MINUTES FOR THE SEPTEMBER 20, 2000 MEETING WERE APPROVED AS READ.

DIGITAL CABLE TELEVISION PROJECT
Oppenheim discussed the overall project and responsibilities of all involved parties. Much discussion ensued to obtain clarification and enhancement of coordination efforts. Oppenheim explained we are not requesting channels until they transition to digital and that we want subscriber channels only. Rodgers-Vieira distributed a log form, which can be utilized to maintain the required logging of staff time in relationship to the grant expediters. Manoharan explained that this is a planning grant that could lead to $1,500,000 funding for 3 years. Oppenheim agreed to send the committee members a copy of the budget line items for their reference as they begin to plan for grant application development. Therefore, appropriate record keeping is important.

The community college representatives understand it is their responsibility to lead the coordinating efforts K-16 within their respective counties. They will provide leadership to the county representatives who will collect data from the K-12 systems. Campbell explained they would be addressing this large county by city as each city has different needs and circumstances. Delta College is currently meeting with the City of Tracy. Walsh is coordinating with the county office of education staff in her area. Walsh pointed out the need to survey special populations and the committee decided they want to develop a common format for accomplishing that task. Furthermore, it was agreed Oppenheim would draft a common set of possible cable TV uses which he will send to the community college coordinators to expand and then use with their K-12 cohorts. Each campus also needs to develop a usage plan and then develop joint usage plans in preparation
for meeting with cable company representatives. This item will be discussed further at the next meeting.

**4CNet**
Cuchna informed the committee that Susan Walsh would be coordinating the series of 4CNet testing as discussed during our last meeting.

**Campus Visitation Tours**
Manoharan conducted an informative tour of the CSU Stanislaus educational technology facilities at the Turlock site. This also gave committee members an opportunity to discuss additional issues related to planning and implementing technology classrooms as well as personally meet other members of Manoharan’s staff. Campbell will provide a Delta College technology tour during our next scheduled meeting.

**Meeting Calendar, 2000-2001**
The committee reviewed the agreed upon meeting calendar and requested the dates remain as previously agreed upon.

**Other**
Rodgers-Vieira briefly explained the proposed graduate community college leadership certificate program, which is currently being developed in relationship to the planned distance learning component.

Woodard volunteered to share the meeting information with Steuben at Columbia College.

Respectfully Submitted,

Marcella Rodgers-Vieira
Executive Director