MEMBERS PRESENT
Ann Andersen, Merced College
Ruth Cranley, Modesto Junior College
Rosemary Hein, CSU Stanislaus
Jean Mallory, Columbia College
Jack Saunders, San Joaquin Delta College
Marcella Rodgers, Executive Director

GUEST
Mary Ann Cox, Dean of General Education and Transfer - SJDC

MINUTES
The November 08, 2004 minutes were approved as presented.

Liberal Studies Grid
Approved as posted. Additional information needed from Kathy Shipley regarding child development in Area E of CSU-GE.

Baccalaureate Grid
Continuation of review. Review will resume on page 18 (MUSIC) in February. Exchange of Course outlines for faculty review and specific campus outline exchanges were agreed upon. A suggestion was made that we revisit the possibility of an online grid update system.

Joint Meeting with Evaluators
Planning continued for the March 14th joint meeting with evaluators. Topics included:
- Instruction on use of HECCC Reciprocity Agreement.
- Development of projects for evaluator handbook. Marcella will bring draft of table of contents document from February evaluators meeting.
- It was remarked that CSU holds evaluator meetings. Stanislaus not currently participating.
- It was suggested the committee contact the Chancellor’s Office, Jeff Spano, to inquire about evaluator training statewide.
- Bring headcount of attendee’s for March joint meeting to February articulation and transfer meeting.

RESEARCH
Marcella will verify that the data captured on Table 5 of the HECCC Transfer Data Report is still obtainable through the Chancellor’s Office.

MISCELLANEOUS DISCUSSION ITEMS
- Reciprocity form to be updated from Ann’s notes.
- HS – CC course comparability should be indicated in college catalogs.
- Development of a document outlining HECCC articulation procedures.
- Suggestion made to discuss SFSU graduation requirements. Will be included on April agenda.
• Sacramento State Fire Program articulation discussed by Jean Mallory. Jean will obtain and distribute current information.
• Brief discussion regarding development of common database for electronic submission of outlines.

Respectfully submitted,

Jack Saunders,
San Joaquin Delta College