Higher Education Consortium of Central California  
Articulation Officers Committee 
Approved Minutes 

November 5, 2007  
UC Merced

Members Present
Raul Alcala, CSU Stanislaus, HECCC Executive Director 
Ann Andersen, Merced College 
Ruth Cranley, Modesto Junior College, Chair 
Cynthia Eisenhut, UC Merced 
Tina Lent, CSU, Stanislaus 
Jean Mallory, Columbia College 
Jack Saunders, San Joaquin Delta Junior College 

Introductions
New UC Merced Evaluators were introduced: 
Janna Conway, Cynthia Eisenhut, and Jonathan Graves

Welcome and Agenda
The meeting was called to order by Ruth Cranley at approximately 9:25 a.m. at UC Merced. The agenda was reviewed and item #A.4. guest speaker, Mac McIlwain, CSUS Associate Director of Admissions was deleted and forwarded to December as Mr. McIlwain was unable to attend today. Item added to today’s Agenda: A re-visit of the “Math Project” Algebra requirement for graduation. The minutes of October 15, 2007 were approved as corrected (Moved by Ann & seconded by Jack.)

Math Project Discussion
The “Math Project” previously helped to align units and course content for Math requirement for graduation with AA or AS degree. This took place in 2002 or a little earlier and CC articulation officers and faculty signed-off on these requirements. CSU Stanislaus dropped out of the project and UC Merced was not yet established. Ann mentioned that this project may need to be updated in the future as Merced College for sure and perhaps other campuses are changing the Math requirement for degree completion from Beginning Algebra to Intermediate Algebra for students graduating 09/10 academic year.

Pre-Licensure Nursing Agreement
Most current copy is on HECCC website. It will be revised to show a revision date of 11/07. During this discussion, Executive Director, Raul Alcala shared information about updating of the HECCC website. He stated that he is still receiving training and that the computer he has available is very old and makes updates difficult. He further stated that the server is located at San Joaquin Delta College though he (Raul) works on the CSU Stanislaus campus. He also stated that the software “Go Live” has many glitches which add to the slowness. Jack mentioned that at SJ Delta, he uses “Contribute” which is
much more functional and is compatible with “Go Live”. Both are produced by Macromedia Corp. Raul will look into getting this software.

**ADN Grids**
Ann submitted Merced College grid and it was compared with previous, old grid. It became obvious that there are differences between campuses, especially in regards to the GPA and Math requirements for entry into the program. Changes will be updated on the HECCC website upon approval.

**Review: Updates from NCIC and other reports**
Jack attended the CID brainstorming meeting after the NCIAC meeting. He stated that CID is similar to the soon to be defunct CAN descriptors but seems to be more definitive. He also announced that he has been appointed to the Transfer Advisory Board (position formerly held by Jane Church) and will be attending his first meeting in January 2008.

**LDTP Update**
When asked if anyone met the Nov. 2 deadline for submission, only Columbia (Jean Mallory) reported a submission for Political Science and no other campuses were able to meet the deadline.

**UCM/CSUS Updates**
Tina from CSUS reported that her campus will be offering a Bachelor’s degree in Allied Health which is being planned for Fall 2009. She also reported that the catalog, which is smaller in dimension though thicker than the other campus catalogs, is being considered for a revision in size to be approved by the President. She also stated that in the future, the catalog will be published every two years instead of yearly as is the present practice.

Cynthia Eisenhut reported that she is just beginning to work on articulation for UC Merced. She reported on new majors for 07/08 all in the School of Social Sciences, Humanities, and Arts: Cognitive Science, B.A. and B.S.; Economics, B.A.; History, B.A.; Literatures and Cultures, B.A.; and Political Science, B.A. For the 2008-2009 academic year there will be some new majors within Biological Sciences but the specifics are not yet available. At this time, Cynthia also discussed the proposed meeting of UC Merced Biological Sciences faculty and articulation staff with HECCC members’ Biology faculty and articulation officers. UCM will host this meeting and the following dates were proposed as dates that UCM faculty will be available: February 21, 22, 25,28, or 29, from 10:00-Noon, including lunch. Members were requested to respond to Cynthia within two weeks so that plans can be made. Cynthia also requested that specific questions be gathered from respective faculty before the meeting. It was suggested that UC Merced make course outlines and/or syllabi available ahead of time and bring texts books used in the courses to the meeting. It was also suggested by Ann Anderson, that an impartial moderator be provided for this meeting. Cynthia will be working on the details and communicating with the HECCC articulation members about this meeting.

**Delta/Pacific (UOP) Early Childhood Development Project** –Report by Jack Saunders
who is on the advisory board but has not learned a lot about it yet. This is a collaboration between the two schools but it has mostly been UOP’s program. Jack provided a copy of the program for committee members. UOP is looking for more campuses to collaborate with. UOP’s degree is in Liberal Studies, not Liberal Arts, which seems to be confusing to students. Jack will suggest providing career information for students so they will understand the benefit of this program. Jack will provide more information about this as he gets more involved.

**Other Discussion and Planning Items**

Evaluator and Transfer Center Committee: Items are tabled for future discussion. No workable date for Evaluator training has been determined.

Reciprocity Certification: Still in process.

HECCC Articulation Work Plan: 2008 is still in planning. December agenda will be very large. Ann suggested that the AA/AS, IGETC, CSU-GE & TCSU grids not be discussed in April but moved to the September agenda since we seem to re-review the grids again in September.

IGETC draft: Though Ann had reviewed the draft and had a comment (see below), the remainder had not had a chance. Since the current version was reported as incorrect anyway this activity was also tabled to the future. Ann’s note: Pg. 14, P. 10.2, she noticed that UC is not following its own requirement.

December Agenda: Tabled items to be discussed again.

Respectfully Submitted,

Cynthia Eisenhut
UC Merced