CLASSIFIED STAFF DEVELOPMENT COMMITTEE
APPROVED MINUTES

February 4, 2003

MEMBERS PRESENT:
Tina Drain, CSU Stanislaus
Fernando Beltran, CSU Stanislaus
Nancy Holmes, Yosemite Community College District
Angela Fielder, Merced College
Vicki Miller, Merced College
Stephanie Peterson, UC Merced
Anne Cammack, San Joaquin Delta College
Jeff Wynn, San Joaquin Delta College
Lisa Castillo, Modesto Junior College
Marcella Rodgers-Vieira, Executive Director

MINUTES:
December 3 minutes approved with revision “It was agreed that the facilitators will” to replace “Suggestion” in first paragraph under “Theme.”

PUBLICITY REPORTS:
MJC currently has four applications, Merced has seven. UC also has applications back. CSU Stanislaus is running on a later schedule, so they have no applications to report as yet. Merced will send out additional email/flyer announcing all funds for retreat have been received. These will be hand delivered to department secretaries as well as emailed to all staff and managers. It was stated that maintenance people are not showing much interest and that we should try to encourage more males to participate.

CAMPUS RETREAT STATUS:
*Columbia quite possibly will be out altogether, however Lisa and Nancy will be meeting with Pam Fisher to discuss possible alternatives.

*Delta was advised to speak to board member of HECCC from their campus to get a decision about whether they will be in or out.
The video “Fish” was reviewed and the group decided to incorporate it into the retreat. It was agreed that the skit will be skipped in lieu of “Fish” video and some sort of dress theme. PA system will be on backup by Nancy in case Charles can’t make it.

RESPONSIBILITY ASSIGNMENTS
Ice breakers were discussed and tentatively assigned as follows: Tina/Fernando-Session 1,

MJC - Session 2, Merced College and UC Merced will do Session 3 and Session 5 as a group. Delta will then do ice breaker Session 4. Ice Breaker material will be brought to next meeting and reviewed; all will decide on particulars at that time.

OTHER
The web page will be tabled for now, although Vicki will ask Merced College’s web master if he would be able to help out. Amy will update dates and themes only on web page. Jeff will check with Regina to possibly attain the information needed to update web page.

NEXT MEETING - Merced will check with transportation to estimate how much the van would cost if UC Merced were to use it to transport their participants. Fernando will compile price comparison list for vans. Tina will lead HECCC Shuffle at the Retreat and will teach facilitators at the next meeting. All facilitators need to bring list of participants by March 4 meeting. Check into getting pencils and folders. Briefly discussed topics for first meeting with participants.

Respectfully Submitted,
Angela Fielder