ARTICULATION AND TRANSFER COMMITTEE
APPROVED MINUTES

November 17, 2003

Ann Andersen, Merced College
Rosemary Hein, CSU Stanislaus
Yancey Juergenson, Modesto Junior College
Jack Saunders, San Joaquin Delta College
Scott Trippel, UC Merced

MINUTES
The minutes of October 13, 2003 were approved as submitted.

MEETING TIMES
Discussion of developing a schedule of meetings every other month. Both UC Merced and Columbia College would like to see this change to cut down on travel. UC Merced is still evaluating the need to participate in the grid update/development process. It was proposed that the UC Merced representative be notified when grids are to be updated, so a decision could be made whether to attend, at least until courses are developed. Rosemary discussed CSU Stanislaus policy of only adding courses to the grids that have been evaluated and articulated by faculty and wondered if this might be a procedure that could be adapted by UC Merced. It was also remarked that if grids were completed by December, meeting every other month would be adequate.

2003-04 GRID UPDATE: BACCALAUREATE LEVEL COURSES
Update carried forward to December 15th meeting to allow Columbia College to participate. Committee members to review courses and submit outlines to other campuses for consideration of new articulation. Discussion of how grids are updated. Ann raised issue regarding Geography courses and articulation with CAN/CSU Stanislaus. CC’s will submit outlines for review to CSU Stanislaus. MJC-GEOG 102, 110, Merced-GEOG 2, SJ DC-GEOG 2, 10.

REVISED TEXT FOR IGETC/CSU HECCC GRIDS
It was recommended that wording be included to indicate that grids were developed for advising and pass along certification. Rosemary will verify CSU system wide policy on pass along. Clarification of policy will be included in text and revision will be distributed to committee members for review.
EVALUATOR MEETING DATE/LOCATION
January 12, 2004 at MJC West, Yosemite Hall, Room 205. Yancey will send parking permits when number of attendee’s is known. Internet access will be needed for display of online resources.

PRINTING ESTIMATES
Printing costs were reported for 1000 NCR 3 page Reciprocity Certification documents. They included MJC, $60.36; Merced College, $68.31; SJDC $138.36.

NOMINATIONS/ELECTION: VICE-CHAIR
After a brief discussion, Jack Saunders was unanimously elected to serve as the Vice Chair, Chair Elect. Nominated by Ann, Seconded by Rosemary. This is a 2 year commitment. Ann indicated that she may be willing to serve an additional year as Chairperson.

IDENTIFICATION OF QUESTIONS FOR MEETING WITH EVALUATORS
An extensive discussion evolved about the agenda and possible questions to address with the evaluators. A preliminary agenda would include introductions, job and role descriptions, evaluation process/procedures on individual campuses, timelines/calendar (peak periods), and resources used. Additionally, expectations of receiving schools, reverse transfer, current issues/challenges, and possible solutions are important issues to discuss. A review of the reciprocity agreement and forms and a look at how to strengthen our partnership is also anticipated. It was decided to produce a ‘meeting product’ of outcomes of the meeting. An easel with paper will be used to capture and verify what is heard. Ann will develop evaluation and possible worksheet for review, as well as questions to present to evaluators prior to the meeting. Discussion on collecting job descriptions, timelines etc, to share with group. Suggestion to come up with 3 to 5 questions to provide evaluators ahead of time that could include possible what ifs, do you ever?, what will make this a meaningful experience for you?. Discussed having working lunch and sharing the cost of meals through CAN funds or other sources. Scott will develop power point that will include headers that are designed to move discussion along. Minutes of meeting not designed to be public record document.

MICROBIOLOGY REVIEW FOR REVERSE TRANSFER
Rosemary asked that members have the CSU Stanislaus Microbiology course outline evaluated for reverse transfer at the individual community colleges. This needs to be a Faculty review process.

UPDATES
A. UC Merced: Scott stated that initial articulation goal is to get Region 5 articulation into assist. Faculty discussions are ongoing regarding pre major requirements and guidelines for articulation. Admissions computer process has been developed and is under testing. New Admissions web site is under development. Campus is still scheduled to open Fall 2005. The Chancellor is enthusiastic about dual admissions program and the admission of transfer students. University is looking at grants to develop innovative ways of teaching and delivering courses.
B. Jack stated he has a new phone and office number. (209) 954-5248. Holt 304.

C. Discussion of CLEP initiated by Yancey. MJC is reexamining its longtime policy of not accepting CLEP exams. MJC has evidently had a 20% increase in the number if requests of CLEP credit. A discussion of CLEP policies at the various segments ensued. The CSU policy is spelled out on page 382 of the current CSU Stanislaus catalog. UC doesn't accept CLEP. Rosemary stated that she recently researched how CLEP is evaluated and applied in the academic community. CLEP has been evaluated by the American Council on Education (ACE), which evaluates nontraditional forms of education and makes recommendations. U of Maryland accepts 90 units of experiential learning which includes validation through CLEP. Jack stated SJDC does not accept CLEP because of the variance in how it is received on receiving campuses and the difficulty of advising students who frequently change their minds about transfer institutions, which may have conflicting acceptance policies. Merced College awards credit for the 5 general examinations. Six units of credit can be awarded for completed exams with a score 500 or more. Credit will be awarded after the student completes at least one semester of work at the college. Rosemary will present additional research findings at the next meeting.

D. Review and mark up Nursing and Rad Tech grids for next, meeting.

Respectfully submitted,

Jack Saunders
San Joaquin Delta College