ARTICULATION AND TRANSFER COMMITTEE
APPROVED MINUTES

January 12, 2004

Ann Andersen, Merced College
Rosemary Hein, CSU Stanislaus
Yancey Juergenson, Modesto Junior College
Lynn Martin, Columbia College
Jack Saunders, San Joaquin Delta College
Scott Trippel, UC Merced
Dave Willson, Columbia College

MINUTES
Minutes of the December 15, 2003 meeting were approved as read.

AGENDA
Addition to the agenda: Saunders requested that an additional item be added to today’s agenda. Discussion of the need to have a January meeting in the future.

2003-04 GRID UPDATE
Review and updating of the BACC courses from the December 15th meeting continued. The committee members discussed each page and all courses that had changes or additions/deletions to the comprehensive list of courses for each of the institutions in the region. Committee members were to submit course outlines to each of the other institutions where changes were made and clarification from faculty was necessary. The BACC grid update was completed.

EVALUATOR MEETING: UC MERCED (FEB 23, 2004)
Planning continued on the meeting- Scott Trippel and Ann Andersen. Location: UC Merced- Castle AFB Facility (map is coming). Time: 9:00 a.m. until 1:00 p.m.

Ann will be sending an updated agenda to all schools. Updates to questions submitted to Ann by evaluators will be distributed to show to evaluators before the Feb. 23rd meeting.

Scott will be doing the participant evaluation from and will send a draft to everyone before the meeting. Scott has developed a power point presentation to parallel the meeting agenda with topic headings and will have it at the meeting.
One outcome from this meeting should be a guidance list of resources that the evaluators can use in their offices. Ann will print out the HECCC website information to be used in the meeting.

**Lunch planning:** Problems with providing a lunch were discussed and it was determined that Ann will be checking with the HECCC office to find out if it can be funded through HECCC. Plan B will offer no lunch and it will be up to each institution to handle this on their own.

**Other:** All colleges will send Rosemary Hein a list of who is attending with their phone numbers and email addresses as soon as possible so she can develop a list of attendees.

Send all information and pamphlets/brochures and folders to Ann at Merced College before the meeting.

**OTHER**

Remaining agenda items were delayed until the next regular meeting of the Region V committee due to lack of time.

Meeting adjourned at approx. 1:35 p.m.

Respectfully submitted,

Yancey N. Juergenson
Modesto Junior College