Higher Education Consortium of Central California  
Articulation and Transfer Committee  
Approved Minutes for November 13, 2006

Present:
Ruth Cranley, Modesto Junior College (Chair)  
Ann Anderson, Merced College  
Elsie Bruno, Columbia College  
Tina Drain, CSU Stanislaus  
Dian Pond, Delta College  
Mitch Ylarregui, UC Merced

A. Introductions were

B. Campus Updates
- **Tina:** No updates
- **Diane:** Dec 11 meeting will be held at SJDC. Maintain Diane on distribution list until Jack returns.
- **Mitch:** Three to five new majors in Social Sciences are in the pipeline for approval, but will not appear on the 07 application. The majors of Economics, Political Science and History and (Anthropology as a minor) are slated for approval. These majors and minor will be open to both freshman and transfer students. The IGETC pattern is appropriate for these majors.  
- Cognitive Science is a good prep for Med. School. Information for Cognitive Science is currently on the website, but Mitch will send it out so we can forward it to our Deans, counselors and faculty.  
- Biological Sciences: Columbia and Merced College are the only area institutions that have completed articulation with UC Merced’s BIS 1. Biology courses at Merced are cell based; other colleges will need to conform. Students struggle in the intermediate level of Biology if they lack a proper foundation. Bullet points will eventually be established outlining course outline requirements.
- Medical School will eventually exist at UCM. Projected timeline varies between 3-10 years. Other medical professions will follow after it’s established.
- Interviews for a new Evaluator/Articulation person are taking place.
- **Ann:** New facilities: New library at Merced campus; current library will be remodeled into the Students Services building; three new buildings at Los Banos Center (opening in April)
- On-line application, orientation and counseling are projected to occur by the end of spring.
- **Ruth:** Performing Arts building is being remodeled (Measure E)  
- SLO training is being required for everyone.
- Fall 2006 was the first semester of week-end college
- **Elsie:** No updates.

C. Guest: Dr. Nael Aly, Coordinator of Applied Studies Program (B.S), shared information:
- Applied Studies is part of the College of Business (accredited by AACSBB until 2012). Only 1/3 of universities with Business Programs obtain this designation.
• Task force has been created to study the program from scratch; curriculum, program name, requirements, etc. Task force consists of Randy Brown (MBA), Dr Ali and Panos (CIS). Dr. Ali is open to suggestions that would help market the program. Dr Feldman has returned from retirement to assist during the transitional period.

• Program will remain as is since it appears in the catalog. The projected timeline is to complete changes and obtain approval by the end of 2006-07 to become effective 2007-08.

• The target audience would include individuals who would want to advance in their fields requiring managerial, supervisory or leadership skills. Ideally the program would provide training/skills in communication, public administration, leadership/management in order to advance to the next level of employment. This program is non-traditional in that people are already in the field, but take courses in the program to advance or become more successful in their current positions.

• Turlock Police Department has expressed an interest in the program for its officers. Dr. Ali shared that a cohort of 15-20 students (police or firefighters for example) could take custom made courses at their own facility, based on their time needs through Extended Education.

D. Review/Discussion/Approval

1. Agenda was approved with the addition of 4. Lunch for Amber under the Other category.

2. Minutes for October 16, 2006 were amended and approved to include the following changes:
   • Change item #10 under September to read “Examine & identify campus needs for new grids specific to vocational and AA/AS majors.
   • Change item #4 under October to read “Review survey results regarding the utility of the HECCC grids.
   • Remove item #5 under November since Liberal Studies appears under #2 of October.
   • Add #8 TCSU to April.
   • IX. ADN Grids and Pre-licensure Grids: Change (a) so that it reads Merced is on hold waiting for CSU Stanislaus’ Nursing Department to make decisions on Comm. 05. They are also in the middle of approving changes to a merit based selection program.
   • XIII LDTP: Change (f) so that it reads “LDTP can use ten year old texts. Oscar is the submittal process for LDTP, TCA, CSU-GE and IGETC.
   • Change the name Kirk to Kurt.

3. Recommendation will be made to Beverly to have Claudia or the proper clerical person post the following items to the HECCC website:
   • 2006-2007 Committee Goals
   • 2006-2007 Work Plan
   • Sept- Nov minutes
   • AA/AS Grid
   • CAN Grid
   • IGETC Grid
   • CSU-GE Grid
- Changes to the Articulation Committee roster
- Meeting calendar

4. Motion/Approved to post Pre-licensure Nursing Agreement, Radiologic Tech grids (Merced and SJ Delta College), Liberal Studies (yellow and blue grid).
- Note: Liberal Studies (yellow and blue grid): Some discussion regarding maintaining original courses titles on Yellow grid even if course/title changes occur. Tina recommended maintaining original form.

5. Associate Degree Nursing Prerequisites Grid: Approval pending the rewording of sections from Merced College.

E. Review/Discussion

1. UC Merced BIS 1 *Contemporary Biology*. Forget about the course title when trying to articulate this course. Look at the content points that Mitch will provide imbedded in the course. Columbia and Merced College have complete articulation for BIS1.

2. Caution needs to be used when looking at the HECCC grid. Microbiology on the Nursing grid cannot be interpreted or applied for transfer purposes to other Universities. BIS major is case in point.

3. Ruth needs to submit MJC’s Microbiology course to Mitch for consideration.

4. IB credit: It was discussed in the 90’s and decided that HECCC would not get involved in establishing a grid or disseminating IB information. Mitch shared that all UC’s accept IB and give units, but each campus gives course credit differently. Tina will check and see if CSU has a Universal Policy.

   SJDC: Accepts units for AP or IB; Merced accepts AP but makes no mention of IB; CSUS accepts credit for both; Modesto accepts AP for units and applies it as GE, but does not provide course credit; Columbia accepts AP, but no IB.

F. Old Business-Discussion and Planning

1. Evaluator and Transfer Center Committee: Place on December’s agenda.

2. Grid Use Survey: Place on December’s agenda.

3. LDTP: Discussion involving the status of TCSU acceptance/rejection. No word has been received thus far. TCSU’s contain anywhere from 12-17 discreet student outcomes. Yet, course outlines are being written by faculty to include broad student outcomes. Can we assume that the reviewers will look within the content area to match these discreet items? Many TCSU’s have comments which indicate 80% must be met.

4. Reciprocity Certificate: Is not being completed by SJDC evaluators. The registrar does not want them to use it due to possible repercussions if there are mistakes. A Merced evaluator indicated that it can take up to 30 minutes for each certificate. Some transcripts are over a year old now so the question of timeliness is an issue. This item will be placed on the December agenda for discussion and possibly brought to the Executive Board after that. Columbia has two Evaluators. One found this form confusing and the other found it helpful. Most of the certificates from Columbia are sent to SJDC and Merced; none to Modesto (they were told that MJC did not want them). Columbia Evaluators honor the process but do not believe in it. The Registrar likes it. Modesto has sent 394 certificates primarily to SJDC and Merced College.

5. Discipline Faculty-to-Faculty meetings: Interest was expressed in having faculty to faculty discussions for the majors of Biological Science, Child Development and Computer Science. Tina reported that lower division major
prerequisites were articulated for the Child Development major, but the core is upper division only. Maybe the HECCC group needs to look at AA and certificate grids only. Mitch encourages discipline based faculty meetings. His goal is to have one during spring 2007 for Biological Sciences. Anne inquired about the Music articulations at CSUS. Tina will follow up on Modesto’s which was being reviewed by the new Department Chair. She suggested others to resend course outlines to her so she can facilitate articulation with the Music Department. Possible faculty to faculty meetings for Music could take place after the articulation decisions have been made.

6. Debrief: NCIAC, October 20, 2006  Rachel Hendrickson requested that LDTP questions be sent via email. Ann had questions regarding the equivalency of the LDTP completion and ASSIST completion.

G. Other

1. No response from Dennis Gervin regarding an AO presentation to the HECCC Board. We will wait until Beverly is onboard.
2. December Agenda items will include discussion of the following:
   - Reciprocity
   - Grid Use Survey
   - Evaluator/Transfer Committee
   - Posting of grids
   - Clerical Support for HECCC
   - Update Transfer Center contacts
   - HECCC Directors meeting
3. Articulation Issues: Ann shared that the French faculty recently approved that one year of high school French is comparable to one semester of French at Merced College. Changes will be submitted to TCA, IGETC and CSU-GE.
4. Brief discussion if TCA is voted on by Curriculum Committee. TCA is not an independent item voted on by the curriculum Committee or a subgroup of it. The intent of TCA is reflected on the CAR form when a class it submitted for revision or is new.