COUNCIL AND EXECUTIVE BOARD COMBINED MEETING
APPROVED MINUTES
January 19, 2005

MEMBERS PRESENT
David Ashley, UC Merced
Steve Collins, Modesto Junior College
Della Condon, San Joaquin
David Dauwalder, CSU Stanislaus
Ben Duran, Merced College
Dennis Gervin, Columbia College
Marvalene Hughes, CSU Stanislaus
George Railey, Yosemite Community College District
Raúl Rodriguez, San Joaquin Delta College
Jim Riggs, Columbia College
Bill Scroggins, Modesto Junior College
John Spevak, Merced College
Jim Williams, Yosemite Community College District
Marcella Rodgers-Vieira, HECCC

GUESTS
Jacqueline Forte, CSU Stanislaus, Activity Two Coordinator
Greg Soto, Merced College, Activity Two Coordinator
Kimberly Carter, Modesto Junior College, representing Activity Two Coordinator
Isabel Brasil, Merced College, Mentor
Yeth Von, CSU Stanislaus, Mentor
Shirley Miranda, Modesto Junior College, Mentor
Ka Vang, Merced College, Mentor
Jeff Dias, Merced College, Mentee

OTHERS PRESENT
Amy Faylor, HECCC Secretary

INTRODUCTIONS
Introductions were made. New and returning members were welcomed.

A. Approval of Minutes
The Executive Board minutes of January 13, 2005 were approved with changes.

B. HECCC
1. Potential Joint CSU Stanislaus Cabinet and Community College Cabinets Meeting
In the past the CSU Stanislaus Cabinet has met with the cabinets of the HECCC community colleges. Hughes expressed a desire to resume these meetings with the expectation that common institutional problems can be resolved. It was agreed that meetings between the Stanislaus cabinet and community college cabinets should be scheduled, and possible opportunities will be explored.

2. Enrollment Management Issues
While Stanislaus is having its strongest winter term ever with an increase of five percent, the CSU Chancellor is requiring that spring targets must be met. 119 additional FTES were received in
August, thereby allowing the addition of course sections in winter and spring. The application period for the university was extended to increase enrollment. The Council discussed the status of the CVHEC transfer guarantee. It was recently approved by the CSU Stanislaus Academic Senate, and the Modesto Junior College Curriculum Committee recommended that the Senate approve. Duran noted that many of the community colleges were waiting for universities before taking action.

Ashley announced that UC Merced is accepting applications, and that 9,000 applications have been received. University administration is very pleased. Freshman applications are very strong, but transfer applications are not being received in sufficient numbers. Only 14-15% of applications are coming from the Central Valley. HECCC is critical to strengthen transfer numbers. The possibility of utilizing bridge programs, such as the Bridges to Baccalaureate program at MJC, was discussed. Engineering might be a possibility. The success of MESA programs was also discussed.

3. Articulation Committee
   a. Regional Student Data- Rodgers had previously been requested to find data to support the usefulness of the HECCC Articulation grids. She reported that the data gathered shows a great deal of student mobility between the HECCC community colleges. It was questioned why students appear to transfer between regional colleges so often. Rodgers explained that the Valley population is highly mobile, and students tend to work and change jobs often. Scroggins also noted that students who are unable to get a class at their “home” campus will often travel to another district to take the course. The data shows that concurrent enrollment is high. None of the institutions are tracking where transcripts are being sent.
   b. Reciprocity Agreement- Rodgers discussed the history of the HECCC Reciprocity Agreement. The agreement is the only one, that she knows of, that allows the member institutions to recognize each others graduation requirements (community colleges). This is very important, taking into account the student mobility figures already discussed. The agreement was reached in 1992, and was publicized with an article on the front page of the Modesto Bee. Memos were sent to the various chancellor’s offices, and an in-depth approval process was completed at each of the member campuses. However, due to high staff turnover, it has become important recently to make sure that counselors, evaluators, and articulation officers are aware of the agreement and how to utilize it. The Reciprocity Certification form has recently undergone a revision by the HECCC Articulation and Transfer Committee, to make the form more user friendly. The form was distributed to the Council.
   c. 2004-05 Course Grid Approvals- Hughes expressed some concern that the HECCC Articulation Grids are not student-friendly, and suggested the possibility of common course numbers. While it was agreed that course numbering is a major barrier for students, it was noted that alignment of course numbering would be a major undertaking. Getting more courses aligned with CAN standards would be a first step. It was also suggested that getting the other Valley CSU’s involved would be important.

The following 2004-05 grids were approved: AA/AS, CAN, CSU GE, CSU Stanislaus Liberal Studies, IGETC, Nursing Degree, Pre-Nursing, Radiologic Technology (Delta & Merced).

4. Evaluators Committee Status Report
   Rodgers reported that Evaluators are desperate for training. The committee which was approved by the Council in May had a meeting in December, and the group is very enthusiastic about their charge. A draft Table of Contents was created for the Evaluator Handbook.

5. Physics Project Update
   Rodgers reported to the Council that the summer training session has been scheduled for June 27 through July 1 at CSU Stanislaus. The workshop topics meet the state standards, which was very important to the high school administrators and teachers. Rodgers is working with CSU Stanislaus to approve 3.0 units of graduate-level physics credit for teachers who participate in all of the training sessions. Rodgers is working with contacts at the county offices of education to promote the training, but it was acknowledged that additional contacts will be necessary. It was noted that this project will be an excellent way to show that the colleges/universities are involved in helping to prepare students. HECCC should take advantage of the opportunity for regional publicity.
C. Campus Reports

**Modesto Junior College:** Enrollment is down. Twenty four faculty will be receiving the Golden Handshake. In addition to the 24 faculty vacancies due to retirement, the college will be hiring another 10 faculty positions due to growth.

**Columbia:** Dennis Gervin was hired as Vice President of Student Learning. The administration was reorganized, with three divisions being reduced to two divisions. Accreditation visit expected in the fall. Columbia will be hiring 12 new faculty, as 20% of faculty positions are currently vacant. Enrollment is flat, and modest growth is expected.

**Merced College:** Enrollment increased four percent in fall, and increased one percent in spring. The new IAC building was officially opened for classes this semester. The science building has been closed for renovations, and portables are being used. Accreditation visit expected this spring.

**Yosemite Community College District:** Using funds from Measure E, the district is constructing new centers in Turlock, Oakdale, and Angels Camp. The center in Patterson is expanding.

**Delta College:** The first bond series from the November bond measure will be released soon. Improvements to the main campus will utilize these funds. One major project is software acquisition. Delta is part of a consortium to develop a new finance program, which should be ready in a year and a half. They are also working with a Swedish company to create a student system like DataTel. It was predicted that enrollment targets will be met.

**UC Merced:** Application process ongoing. Three academic buildings and student housing are under construction. The number of faculty will be doubling. The university will be ready for opening day.

**CSU Stanislaus:** The university is conducting a presidential search and searches for all three college dean positions Associate Vice President for Information Technology, Director of Global Affairs, and Director for the Center on Public Policy Studies. The university ran summer 2004 on self-support, therefore state-funded enrollment numbers are down from target. They are expecting a 2.5% increase in funded enrollments for 2005-06. Science building is under construction.

D. Title V HSI

1. **Activity One Update Report**
   An update report was distributed, and Rodgers briefly discussed the Supplemental Instruction Faculty Development training that took place the first week of January

2. **Activity Two Update Report**
   Student mentors discussed how mentoring is utilized to provide assistance to students who need support. Mentors help guide students through the application and transfer process, help with academic issues, and provide emotional support. Jeff Dias, a mentee, explained how mentoring has had a positive influence on his academic career. The student guests were asked if they had any suggestions to improve the program. It was suggested that incentives for students to participate would be helpful. The students were also asked if they had any suggestions for the community colleges, in general. They stressed availability of classes, and consistency in advising.

3. **Regional Research**
   Rodgers reported that student transfer focus groups were held during the fall semester, and the findings are being used to further determine how transfer barriers can be eliminated.

Respectfully Submitted,

Amy Faylor
Recording Secretary