SPANISH 71

Fall Semester of 2004

SPANISH IN THE WORKPLACE

Information Sheet

Instructor: Barbara Kent

Meeting: once/week, 2 hours

Requirements: Meet all Delta College rules and regulations regarding attendance; no food, drink, gum-chewing, activated cell phones, nor chatting in class.

Text: Due to the nature of this class, there is no academic text. However, Barron’s *Learn Spanish the Fast and Fun Way, third edition* will be used for class and home work.

Expectations: If an inability to attend class is known, the instructor should be notified, because participation is a major source of grading decisions. Homework assignments are expected to be done; classwork development is highly personalized in this course, and is dependent upon readiness and ability to take part in class sessions subsequent to assigned materials. A notebook should be kept by each student relating to classroom work. Clarity and tidiness of presented material is requested.

Grading: Because students come from various levels of experience with Spanish, grading of the two exams will be done on a curve. Fifty percent (50%) of the final grade will be from participation, and fifty percent (50%) will result from the exams.

Participation: Students will be working at the boards, will be giving verbal responses, and writing in Spanish as the course develops. Questions and concerns regarding the course work are an expected and desired aspect of the student’s interaction with the instructor. Students are encouraged to make clear any of their workplace needs for the Spanish language throughout the entire coursework.

Contact: Barbara Kent
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