MEMBERS PRESENT
Jane Bruner, Title V Principal Investigator Designee, CSU Stanislaus
William Covino, Title V Principal Investigator, CSU Stanislaus
Ben Duran, Superintendent/President, Merced College
Dennis Gervin, Chair, Columbia College
Beverly Hatcher, Title V and HECCC Executive Director
Stan Hodges, Interim Chancellor, Yosemite Community College District
Charles Jennings, Dean of General Education & Transfer, Delta College
Roderic B. Park, Interim Chancellor, UC Merced
John Spevak, Vice President for Instruction, Merced College

GUESTS
Claudia Boehm, Regional Title V Administrative Assistant
Diana Sunday, Regional Research Consultant

I. Title V
Spevak welcomed members and asked everyone to please introduce themselves.

Title V Annual Performance Report
Hatcher reported the Annual Performance Report was submitted to the US Department of Education on time. A copy of the report was included in the meeting packets.

She continued with a short Power Point presentation with an overall view of the Regional Title V-HSI Grant with Sunday’s assistance. There are 25 Learning Aids posted on the Title V website for everyone’s access. They were developed by Caroline Dawson, the Activity One Coordinator for Merced College.

Park added that UC Merced applied for HSI status and will apply again in June but will possibly have a Title V grant before then. Jorge Aguilar is coordinating the Title V Grant for UC Merced and Park suggested to Hatcher and the Board to contact him for future collaboration.

Budget
Sunday’s contract has been extended thru the end of June 2007. Hatcher presented the Board and Council an update on the carry over funds from years one and two of the grant. Of the $140,000, approximately $25,000 has been approved to be utilized for Electronic Transcripts for Merced College and Modesto Junior College, as well as $5,000 for the proposed workshop in the spring of 2007. Hatcher requested the Title V Board’s approval to utilize $18,000 for seven additional SI courses for fall 2007 for Merced College, as well as $9,100 for five additional SI courses for fall 2007 for CSU Stanislaus from the carry forward funds. The Title V Board approved unanimously. Hatcher also
informed them that there is carry over in year three. Hatcher suggested a mid-year budget meeting be held to insure there is no carry over in year four.

**Recruitment for New Regional Director**

Hatcher announced to the Board and Council she has submitted her resignation due to sudden health issues. Spevak suggested for Covino and Bruner to review applications previously submitted for the position. Covino suggested an interim position be filled possibly by Dr. June Boffman immediately, but only for a few weeks while the permanent position is filled. Bruner agreed to review the applications previously submitted and to post a new job announcement. Hatcher was requested to contact HR and begin resignation process.

**Other**

Bruner suggested to the Board and Council possible cooperative projects between HECCC/Title V and the AMP Program, a federal program focused on offering upper-division science courses to minority students and one of their goals that coincide with HECCC goals is to increase transfer rates from a community college to a CSU or UC. Bruner is the current coordinator for CSU Stanislaus and will have more information for the Board during the February meeting if allowed to present it. Board agreed for Bruner to add this topic to the February 26 meeting agenda for further discussion.

**February 26th Combined Board/VP’s of Student Services Meeting Agenda Items**

Main agenda item(s) for meeting will be:

1. Approval of January 22, 2007 Minutes
2. Election of New Chair for HECCC/Title V
3. HECCC Goals
4. Retreat/Workshop-possible collaboration with CV HECCC
5. Cooperative Projects between HECCC/Title V and AMP Program (Bruner)
6. Budget
7. Campus Reports
8. Other

**II. HECCC**

**Minutes**

The December 11, 2006 minutes were approved as read.

**Budget: HECCC Expenditures**

The HECCC Budget has been located by the Regional office. The funds are stationed at YCCD and the reason for this is YCCD charges four percent to keep the funds there, whereas CSU Stanislaus charges eight percent.

**HECCC Goals**

What are the HECCC goals? How do we decide these goals? Is there a possibility of collaborating with the Central Valley HECCC?

The proposed retreat for Student Affairs and Academic Instruction Officers was discussed as a perfect opportunity to focus on the HECCC goals. The workshop is scheduled for sometime in March or April of this year. Hatcher has looked into reserving the Faculty Development Center for the workshop but was told it cannot be reserved until February. The main topic to be discussed during the retreat is the high percentage of students not passing remedial math courses. Possible guests invited
to retreat include Enrollment Managers, Student Affairs/Student Services, and Chief Instructional Officers.

As part of the workshop, a lunch including a key-note speaker from the L.A. School District is being coordinated at this time. Park suggested Hatcher and the Board to contact Jorge Aguilar from UC Merced to make him a part of the workshop. Hatcher added Dr. Nadell suggested inviting institutions further south to the workshop (i.e. Fresno City School, CSU Fresno, etc.)

This suggestion brought the question about collaborating with CV HECCC. Duran explained HECCC’s number five goal is CV HECCC’s top goal. CV HECCC focuses mainly on changing the culture and making it a more higher education-oriented culture to inspire more Hispanic students to attend two or four-year institutions. HECCC on the other hand focuses mainly on articulation and curriculum. Perhaps this group can help bring the Northern Central Valley institutions together with the CV HECCC group again. According to Duran, all the Central Valley institutions are a part of CV HECCC but the most active are those near Merced and further south.

Bruner recommended the workshop could be a great beginning of collaboration between both groups. The beginning of the workshop can focus on figuring out the HECCC goals, and then it will be followed by the luncheon with the speaker(s), and at the end both HECCC and CV HECCC representatives can meet and discuss collaboration among other topics.

It was agreed that the Instruction and Student Service officers will be the main audience for the first part of the workshop. The CEO’s participation at the beginning is also crucial for the workshop’s success. This will be discussed further during the February meeting.

Rural Physics Grant
Hatcher reported this grant is a reimbursable grant. Hatcher has been in contact with Clarence Bakken regarding both the spring and summer 2007 projects at UC Merced. The spring event will be held on March 17, but the summer event has not been scheduled at this time. Hatcher will continue to maintain contact with Bakken and will report as she receives more information.

Election of New Chair for HECCC/Title V
Gervin announced that he can no longer be the chair for the HECCC Board. This item will be included as a main item during the February Board meeting.

III. Campus Reports
Merced College: Duran announced the new Los Banos campus will open sometime in April 2007. The new Learning Resources Center in the Library is expected to open in February 2007. Remodeling of the Science Building is expected to be completed by fall 2007 semester.

CSU Stanislaus: Covino announced Dr. Shirvani was unable to attend today's meeting due to a Board of Trustees meeting. He reported that a $2 Million gift was received to rename the new Science Building, which is expected to be completed by the end of March 2007 and opened during the fall 2007 semester. The University continues staffing new colleges. The EDD Program as well as the new Professional Master’s Program is moving forward.

Yosemite Community College District: Hodges reported the enrollment status is “flat” this semester. Modesto Junior College is planning on increasing enrollment by including weekend courses. Facilities are being planned. There are two new presidents this semester, but three Dean positions, as well as the Chancellor and Vice President positions, have not been filled at this time.
San Joaquin Delta College: Jennings announced Dr. Condon, Vice President for Instruction has been back to work since December 1, 2006. Dr. Rodriguez, Superintendent/President of SJDC is ill and was unable to attend today’s meeting. The enrollment status for Delta is “flat” this semester.

Columbia College: Gervin announced Dr. Joan Smith is the new President. Spring 2007 enrollment slightly decreased.

UC Merced: Park informed there will be close to 2,000 students enrolled in fall 2007. He added there is a new Vice Chancellor of Admission Administration, Dr. Mary Miller. Dr. Keith Alley was appointed Vice President and Dr. Steve Kang, pronounced “Kong,” will begin his new role as Chancellor on March 1, 2007.

IV. Other
Possible topic for February 26, 2007 Board meeting: What is the relationship, if any, between CV HECCC (UC Merced, CSU Stanislaus, Fresno State, etc.) to our HECCC Board?

Respectfully Submitted,

Claudia Boehm
Regional Title V Administrative Assistant