San Joaquin Delta College
REPORT OF FLEX ACTIVITY

Spring semester deadline is **May 1, 2015**

Full-time – 20 hours above mandatory flex days – **Due May 1, 2015**
(If you do not teach overload classes, this is the only flex obligation you have.)

Check only **ONE** assignment type per form:

- [ ] Hourly
- [ ] Full-time
- [ ] Overload taught by Full-time

**SEMMESTER:** __________________________  **YEAR:** __________________________

**Last Name:** ___________________________  **First Name:** ___________________________

## ACTIVITIES

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<tr>
<th>Date</th>
<th>Description</th>
<th>Category*</th>
<th>Hours</th>
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**TOTAL HOURS _________**

*Category
1. Course instruction and evaluation;
2. Staff development, in-service training and instructional improvement;
3. Program and course curriculum or learning resources development and evaluation;
4. Student personnel services;
5. Learning resource services;
6. Related activities, such as student advising, guidance, orientation, matriculation services, and student, faculty and staff diversity;
7. Departmental or division meetings, conferences and workshops, and institutional research;
8. Other duties as assigned by the district;
9. The necessary supporting activities for the above.

### VERIFICATION

I certify that I have completed all of the activities and hours listed above outside my scheduled hours of instruction.

________________________________________  ______________________
**Signature**  **Date**

Submit completed form to Academic Senate Office, Locke 109 or E-mail to flex@deltacollege.edu