Writing Process

English 79—Wall

1. PROMPT. Carefully read and understand it.

2. THINK. Spend some time reflecting on the assigned topic.

3. PREWRITE. Get your thoughts down in rough form (outline, idea map, etc).

4. FIRST DRAFT. This can be handwritten or typed.

5. EDIT. Look over your draft and complete the checklist.

6. SECOND DRAFT. Make needed changes and corrections. Pay special attention to format instructions. PROOFREAD before turning it in to Dr. Wall with required attachments: editing worksheet and prewriting. DO NOT SUBMIT 1st draft.

7. THIRD DRAFT. Study Dr. Wall’s corrections. Add misspelled words to your list of “spelling demons.” Then type a third draft. (Hopefully you have your paper saved on a computer or flash drive so that you don’t have to re-type everything.) Staple third draft on top of second draft. DO NOT REMOVE second draft!

8. TURN THIRD DRAFT in to Dr. Wall for grading by the cutoff date.

   - This is a firm deadline. Therefore, it would be smart to turn your paper in before the deadline. That way, if you screw up in some way, there is time to redeem yourself. Why not revise right away? Then, if you don’t get the grade you want, you will have time for a fourth draft. Staple 4th draft right on top of previous drafts.