CLASSIFIED STAFF DEVELOPMENT COMMITTEE
APPROVED MINUTES

May 09, 2001

MEMBERS PRESENT
Bill Brosmer, CSU Stanislaus
Jacquelyn M. Forté, CSU Stanislaus
Evelyn Banks, Merced College
Ralph Silva, Merced College
Regina Brown, San Joaquin Delta College
Gail Hixon, San Joaquin Delta College
Dorothy Pimentel, Yosemite Community College District
Marcello Rodger, HECCC Executive Director

MINUTES
The April 4, 2001 Minutes were approved as read.

PARTICIPANT CAMPUS MEETING
Recommendation of campus participant meeting. Need to bring equal number of pencils and folders to match the number of participants from the campus. Also, facilitators should wear circus outfit (i.e. clown costume) for the reception.

BUS SCHEDULE
Discussed bus seating for 49 passengers + 1 driver. Thus, 2 people can not ride on the bus. The 2 extra can ride on van. Floral arrangements were discussed, and it was decided that 4 blooming potting plants would be used.

SCHEDULE OF EVENTS
Everyone will arrive at Asilomar around 14:00. Key distribution will take place at the 2 front tables, and tours will take place simultaneously. Tour volunteers are 1 Asilomar ranger (general tour), Regina (Dunes tour) and Martha (Julia Morgan tour).
During dinner, facilitators will sit with all groups of participants (not together).

Sessons 1 - 3 include: 2 Truths & a Lie, Ice Breaker, BINGO, Circle Activity, Love Thy Neighbor, & other activities.

PACKET INFORMATION
Gail will have corrections for rules of the Asilomar trip. All facilitators are asked to bring a list (optional).

OTHER
Name Tags: Bill Brosmer will make name tags.
Gifts: Facilitators are asked to bring 3 gifts per campus. Columbia and YCCD have o.k. to bring 1. Gifts should be wrapped.

Circus Feud: Facilitators are asked to bring a clown outfit (or clown item(s)) for the Circus Feud.

College/University Count:  
- San Joaquin Delta: 14
- CSU Stanislaus: 14
- Modesto Junior College: 14
- Columbia College: 2
- YCCD: 7

Van Drivers:  
- San Joaquin Delta: Marcella
- Merced College: Ralph
- Columbia College: Martha

TO DO LIST
- Dress rehearsal for Circus Feud
- Bring folders and pencils (each campus)
- Bring 3 x 5 card with “2 Truths and a Lie”
- Have corrected participant list (Evelyn): name from each campus should be faxed to Evelyn by May 18, 2001
- Motivational Materials for folders
- Have topics from campus participants
- Discuss Session Location (Marcella)
- Video status
- Review of Participant List
- Update on name tags
- Have travel requests completed
- Floral arrangements (blooming potting plants)
- Discuss topic list
- Bring videos for bus trip (Ralph)
- Lodging
- Other

Respectfully Submitted,

Jacquelyn M. Forté  
CSU Stanislaus