be added to the Supplemental Instruction (SI) course list. The university will pay for the SI course support, and the Regional Title V office will keep track of data. There were 617 students enrolled in SI as of spring 2005. According to the report, SI participants earned higher grades and remained in courses longer than students who did not participate in SI. 55.4% of SI students earned a “C” or better in algebra, chemistry, and economics courses, while 48.4% of the non-SI students earned a grade of “C” or better. Sunday added that the highest percentage of students passing math courses across the state is 63%.

Rodgers commented that the research shows that having students participate in SI sessions three to five times a semester improves their grade. Creating a one-page “talking-points” marketing sheet to help math instructors explain and promote SI was suggested. It was agreed that in order for SI to be successful, it is critical who the SI leader is, what their training consists of, and whether or not their supervisor is involved at all times. Duran suggested focus groups targeting specific population groups to ascertain “why” they are not using the SI services.

There was a recommendation for more targeted focus group sessions. Students from Merced College and Modesto Junior College were interviewed and many were found to be interested in transferring to CSU Stanislaus. Pre- and post-session interviews will be conducted on transfer process. It was recommended that more interviews be conducted with post-transfer students. Scroggins suggested SI leaders build a rubric to evaluate students. Another suggestion he made was for the Research office to evaluate and compare SI population to Hispanic population. A press release was suggested by Scroggins. SI leaders can be interviewed. Rodgers will move forward and schedule interviews for the press release.

**Annual Performance Report**

This is currently being finalized by the Regional office and will be completed prior to the December 31, 2005 deadline.

Respectfully Submitted,

Claudia Abarca
Recorder