Higher Education Consortium of Central California
Articulation and Transfer Committee

Minutes of October 16, 2006

Present:
Ruth Cranley, Chair
Ann Andersen, Merced College
Elsie Bruno, Columbia College
Tina Drain, CSU, Stanislaus
Diane Pond, Delta College

Ruth Cranley opened the meeting at 9:16am.

I. Beverly Hatcher is the new HECCC Director and will start on November 1, 2006.

II. We just received an invitation within the past few days to have a representative attend the HECCC Board meeting on October 19th. No one was available because of the short notice. Ruth will suggest to the board that a November meeting would be better. She will get back to the committee on the date and time of the November HECCC Board meeting.

III. Campus Updates

a. Delta College-No significant changes/updates. The Vice President of Student Services will be retiring soon.
b. CSU, Stanislaus-Still doing a number of Dean searches.
c. Columbia College-All of the administrators (with the exception of one) are new within the past year or so and there are many changes underway. Joan Smith is their new President. They passed a bond issue so there are a lot of renovations going on. No new plans to hire a full-time Articulation Officer.
d. Modesto Junior College-They have a new President: Dr. Rose who came from Southern California. Brenda Roberts is the new Vice President of Instruction. Student Learning Outcomes (SLO) training is now mandatory.

IV. Agenda for November meeting-Add Libs Grid (Tina will send out the grid to all articulation officers for updates). Our next meeting is possibly Jack’s first day back. We may have the meeting at MJC or Delta, depending on his ability to travel.

V. Minutes

a. Tina submitted Susan Faurot’s changes that were emailed from Susan.
b. Diane and Ruth submitted typo changes to Ann.
c. The motion was made by Ann to approve the minutes as amended and seconded by Elsie.

VI. 2006-2007 Committee Goals

a. Ann suggested the Liberal Studies Grid goal (goal #1) should be combined with the goal of upgrading grids (goal #2).
b. The “Nursing AA/AS” grid was changed to “Associate Degree Nursing Prerequisite” on goal #2.
c. For goal #3 we need to add sub-bullets for: Child Development, Computer Science, and Biology.
d. For goal #4 we need to remove “and Evaluation” from the end.
e. We will remove goal #5 and possibly put it on 07/08 goals.
f. We need to add a goal that states: “Work jointly with Evaluator and Transfer sub-committees.”
g. For goal #6 we need to add “and implement” after modify.
h. Make goal #4 an indent as a part of goal #6.
i. Changed order of goals.
j. Ann moved to approve the goals as listed below. Elsie seconded. Ruth will make changes and send to HECCC Office.

Articulation Committee Goals 2006-2007

2. Assist with facilitation of discipline-specific faculty-to-faculty articulation.
   • Child Development
   • Computer Science
   • Biology
3. Modify and implement research strategies to demonstrate utility of HECCC Grids for students and professional staff.
   • Evaluate Baccalaureate Level Course-to-Course Grid Utilization
4. Work jointly with Evaluator and Transfer sub-committees.
5. Monitor statewide articulation issues

VII. Work Plan

a. September-Take out #3, re-worded #11, 12, and 13.
b. October-#6 relates to getting faculty to discuss. Removed #3, re-worded #6.
c. November-Re-worded #1, #2, and #3
d. December-Re-worded #1.
e. March-Re-worded #1, make all day meeting so we can meet after other committees leave (do same for February meeting).
f. April-add CAN 07/08, re-worded #6 and #7, add TCSU 07/08
g. Ann moved to approve as amended, Elsie seconded. The work plan was approved as follows:

**HECCC Articulation Officer Work Plan**

**2006-2007**

**September**

1. Jack will demonstrate FileMaker Pro-HECCC Articulation (Throughout the year-Explore automated Articulation and Curriculum Management Systems)
2. Report from Stanislaus-Liberal Studies-Blended Program (Invite Kathy Shipley)
3. Discussion: Historical Documentation and Reciprocity Certificate-Report current status and how the process is working and brainstorm initial research strategies to document grid time/value.
4. Nursing Grids ADN/Prelicensure
5. Rad Tech Grids
6. Approve AA/AS degree grid
7. Approve IGETC
8. Approve CSU GE
9. Approve CAN
10. Examine and Identify campus needs for new grids specific to vocational and AA/AS majors.
11. Conduct and Review Survey for Bacc Grid
12. UC Merced/CSU Stanislaus-curriculum/transfer updates, proposed major changes, or changes to programs from last catalog (pre-req’s). Changes in major prep for 07/08.

**October**

1. Changes from CSU and UC conference, Counselors conference, NCIAC, and Region V regarding articulation.
2. Approval of Nursing, Rad Tech and Liberal Studies Grids
3. Plan for Evaluators February Meeting
4. Review survey results for utility of the HECCC grids
5. Identify areas for articulation faculty-to-faculty meetings.

**November**

1. Implement Baccalaureate Grid Decision
2. Discuss/Update Applied Studies Program-Invite Coordinator
3. Grid utilization and discussion as needed
4. LDTP updates

**December**

1. Will create agenda from remaining September thru November items (Possibly plan discipline specific meetings)
January

No meeting

February
1. Meet with Transfer Committee
2. LDTP updates
3. UC/CSU GE Transfer Update

March
1. Meet with Evaluator Committee
2. Discipline specific update and review

April
1. CSU Stanislaus and UC Merced updates-forecasting projection for student enrollment, new majors, changes in major prep for 08/09.
2. AA/AS 07-08
3. IGETC 07-08
4. CSU GE 07-08
5. 07-08 Calendar
6. 07-08 Articulation Committee Goals
7. 07-08 Work Plan
8. TCSU grids

VIII. Grids
a. AA/AS, CSU GE, IGETC and CAN grids were turned in to Ruth with updates. Ruth will turn in to Claudia in the Title V Department. Claudia will update the grids and publish on the web site.
b. Ann moved for the grids mentioned above to be approved as reviewed with the stipulation that once Delta’s review is completed the grids will be fully approved. Elsie seconded.

IX. ADN Grids and Pre-licensure Grids
a. Merced is on hold waiting for CSU Stanislaus’ Nursing Department to make decision on Comm 05. They are also in the middle of approving changes to a merit based selection program.
b. Columbia turned in grids
c. CSU Stanislaus had no changes to the ADN Grid. Waiting for Comm 05 decision before can finalize pre-licensure grid.
d. Delta gave updates

X. Rad Tech Grids
a. Merced, Columbia, Delta, and MJC turned in to Ruth
b. Delta still needs to update Merced’s Rad Tech Grid.

XI. February 13, 2006 minutes-Amber was going to check to see if she still has them but Ruth has not heard back from her.
XII. Grid Use Survey
   a. CSU/Merced/MJC turned in results
   b. Columbia had sent their results straight to HECCC office.
   c. Delta still needs to do.

XIII. LDTP
   a. Ann is sending packets to all departments affected by TCSU’s.
   b. Some LDTP’s online state that it is a guide only and that they are subject to change
   c. CSU Mentor is showing some of the LDTP’s. Of the 5 listed, only 3 work.
   d. Ann spoke with Kurt from the Chancellor’s office and asked about Economics. He stated that it’s going back to the faculty for the Math prerequisite but the published LDTP shows it required.
   e. 13 more descriptors are posted-no one was notified of this.
   f. LDTP can use ten year old texts. Oscar is the submittal process for LDTP, TCA, CSU-GE and IGETC.

XIV. Reciprocity
   a. MJC has 378 completed since this began.
   b. Merced-not sure exact amount
   c. Columbia-will get this information
   d. Delta-not sure of status-will get the info
   e. We need more data on this-Place on next Agenda

XV. Bring for next meeting
   a. Everyone bring ASSIST articulation for CDEV, CS, and Bio
   b. Ann has spoken with Susan at UC Merced regarding the Microbiology issue-Biological Sciences articulation with UC Merced-All CCC’s bring outline for microbiology to next meeting.

Respectfully submitted,

Tina Drain
CSU Stanislaus