Higher Education Consortium of Central California  
Combined Articulation and Transfer/Evaluators Committee Meeting  
December 12, 2005  

Approved Minutes

Meeting called to order by Jack Saunders at 9 AM
Meeting held: San Joaquin Delta College, Administration 102A

Members Present
Ann Andersen, Merced College
David Bayne, San Joaquin Delta College
Mary Ann Cox, San Joaquin Delta College
Ruth Cranley, Modesto Junior College
Charles Jennings, San Joaquin Delta College
Chris Leach, San Joaquin Delta College
Jennifer Ohta, San Joaquin Delta College
Patricia Ramirez, Columbia College
Amber Richert, UC Merced
Marcella Rogers, HECCC Executive Director
Jack Saunders, San Joaquin Delta College
Kathy Smith, Columbia College

1. Approval of Minutes of November 14, 2005
   Minutes of the above meeting were moved and unanimously approved with changes.

2. Evaluators Committee – Joint Meeting – 9 AM to 11 AM
   A. Reciprocity Certification: add to the end of the introductory paragraph -
      “Students should be aware that some San Joaquin Delta College AS-GE courses are specific to the Major. Please consult the San Joaquin Delta College Catalog for each AS Major. Remove sentence “Please attach a copy of your General Education pattern when sending this form to receiving institution”.
   B. CSU-GE, Area D, US History, Constitution and American Ideals at SJDC requires two courses for completion. This insures the transfer student will complete CSU-GEB Area D and Title 40404.
   C. Acceptance of C- for Certification Use of + grades not recommended. The CSU-Stanislaus representative stated that a C- should be treated as a C for certification purposes.
   D. Partial Certification of IGETC Document was circulated discussing partial certification. SJDC requires a Counselor referral and approval.
   E. Credit/No Credit for Certification of Golden Four A grade of ‘credit’ is considered a ‘C’, so a ‘Credit’ grade will satisfy the grade requirement for the above. According to CSU, there is no limit to the number of ‘Credit’ grades that can be used to satisfy GEB.
F. Pass Along Policies differ per campus. Merced College does do pass alongs at this time.

G. Repeat Grades Campuses should include information about repeat grades in the campus catalog.

H. Grid Utilization All grids are used by evaluators. SJDC extracts information from the grids for a master database. Jack will design a survey to ascertain the degree of utilization of the grids.

I. General Transfer Certification Information document was distributed by Ruth Cranley in the form of a series of questions asked of Jo Service, Dean, Academic Program Planning, CSU Chancellor’s Office.

3. Discussion and Planning
   A. HECCC Council Presentation. Rodgers stated Board will request motion from the Council to activate separate Transfer Committee and handed out agenda for meeting to be held January 25th, from 2 PM to 4 PM. Consideration given to reactivation of Research Committee. Remarked that core of HECCC is student transfer. Brief discussion of Transfer Days and the HECCC Transfer Initiative. Recommended review of a transfer document at: [http://sheeo.org/k16/p16.pdf](http://sheeo.org/k16/p16.pdf)
   B. Additional planning meeting scheduled for 01/18/06 at MJC West Campus.

4. Discussion
   B. Baccalaureate Grid Utility discussion to suspend the update of the BACC grid for 05/06. A survey will be designed to determine what effect this would have on current users.
   C. Identify, Examine and Select, which discipline to review/update during Spring 06. CS was seen as the most likely candidate because of the need for faculty dialogue between the segments. This is especially necessary with development of lower division major preparation coursework at UC. Planning to begin with February meeting. Discipline meetings were discussed as potentially leading to meaningful collaboration. Additionally need to examine gaps in CSU articulation to develop faculty to faculty discipline planning with CSU. LDTP coursework was suggested as a starting point.
   D. HECCC website hits. Rodgers will explore ways of capturing data about website usage.

5. Review/Approval Items
   A. Review grid symbols for consistence/modification. It was suggested that each grid symbol system be cut and pasted to a single sheet so consistency of symbols can be observed more easily. To be accomplished in February.
   B. ADN grid will be reformatted and distributed for review prior to February meeting.
   C. CAN grid needs to be researched relative to its update status for 05/06.
D. A update report on the Pre-licensure nursing and Liberal Studies grids will be moved to February.
E. Review meeting procedures and develop procedure statement
F. Moved and approved that Chair elect will take notes when meeting is held on campus of the committee chair, effective Fall 2006.