Members Present
Raul Alcala, CSU Stanislaus, HECCC Executive Director
Ann Andersen, Merced College
Jean Mallory, Columbia College
Ruth Cranley, Modesto Junior College, Chair
Jack Saunders, San Joaquin Delta College

Guest
Kathy Shipley, CSU Stanislaus Dept. Chair Liberal Studies

Welcome and Agenda
The meeting was called to order by Chair, Ruth Cranley at 9:05 A. M. at Merced College. We agreed to begin with Kathy Shipley’s report on CSU-Stanislaus’ Liberal Studies and defer campus updates and the HECCC President’s meeting to later in the agenda.

CSU Stanislaus – Liberal Studies Report – Kathy Shipley, Department Chair
Kathy thanked us for inviting her. She wanted to share information about a new authorization that allows CCTC to issue Introductory and Specific Subject Matter authorizations. Effective January 1, 2005 additions to Title 5 allowed the CCTC to issue Introductory and Specific Subject Matter authorizations as another option to meet the No Child Left Behind Act of 2001 (NCLB) that requires teachers hired to teach in Title I schools to be “highly qualified” or NCLB compliant in NCLB core academic subject areas.

CSU Stanislaus has approval from CCTC to recommend students for introductory authorizations as additions to the Multiple Subject Credential. This will allow students with an elementary credential to teach in a core subject in the middle school grades. It is a LIBS Introductory Authorization offered in four categories: English, Social Science, Mathematics, and Science. Each category or subject must consist of 32 units. This Introductory Authorization sets up another type of “articulation”. Existing course-to-course articulation is not the foundation for this articulation. It will be dependent upon meeting the subject matter criteria from CCTC. Kathy distributed the Subject Matter Authorizations CCTC information and the Subject Matter Authorization Guideline Book. She also passed out the draft of the Introductory Authorization brochure for our review and comment.

HECCC members reviewed and provided some initial feedback regarding the grid and the brochure. We identified additional courses that could be “articulated” as well as
suggested revisions to clarify the purpose and use of the authorization. She said she would revise this version and email it to us for comments. She plans to have the revisions made for the CSU-Stanislaus Liberal Studies Advisory meeting on Friday, Oct. 26. Kathy will address this new authorization at the meeting and encourages each college to send as many faculty from our colleges as possible.

Kathy also distributed the HECCC Blue Liberal Studies Grid. Jean and Ann highlighted their confusion in trying to identify the most current version when it appeared that the most current version did not display the coursework that was expected, given recent articulation. The result was confirmation that the 5/23/07 grid was the most current version and the one that should be posted. Kathy asked that we copy Sonya Hernandez on all emails. It would be a good idea to also copy Tina Lent since she is the CSU-Stanislaus articulation officer.

The members thanked Kathy for her time and prompt communication with us and our counselors. Kathy reiterated that she welcomes emails and/or calls. She said she would be willing to speak to counselors at each of our colleges about the new authorization grid.

**Agenda and Minutes**

The agenda was approved (MSC Andersen/Saunders) with a correction to change the 2006-07 year to 2007-08 for the grid dates listed on the agenda.

The Minutes of April 16, 2007 were approved as corrected (MSC Andersen/Mallory). Ruth will send Raul a corrected copy.

**HECCC – President’s Meeting**

Executive Director Raul Alcala provided updates about the consortium. Vice Presidents of Student Services are now approved for membership. This recommendation emerged during the April 30 special HECCC meeting. The new president is Bob Nadel, VP – Student Services at MJC. Dr. Spevak will be retiring in June. He is the member with the longest tenure and depth of knowledge and history about HECCC. Raul indicated that John Spevak has been a great team member for the transition.

As a result of the special meeting and the regular HECCC board meeting, goals will focus on 1) Faculty and Professional Development, and 2) Creating/establishing partnerships with high schools, community colleges, and UC and CSU. This would include topics of remediation and preparation for college.

Board members ranked a list of possible priorities for 2007-08. There were 7 items, including remediation, articulation, and access. Raul will share the results with us.

The Board also discussed HECCC in relationship to CVHEC. The majority of members wanted to retain the narrower regional focus for the HECCC group rather than expand the focus.
Raul indicated that students are taking courses at multiple colleges. The new term for this is called “swirling” and is meant to convey a regional mobility.

Regarding HECCC clerical support, Vicki Pease has worked the maximum number of days allowed (180) and can no longer be employed. Raul should be copied on all HECCC emails. Although Claudia is the clerical support for Title V, Raul will have her revise the grids and post them once they are approved.

Raul provided a Title V update on supplemental instruction (SI). Survey data reveals a slight increase in GPA for those who attended at least three (SI) sessions for math. The persistence rate was up, and there were fewer failing grades (Ds and Fs). Raul will present the findings to the Articulation Committee after it is presented to the HECCC Board.

There are unspent Title V funds (carryover from prior years). They must be spent by September 2008. Some of the funds will be used for supplemental instruction.

The Chair of Title V Collaborative grant is Jane Bruner, who was the interim dean of Natural Sciences but is now the Associate Dean of Special Programs. Provost Bill Coveno is the Principal Investigator for the grant. Raul informed the group that the Title V regulations now include the provision for non-Hispanic Serving Institutions (HSIs) to participate in the grant as long as the majority are HSIs. If a new Title V HSI grant is approved, all of the HECCC member institutions can be included.

Ann asked about the status of the Transfer and Evaluator Committees in terms of the priorities of the HECCC Board. There was discussion among the members about the history of evaluator group meetings and attendance issues and the fact that the transfer committee had never met. It is most likely that the representatives for this group are not aware that they are part of this group. It was known that the Evaluators Committee had begun to develop a resource/training binder. Some evaluators, but not all, were interested in continuing the meetings. Others believe they are already knowledgeable and do not have the time to travel and attend a meeting. Since none of the articulation officers supervise evaluators, the group thought it would be appropriate to ask the evaluators for feedback prior to the next meeting. Raul as well as the members agreed that meetings should be called for substantive reasons and not just to meet.

**Grid Discussion/Approval**

Members submitted changes to the AA/AS, CSU-GE, IGETC, and CAN grids for final revisions. These will be updated and sent out via email for approval. Ruth reminded everyone to “reply all” after reviewing the changes.

ADN, Pre-licensure Nursing agreement, and Radiologic Technology grids will be reviewed for approval at the next meeting if updated information is available.
**Reciprocity Certificate**
Raul was asked to locate the surveys that had been completed over one year ago. They will need to be compiled. Each member agreed to the evaluators at his/her college to identify what happens to the Reciprocity form once it is received at a specific campus. How accessible is it for counselors? Jean noted that this agreement has been especially valuable to students who “transferred” to Columbia College because they have more extensive requirements.

**Need for New Grids**
The agriculture program at CSU-Stanislaus was identified as a future topic. Ruth will contact Tina Lent to ask her to invite him to a future meeting.

**CVHEC Updates and the Transfer Study Degree**
Ann reported that Stephanie Low from the Systems Office will be sending out guidelines to assist community college in revising Transfer Studies type degrees to be compliant with the new Title 5 regulations. The degree must reflect 18 units in the major or an area of emphasis but cannot be structured only with either the CSU GE or IGETC pattern.

**Agenda Topics Identified for October**
The LDTP grid, the Counselor/Evaluator HECCC Grid Use survey, completing the 2007-08, HECCC Articulation Work Plan, and the statewide Career Pathways project were topics proposed for the October agenda.

**UC Merced Biological Sciences Faculty Dialogue**
Ann volunteered to contact Susan Fauroat to set up a meeting among our faculty to talk about the Biological Sciences program at UC Merced, including the required course content in BIS 1.

**Other Disciplines for Faculty Dialogue**
Applied Studies and Criminal Justice were identified as future majors to explore with faculty dialogue.

**Delta Pacific Child Development Partnership**
Jack shared the most recent brochure draft of the Delta Pacific Child Development partnership. UOP would like to expand on this type of partnership with MJC, Columbia, and Merced. Jack will provide updates about this partnership at future meetings.

**Campus Reports**
Representatives announced updates from their respective colleges.

Respectfully Submitted,

Ann Andersen
Merced College