ARTICULATION AND TRANSFER COMMITTEE
October 17, 2005

APPROVED MINUTES

Members Present
Ann Andersen, Merced College
Ruth Cranley, Modesto Junior College
Tan Phan, Columbia College
Jack Saunders, San Joaquin Delta College

Members Absent/Excused
Marcella Rodgers-Vieira, Executive Director
Amber Richert, UC Merced

1. Approval of Minutes:
M/S (Andersen, Cranley) to approve the minutes of the September 9, 2005 meeting. Motion passed.

2. Review/Discussion and Approval of Items:
Reciprocity Agreement-
Detailed discussion ensued, highlighted by points of clarification for needed changes to the shared form. Ruth Cranley, Jack Saunders, and Ann Andersen were satisfied with the reciprocity agreement. Changes were recorded and submitted to Amy Faylor, HECCC Administrative Assistant, for update and resubmission for final review.

AND Grids-
A number of recommendations for change were made. It was agreed that the grid be divided into two parts: 1) prerequisites and 2) non-nursing campus-specific program requirements. It was recommended that the grid indicate that Columbia is a non-AND school, but to identify courses offered that satisfy requirements at other HECCC institutions. Changes were recorded to a separate document and submitted to Amy Faylor for update and resubmission for future review and final approval.

Rad Tech Grids-
Additional changes were made to the grid and changes were submitted to Amy Faylor for update and resubmission for future review and final approval.

Baccalaureate Grid-
Discussed potential advantages to limiting the scope of the Baccalaureate Grid.

The committee recessed for lunch at 12:15 PM and resumed at 1:00 PM.

3. Filemaker Pro Database Demo-
Jack Saunders demonstrated the style and structure of a database SJDC is using for articulation development. Vadon McIlwain also gave a quick tutorial on database functionality using Filemaker Pro. Vadon McIlwain offered to provide secure server access and registered copies of Filemaker Pro 7 software to each HECCC articulation agreements and specific program grids. The offer was accepted.

4. Chapman/MJC Statistics-
MJC has some concern regarding the comparability of Chapman's Statistics class (math/science vs. behavioral science) and their enforcement of the Intermediate Algebra prerequisite. To satisfy MJC/UC/CSU GE transfer requirements, a course must have Intermediate Algebra as a prerequisite.

5. Liberal Studies Grid Updates-
CSU Stanislaus Grid needs to be updated on the HECCC website. Any additional courses need to be communicated to HECCC. Vadon McIlwain stated he would contact Kathy Shipley for changes.

6. HECCC Grid Changes and Communication-
There was discussion on how to clearly communicate changes to the HECCC grids. It was agreed that a single document should be circulated among the articulation officers and then the document should be sent to Amy Faylor, rather than 5 separate documents being sent.

7. Election of Chair-Elect-
Ruth Cranley accepted a nomination to be recognized as the Chair-elect for the 2006-07 academic year. Her nomination was approved by unanimous consent.

The meeting adjourned at 2:49 PM. The next meeting, November 14, 2005 at 9:00 AM in the Conference Room B at the Modesto Junior College east campus.

Respectfully Submitted,

Vadon L. McIlwain
CSU Stanislaus, Interim Representative