The San Joaquin Delta College’s Health Science Program applications are now available as online forms.

This user guide contains screen shots of the online application and information related to how to fill out the online applications.

**IMPORTANT NOTES REGARDING THE ONLINE APPLICATIONS**

1. All health science program applications require that you login using your Delta College student ID number and date of birth.

2. You must be a currently registered student at the College and must have a Delta College student email address on file.

3. All applicants must be in good-standing with the College (e.g. no academic holds on file).

4. All applicants must have a valid social security card (required for background clearance).

5. Before you begin the application, have copies of your transcripts available so that you can correctly enter your prerequisite course information.

6. The online application saves the information on your application every time you click on the NEXT button.

7. If you are unable to finish your application, you may click on the SAVE AND FINISH LATER button to come back to your application at a later time.

8. Before you submit your application, please make sure to review all the information entered for accuracy.

9. Once you submit your application, you will NOT be able to access it again.

10. If you have any questions related to the application, please send an email to: healthscience-apps@deltacollege.edu

**APPLICATION PERIODS FOR HEALTH SCIENCE PROGRAMS**

Please note that the following dates are typical timeframes when the applications are available. For exact dates of the application periods for each program, please check the program’s website.

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>SUMMER Admission</th>
<th>FALL Admission</th>
<th>SPRING Admission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing Assistant</td>
<td>Mar—Apr</td>
<td>Jun—Jul</td>
<td>Oct—Nov</td>
</tr>
<tr>
<td>Associated Degree in Nursing (R. N.)</td>
<td>N/A</td>
<td>Jan—Feb</td>
<td>Aug—Sept</td>
</tr>
<tr>
<td>Speech Language Pathology Assistant</td>
<td>N/A</td>
<td>Mar</td>
<td>Oct</td>
</tr>
<tr>
<td>Vocational Nursing/Psychiatric Technician</td>
<td>N/A</td>
<td>N/A</td>
<td>Aug—Sept</td>
</tr>
</tbody>
</table>
Once you login into the server, you will see links to the online application(s) available. Click on the online application you wish to complete.

- [NURS Health Science Applications](#)
- [Logout of FileMaker Server](#)
ASSOCIATE DEGREE IN NURSING (ADN)

ADMISSION REQUIREMENTS

Admission to the ADN program is based on a multi-criteria screening process. The following are the criteria used to determine eligibility for ADN admission:

1. Previous experience related to academic degrees, relevant licenses or certificates held by applicant, and health care experience in direct patient care (*Maximum Points = 15*)

2. GPA in Science, Non-Science prerequisite coursework and science repeats (*Maximum Points = 50*)

3. Life experiences or special circumstances (*Maximum Points = 2.5*)

4. Foreign language proficiency (*Maximum Points = 2.5*)

5. Test of Essential Academic Skills (TEAS) Test Scores (*Maximum Points = 30*)

6. Completion of Math 82: Intermediate Algebra or higher (*Points = 0*)

Applicants can earn up to 100 total points. All applicants will be rank ordered with the highest ranking applicants being offered the available spaces in the program for the current application period. In addition to selecting applicants for available spaces, there will be an “Alternate” list where students who meet the minimum requirements earning enough points on the application (but not enough to be offered an available space) will be provided with an opportunity to be on a “wait-list” in the event a space does become available. **Please note that “Alternates” are not guaranteed a space, this list is only used for the current application period.**

The ADN application collects the criteria information in order to determine an applicant’s eligibility. Please see [http://www.deltacollege.edu/div/hs/ApplicationProcess.html](http://www.deltacollege.edu/div/hs/ApplicationProcess.html) for a detailed description of the admission criteria.

See pages 4 through 18 for detailed information about the application and information on how to complete each section of the application.

**PLEASE NOTE:**

- If you have submitted an application to the ADN program (since the Fall 2010 application period) all of the information you previously submitted will be populated in the application for the current period.

- Please keep in mind, that it is YOUR RESPONSIBILITY to review the information you previously submitted for completeness and accuracy. To update your information, simply click in the field.
**ADN Application**

**Step 1: Read Welcome Page Information**

Welcome!

Before you start the application:

1. You must have your Delta College student I.D. number and your Delta College student e-mail address. **All correspondence from the college regarding this application will be sent to your DELTA COLLEGE STUDENT E-MAIL ADDRESS.**

2. This online application requires that you enter detailed information related to your academic history. **Please have copies of academic transcript(s) available before you start this application.** The information you provide will be used to determine your eligibility for the program; failure to provide accurate information could disqualify you.

3. This online application automatically saves your information whenever you finish a page. If you are in the middle of completing a page in the application and wish to complete the application later, just click on the "SAVE AND FINISH LATER" button. You will be able to return and finish the application at a later time.

4. If you submitted an application from this system in a previous application period, the information you entered will appear. Please review this information to ensure that it is correct and current.

5. **BEFORE you SUBMIT your completed application, please review your application.** Once the application has been submitted you will not be able to make changes to your application information. Upon completion you will receive an email confirming receipt of your application.

6. **It is imperative that you follow all directions on the application and ensure all the information submitted is correct.** Please be aware that incorrect information or information that can not be verified will result in disqualification.

**Please make sure to read the information on this page.**

Click **NEXT** once you have read the information on the Welcome Page.
ADN Application

Step 2: Log into the application

To apply to the following programs:
Associate Degree in Nursing - Vocational Nursing - Psychiatric Technician
please log in here:

1. Enter your Delta ID .................
Your Delta ID is a nine digit number starting with 98. It is assigned to you by the college when you submit your admission application.

If you do not know your Delta ID, you can retrieve your ID information by clicking:
http://register.deltacollege.edu/student/login/index.cfm

2. Enter your Date of Birth ...........
Please enter your date of birth in the following way:
MM/DD/YYYY.

3. Click Login.

After you login into the server, you will be required to log into the application itself.

Log into the application using your Delta College Student ID number and date of birth.

Enter your birth date in the following format: MM/DD/YYYY.

If you are not currently a registered student or if you entered your Delta ID or date of birth incorrectly, you will get an error message.

PLEASE NOTE:
On each page, if information is missing or invalid, you will be directed to a screen like the one above.
After logging into the database, the contact information we have on file for you will appear in this page.

Please be sure that the contact information is correct and current. If there is missing or incorrect information, please update this form.
ADN Application

Step 4: Personal Information

Please verify the information we have on file for you and make changes as appropriate. Once verified, click NEXT.

PLEASE NOTE: The information on this page is not used to determine your eligibility into the program, but is used for reporting purposes only.

IMPORTANT INFORMATION

Once you click NEXT on this page, the system will do a search for your application for the application period. If you have completed an application for the CURRENT application period, you will not be able to navigate any further in the system. Click Exit to log out of the system.

ERROR: According to our records, you have a completed application on file. We are not able to log you back in at this time.
ADN Application
Step 5: College Attendance

Please list ALL regionally accredited United States colleges/universities you have attended.

DO NOT ABBREVIATE THE NAME OF COLLEGE

You must also complete the following information for all colleges/universities you attended:

College City/State
AND
the College’s term type
(e.g. semester or quarter system)

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

Official transcripts from all colleges/universities listed above.

Note: Students with a degree from a college/university outside the United States must have transcripts evaluated by a National Association of Credential Evaluation Services (NACES) approved independent agency (the evaluation must be in a sealed envelope from the agency), demonstrating equivalency to a BA/BS degree or higher from a U.S. regionally accredited college. The NACES evaluation will be used ONLY to award points as part of ADN admission criteria.
**ADN Criterion 1A**

**Step 6: Previous Academic and Work Experiences**

If you have earned a degree, please indicate where and when you earned the degree.

If you have not earned a college degree, check NONE and click NEXT to continue.

---

**SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION**

Official transcript from regionally accredited U.S. colleges or universities with degree posted – OR – students with a degree from a school outside the United States must have transcripts evaluated by a National Association of Credential Evaluation Services (NACES) approved independent agency (evaluation must be in a sealed envelope from the agency), demonstrating equivalency to a BA/BS degree or higher from a U.S. regionally accredited college. The NACES evaluation will be used ONLY to award points as part of ADN admission criteria.
ADN Criterion 1B
Step 7: Licensed Health Care and Work Experience

There are two parts to Criterion 1B.

Part 1: The following are approved licenses that applicants can earn points for.

If you have a license in any of the listed areas, complete license# and expiration date information for that license(s).

Part 2: If you answered YES to part 1, you may receive additional points for any work experience related to the license you possess.

If you have previous work experience in the license(s) you currently possess, you may enter that information here.

To receive points, you must possess a CURRENT license. Pending licenses will not be accepted.

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

Part 1: Licensed Vocational Nursing, Psychiatric Technician, Radiologic Technician, Respiratory Therapist or Paramedic requires a copy of current license with license number, issue date and expiration date.

Part 2: Work: Letter from your current/former employer verifying employment. The letter must be on organization letterhead with an original signature and must include applicant’s name, start date and end date, employee status (full-time/part-time), total number of hours worked, job title, department if applicable, and examples of duties including direct patient care.
ADN Criterion 1C
Step 8: Certificated Healthcare and Work Experience

There are two parts to Criterion 1C.

Part 1: The following are approved certificates that applicants can earn points for.
If you have a certificate in any of the listed areas, enter your certificate number and expiration date information that certificate.

Part 2: If you answered YES to Part 1, you may receive additional points for any work experience related to the certificate you possess.
If you have previous work experience in the certificate(s) you currently possess, you may enter that information here.

To receive points, you must possess a CURRENT certificates. Pending certificates will not be accepted.

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

Part 1: Certified CNA, HHA, or EMT requires a copy of your current certificate including your certificate number, issue date and expiration date.

Part 2: Work: Letter from current/former employer verifying employment. The letter must be on organization letterhead with an original signature and must include applicant’s name, start date and end date, employee status (full-time/part-time), total number of hours worked, job title, department if applicable, and examples of duties including direct patient care.
ADN Criterion 1D
Step 9: Other Healthcare Work Experience

For applicants with other types of licenses or certificates, applicants may earn points if they have the following experiences:

- Other current license or certificate
- Work or volunteer hours with direct patient care.

PLEASE NOTE: Direct patient care is defined as experience providing and assisting human clients with hands-on healthcare needs; not including clerical and administrative type of work.

If none of the experiences apply, check None.

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

Work: Letter from current/former employer(s) verifying employment. The letter must be on organization letterhead with an original signature and must include applicant’s name, start date and end date, employee status (full-time/part-time), total number of hours worked, job title, department if applicable, and examples of duties including direct patient care; copy of current license or certificate.

Volunteer: Letter from organization verifying volunteer service(s). The letter must be on organization letterhead with an original signature and must include applicant’s name, start and end date, total hours
ADN Criterion 2A
Step 10: Science Prerequisite Course Information

Enter Science Prerequisite Course Information on this page.

For combined Human Anatomy and Physiology courses that were 2 semester/quarter classes, split the courses between the Human Anatomy and Human Physiology sections.

Each section in the science prerequisites must have at least one (1) course's information entered.

NOTE:

College, course ID, term, academic year, units, and grade information must be entered for all science prerequisite courses you earned a letter grade in.

Pull-down lists are available for all fields in yellow. The College/University Name field is based on the information you entered in the College Attendance section.

Course ID should be entered the way the college publishes its courses on the class schedule. For example, Delta College's Human Anatomy Course ID is BIOL 31. BIOL 31 is what is entered in the Course ID field.
ADN Criterion 2B

Step 11a: Non-Science Prerequisite Course Information

Unlike the Science Prerequisite courses, enter the FIRST PASSING grade you received in Nutrition and ANY passing grade in the approved English Composition courses. (Eng 1A, 1B, 1D or equivalent)

Passing grades are letter grades A, B, or C.

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

For ALL PREREQUISITE COURSES, Official transcripts for ALL lower and upper division courses completed at any and all regionally accredited U.S. institutions, regardless of applicability to nursing requirements, are required.

Official transcripts will not be required for courses completed at San Joaquin Delta College.

Prerequisite courses completed at other regionally accredited United States colleges or universities must be equivalent to San Joaquin Delta College courses.

For determination of course equivalency, official transcripts AND course descriptions for prerequisite courses will be required.

Course descriptions for prerequisite courses only must accompany the official transcript for the purpose of determining course equivalency. Course descriptions must come from the specific catalog year in which the course was taken and may be obtained from the college catalog where courses were taken, or may be available at http://www.collegesource.org/.

San Joaquin Delta College does not evaluate foreign transcripts nor is credit granted for foreign coursework.
ADN Criterion 2B
Step 11b: Non-Science Prerequisite Course Information

Effective 2011-12, completion of Math 82 (Intermediate Algebra) or higher is a prerequisite course requirement for considered admission into the program. Passing grades are letter grades A, B, or C. The Math requirement is not used to calculate application points.

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

For ALL PREREQUISITE COURSES, Official transcripts for ALL lower and upper division courses completed at any and all regionally accredited U.S. institutions, regardless of applicability to nursing requirements, are required.

Official transcripts will not be required for courses completed at San Joaquin Delta College.

Prerequisite courses completed at other regionally accredited United States colleges or universities must be equivalent to San Joaquin Delta College courses.

For determination of course equivalency, official transcripts AND course descriptions for prerequisite courses will be required.

Course descriptions for prerequisite courses only must accompany the official transcript for the purpose of determining course equivalency. Course descriptions must come from the specific catalog year in which the course was taken and may be obtained from the college catalog where courses were taken, or may be available at http://www.collegesource.org/.

San Joaquin Delta College does not evaluate foreign transcripts nor is credit granted for foreign coursework.
ADN Criterion 3

Step 12: Life experiences or special circumstances

Applicants can earn up to 2.5 points for specific life circumstances and special experiences (Education Code Section 78261.5).

Using the checklist shown, check ALL circumstances/experiences that apply.

If you select an option other than None of the above, you will only earn 2.5 points regardless of how many apply to you.

<table>
<thead>
<tr>
<th>Life experiences or special circumstance:</th>
<th>Maximum Points for Criterion 3 = 2.5 points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disability</td>
<td>Documented disability from college Learning Disability Program or Disability Support Programs &amp; Services</td>
</tr>
<tr>
<td>Low family income</td>
<td>Proof of eligibility or proof of receipt of financial aid e.g., BOGS fee waiver, Cal Grant, Pell Grant or other federal grant, CalWORKs</td>
</tr>
<tr>
<td>First generation to attend college</td>
<td>Complete the ADN Criterion 3 Supporting Documentation form explaining situation or circumstances. The form can be found at <a href="http://www.deltacollege.edu/div/criteri3.html">http://www.deltacollege.edu/div/criteri3.html</a></td>
</tr>
<tr>
<td>Need to work</td>
<td>Paycheck stub during period of time enrolled in prerequisite courses or letter from employer (must be an organization letterhead) verifying employment was at least part-time while completing prerequisite courses</td>
</tr>
<tr>
<td>Disadvantaged social or educational environment</td>
<td>Participation or eligibility for Expanded Opportunity Programs &amp; Services (ECPS)</td>
</tr>
<tr>
<td>Difficult personal and family situation/circumstances</td>
<td>Complete the ADN Criterion 3 Supporting Documentation form explaining situation or circumstances. The form can be found at <a href="http://www.deltacollege.edu/div/criteri3.html">http://www.deltacollege.edu/div/criteri3.html</a></td>
</tr>
<tr>
<td>Refugee status</td>
<td>Documentation or letter from United States Citizens and Immigration Services (USCIS)</td>
</tr>
<tr>
<td>Veteran status</td>
<td>Copy of Defense Department Form DD-214, Honorable Discharge required</td>
</tr>
</tbody>
</table>
ADN Criterion 4

Step 13: Foreign Language Proficiency

Applicants can earn up to 2.5 points for being proficient in a language other than English (Education Code Section 78261.5).

If you select an option other than None of the above, you will only earn 2.5 points regardless of how many languages you are proficient in.

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

Official transcript from a U.S. regionally accredited college or university verifying four (4) semesters of the same foreign language with a “C” or better for each semester

– OR –

Official transcript from U.S. high school verifying four (4) years of the same foreign language completed with a “C” or better

– OR –

Complete the ADN Criterion 4 Supporting Documentation Form – Foreign Language Certification. The form can be found at http://www.deltacollege.edu/div hs/adnhome.html
ADN Criterion 5
Step 14: TEAS

San Joaquin Delta College uses the Test of Essential Academic Skills (TEAS).

Effective Spring 2012 only TEAS Version 5 test scores will be accepted.

When reporting your score, do not round scores. Enter the exact score you received on the TEAS test.

SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

TEAS taken at San Joaquin Delta College – Applicants do not need to submit any documentation; your results will be on file.

TEAS taken at any other location – Do NOT send your official TEAS results unless you are invited to submit documentation in support of your application. If documentation is required, you must go to www.atitesting.com online store and request that your official TEAS results be sent to the college. Please make sure you request the scores to be sent to: San Joaquin Delta College-ADN (there is another Delta College on the list). There is a fee for this service.
ADN Statements of Understanding
Step 15: READ, SIGN, REVIEW, SUBMIT

Prior to submitting this application, applicants will need to read and initial each of the statements indicating their agreement and their understanding to each of the terms stated.

IT IS THE APPLICANT’S RESPONSIBILITY TO REVIEW ALL INFORMATION PRIOR TO SUBMISSION.

APPLICANTS WILL HAVE AN OPPORTUNITY TO REVIEW THEIR APPLICATION BY CLICKING ON THE REVIEW MY APPLICATION BUTTON.

After the application is reviewed for accuracy, click the SUBMIT button to submit the application.

PLEASE REMEMBER:

Once the application is submitted, you will be not be able to access the application again.
ADN Advanced Placement Option

Delta ID:  
Application for Term:

ADVANCED PLACEMENT OPTION

Based on your previous response, you may be eligible to also apply as an advanced placement into the ADN Program. This option is available for qualified applicants who have a current license as a LVN or a Psychiatric Technician AND who have successfully passed HS 43, Nursing Synthesis.

This option gives a qualified applicant the opportunity to waive one semester of the ADN program should a space become available. Applicants are admitted if space becomes available in the program. Space becomes available if a current student in the program withdraws or fails during the first year of the program.

PLEASE NOTE: If you select YES you will only be considered for this option under 2 circumstances:
1. You are selected in the regular pool and decline your space. If you get selected in the regular pool, you are forgoing your opportunity to waive one semester in the ADN program.
2. You were not selected in the regular pool but meet all the minimum requirements AND there are spaces available.

Choosing this option does not guarantee that there will be advanced placement spaces available.

If a space becomes available, are you interested in being considered as an advanced placement?  
☐ Yes  ☐ No

HS 43: NURSING SYNTHESIS

<table>
<thead>
<tr>
<th>COLLEGE/UNIVERSITY NAME</th>
<th>COURSE ID</th>
<th>TERM</th>
<th>YR</th>
<th>UNITS</th>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

Advanced Placement Option

Vocational Nurses (VN) and Psychiatric Technicians (PT) may elect to apply to the ADN Program for Advanced Placement and waive some courses based upon their prior education.

VNs and PTs who apply for advanced placement must:

1) Complete all ADN prerequisite courses prior to application, and
2) Comply with online application directions found on the Health Sciences Division website:


Applicants who are eligible for advanced placement will be accepted on a space-available basis and
Must meet all minimum ADN requirements to be considered.

(see Section III, Part C in ADN Student Handbook).
ADN Transfer Option

Transfer credit shall be given for related or previous nursing education completed within the last five years and found to be equivalent to current course curriculum.

Courses may include state-accredited nursing courses leading to licensure as a Registered Nurse or Armed Services nursing courses.

Only students who leave a nursing program in good standing will be considered for transfer.

Good standing is defined as a student who has earned passing grades in all nursing courses and is eligible to continue or reenter that program.

Students who left their program due to academic failure and/or clinical failure will not be accepted as a transfer student.

Applicants who are eligible for transfer will be accepted on a space-available basis and:

Must meet all minimum ADN requirements to be considered.

(see Section III, Part B in ADN Student Handbook).
Vocational Nursing & Psychiatric Technician Admission Information

Admission to the VN and PT program is based on a lottery process. The following are the minimum requirements applicants must satisfy in order to be eligible for lottery (random drawing) into the VN and PT programs.

1. All prerequisite courses (Human Anatomy, Human Development, Introduction to Psychology, and Medical Terminology) must be completed with a grade of “C” or better

2. 2.5 minimum GPA cumulatively for prerequisite courses: Human Anatomy, Human Development, Introduction to Psychology, and Medical Terminology

3. Have graduated from high school or equivalent

Applicants will be notified via their Delta College email address of their status based on the random drawing (lottery) a few weeks after the application period.
Vocational Nursing & Psychiatric Technician Application

Step 1: Login

To apply to the following programs:
Associate Degree in Nursing - Vocational Nursing - Psychiatric Technician
please log in here:

1. Enter your Delta ID ......................
   Your Delta ID is a nine digit number starting with 98. It is assigned to you by the college when you submit your admission application.

   If you do not know your Delta ID, you can retrieve your ID information by clicking:
   http://register.deltacollege.edu/student/login/index.cfm

2. Enter your Date of Birth ............... Please enter your date of birth in the following way:
   MM/DD/YYYY.

3. Click Login.

PLEASE NOTE:
On each page, if information is missing or invalid, you will be directed to a screen like the one

After you log in into the server, you will be required to log into the application itself.
Log into the application using your Delta College Student ID number and date of birth.
Enter your birth date in the following format: MM/DD/YYYY.
During the fall terms, applicants have the opportunity to apply for any or all of the three (3) programs open for admissions in one application.

VN and PT applicants that also apply for the ADN program will be navigated to the ADN application first. Upon completion, applicants will then be navigated to the VN and/or PT application.
After logging into the database, the contact information we have on file for you will appear on this page.

Please verify that the contact information is correct and current. If there is missing or incorrect information, please update this form.
Step 4: Personal Information

Please verify the information we have on file for you and make changes as appropriate.

Once verified, click NEXT.

PLEASE NOTE: The information on this page is not used to determine your eligibility for the program but is used for reporting purposes only.

IMPORTANT INFORMATION

Once you click NEXT on this page, the system will do a search for your application for the application period. If you have completed an application for the CURRENT application period, you will not be able to navigate any further in the system. Click exit to log out of the system.
**Vocational Nursing & Psychiatric Technician Application**

**Step 5: College Attendance**

Please list ALL regionally accredited United States colleges/universities you have attended.  
DO NOT ABBREVIATE THE NAME OF COLLEGE  
For all colleges and universities you attended, you must also complete the following information:  
College City/State  
AND  
the College’s term type  
(e.g. semester or quarter system)

**SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION**

Official transcripts from all colleges/universities listed above.  

**Note:** Students with a degree from a college/university outside the United States must have transcripts evaluated by a National Association of Credential Evaluation Services (NACES) approved independent agency (evaluation must be in a sealed envelope from the agency), demonstrating equivalency to a U.S. degree from a U.S. regionally accredited college.
In order to be eligible for admission into the VN and PT programs, applicants must have a high school diploma or equivalent.

*Effective Spring 2014, the PT program will have a limited number of reserved spaces available for veterans.

**SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION**

**High School Education:** A copy high school transcripts with completion of 12th grade posted

- OR - Copy of high school diploma or GED

- OR - Students who graduated 12th grade from a school outside the United States must have transcripts evaluated by a National Association of Credential Evaluation Services (NACES) approved independent agency (evaluation must be in a sealed envelope from the agency), demonstrating equivalency to 12th grade.

**Veteran Status:** Copy of Defense Department Form (DD-214); only honorable discharge required.
Vocational Nursing & Psychiatric Technician Application

Step 7: Previous Education/Experience

Advanced placements shall be given the opportunity to waive some courses based upon their prior education.

Transfer credit shall be given for related or previous VN or PT education from an accredited institution completed within the last five years and found to be equivalent to current course curriculum.

Only students who leave their VN/PT program in good standing will be considered for transfer.

Good standing is defined as a student who has earned passing grades in all VN/PT courses and is eligible to continue or reenter that program.

Students who left their program due to academic failure and/or clinical failure will not be accepted as a transfer student.

Please note that these options will not always be available so this page may change accordingly.

Advanced Placement Option: A copy of your current CNA certificate including your certificate number, issue date and expiration date.

Transfer Option: 1) The applicant must submit all course syllabi with detailed course information describing outlines and content for all completed VN/PT courses and clinical evaluations for all VN/PT courses directly to the Director of Health Sciences. 2) Applicant must request a letter of recommendation from the director of program from which the applicant is transferring which indicates, (1) the status of the applicant at time of withdrawal, (2) dates of enrollment, (3) conditions under which student withdrew. Letter must be mailed directly from director of transferring program to the SJDC Director of Health Sciences.
**Vocational Nursing & Psychiatric Technician Application**

**Step 8: Prerequisite Course Information**

This section is for Prerequisite Course Information. Enter the information for the FIRST PASSING GRADE received in each prerequisite course section. PASSING LETTER GRADES include A, B, or C.

The minimum cumulative GPA is 2.50 for prerequisite courses.

If you completed a multi-term Human Anatomy/Physiology combination course you must report all sections.

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### SUPPORTING DOCS NEEDED IF INVITED TO SUBMIT DOCUMENTATION

For **ALL PREREQUISITE COURSES**, Official transcripts for ALL lower and upper division courses completed at any and all regionally accredited U.S. institutions, regardless of applicability to nursing requirements, are required.

Official transcripts will not be required for courses completed at San Joaquin Delta College.

Prerequisite courses completed at other regionally accredited United States colleges or universities must be equivalent to San Joaquin Delta College courses. For determination of course equivalency, official transcripts AND course descriptions for prerequisite courses will be required.

Course descriptions for prerequisite courses only must accompany the official transcript for the purpose of determining course equivalency. Course descriptions must come from the specific catalog year in which the course was taken and may be obtained from the college catalog where courses were taken or may be available at [http://www.collegesource.org/](http://www.collegesource.org/).

---

<table>
<thead>
<tr>
<th>Course</th>
<th>College/University Name</th>
<th>Course ID</th>
<th>Term</th>
<th>Year</th>
<th>Units</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Anatomy - Delta Course Equivalent: BIOL 31 OR BIOL 33</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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| Human Development - Delta Course Equivalent: HS 19 OR FC 519 | | | | | | |
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| Intro to Psychology - Delta Course Equivalent: PSYCH 1 | | | | | | |
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| Medical Terminology Delta Course Equivalent: HS 36 | | | | | | |
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**NOTE:** Yellow fields are pull-down lists.
VN and PT Application - Statements of Understanding

Step 9: READ, SIGN, REVIEW, SUBMIT

Prior to submitting this application, applicants will need to read and initial each of the statements indicating their agreement and their understanding to each of the terms stated.

It is the applicant’s responsibility to review all information prior to submission.

Applicants will have an opportunity to review their application by clicking on the Review My Application button.

After the application is reviewed for accuracy, click the Submit button to submit the application.

Please remember:
Once the application is submitted, you will be not be able to access the application again.
Nurse Assistant Training Program Application Information

This application will be available

In order to be eligible for admittance into the Nurse Assistant Training Program you must be:

* At least 16 years of age
* Be a registered student at Delta College
* Have a valid social security number (required for background clearance)

Effective Spring 2010; admission into the Nursing Assistant Training Program will be based on a RANDOM DRAWING.

Upon completion of this application, you will be assigned an APPLICATION NUMBER that will be put into a random drawing during the week of

The Nurse Assistant Training program is a 6-week course that based on a lottery admission process.
Applicants are eligible for the program if they meet the minimum requirements listed on above.
Applicants will be notified via their Delta College email address of their status based on the random drawing a few weeks after the application period.
After you login into the server, you will be required to log into the application itself.

Login into the application using your Delta College Student ID number and date of birth date.

Enter your birth date in the following format: MM/DD/YYYY.
Once logged in, please review the contact information we have on file for you for accuracy.

If the information is incorrect or missing, please update the information by clicking on the field that needs to be updated. Once reviewed for accuracy, click START APPLICATION to begin.
Nurse Assistant Training Program Application

Step 3: Statements of Understanding

Finally, please read and initial each statement to complete your application.

Click submit once you have read and initialed each item.

Statements of Understanding

You must initial after each of the following statements to show that you have read and agreed to each of the terms written in each statement and then click SUBMIT APPLICATION to complete the application process.

☐ I ____________________________ am applying to the Nursing Assistant Training program at SJDC for the application period: ____________________________

☐ I am at least 16 years of age.

☐ I am currently a registered student at San Joaquin Delta College.

☐ I understand that I must have a valid Social Security Number.

☐ I understand that the Nurse Assistant Training Program is now based on random selection of my application number.

☐ I understand that all correspondence related to my application will be sent to my Delta College email: ____________________________ and that it is MY RESPONSIBILITY to check my email and respond accordingly.

SUBMIT APPLICATION

Thank you for applying to the Nurse Assistant Training Program at San Joaquin Delta College.

Your application is now complete and have been received.

Please remember to check your Delta College email address for notifications.

EXIT
Speech Language Pathology Assistant Application

Step 1: Login

After you login into the server, you will be required to log into the application itself:
SLPA Application

Log into the application using your Delta College Student ID number and date of birth.
Enter your birth date in the following format: MM/DD/YYYY.

If you are not currently a registered student or if you entered your Delta ID or date of birth incorrectly, you will get an error message.
Speech Language Pathology Assistant Application
Step 2: Contact Information

Currently, for all students interested in taking Comm Dis 3 or 9 you will need to complete an application in order for the Health Science office to send you a course code to register for the class.

This application should only be completed once.

After logging in you will be navigated to a page to complete your contact information. If you do not fill out an address and contact phone number, you will see the following error.
Speech Language Pathology Assistant Application
Step 3: Demographic Information

The information collected on this page is for reporting program planning purposes only.
It will not be used to determine your eligibility into the program.

Ethnicity
Please check all that apply.

- American Indian/Alaskan Native
- Asian Indian
- Black/African American
- Cambodian
- Central American
- Chinese
- Filipino
- Guamanian
- Hawaiian
- Japanese
- Korean
- Laotian
- Mexican
- Other Asian
- Other Hispanic
- Other Pacific Islander
- Other/Unknown
- Samoan
- South American
- Vietnamese
- White

Gender
- Female
- Male

What language do you speak at home?

[Text Box]

[Buttons: BACK, NEXT]
Speech Language Pathology Assistant Application

Step 4: Academic Information

SAN JOAQUIN DELTA COLLEGE
SPEECH LANGUAGE PATHOLOGY ASSISTANT APPLICATION

The information collected on this page is for reporting purposes only.

Please complete the following information to complete your application.
If a question does not apply, please leave it blank.

1. Please check the course(s) you will be enrolling in Fall 2011
   - Comm Dis 003
   - Comm Dis 005
   - Comm Dis 007
   - Comm Dis 009

2. Highest College Degree Earned:
   - AA/AS
   - BA/BS
   - MA/MS
   - None of the above
   - Doctorate

3. College Degree Earned At:

4. Degree Major:

5. Term/Year Degree was Earned:

A response is required for Questions 1 and 2. If you are missing information you will be directed to the following error page.
Speech Language Pathology Assistant Application
Step 5: Statement of Understanding

I must:
• Be a student at San Joaquin Delta College
• Be at least 17 years of age and have satisfied the College’s assessment placement test requirements.
• Read the San Joaquin Delta College Catalog sections pertaining to academic regulations and graduation requirements.

I understand that this program consists of coursework and also clinical practice:
• Clinical classes require time in the field at off campus locations and students in the SLPA program must provide their own transportation to these sites.
• The Speech Language Pathology Assistant Program at San Joaquin Delta College does not guarantee practicum placement opportunities.
• Opportunities are offered as available determined by number of students and site availability.

To maintain compliance with regulatory agencies, Clinical fieldwork sites may require background clearance prior to admittance to the facility.

Students who are unable to be placed will be withdrawn from the program due to the inability to meet the program requirements.

I understand that the following are required costs associated with general public health and safety and these costs include:
• Tuberculosis (TB) test
• Annual Physical Examination
• Current Immunizations
• Professional Liability Insurance
• Background check
• Drug test

These costs are MY responsibility for participating in the program. (Specific instructions are provided by the Health Science Division Office once the student has been accepted into the program.)

I understand that in the performance of my duties as an SLPA student at San Joaquin Delta College, I shall hold ALL client information confidential. I understand that any violation of client confidentiality will result in dismissal from the program.

All SLPA students must be able to demonstrate the following ESSENTIAL PHYSICAL REQUIREMENTS to successfully meet the clinical objectives:
1. Operate a computer terminal and other office equipment
2. Lift at least 25 pounds
3. Sit or stand for extended periods of time
4. Verbally communicate with patients/students
5. Complete visual assessments of patients/students
6. Ability to see pictures, read words and distinguish colors on therapy materials with or without visual aids
7. Have hearing acuity sufficient to understand speech at normal classroom/therapy room levels and to distinguish correct speech/sound productions.

You must initial below at the bottom of the statement in order for the system to mark your application as complete.

If you try to submit your application without initialing that you agree and understood the statement you will be directed to an error page.
HEALTH SCIENCE APPLICATIONS
ONCE APPLICATION IS SUBMITTED

Upon submitting your application you will receive a confirmation email with information on how to access information concerning the status of your application.

1. The Application Status Information page will display the status of your application for the program(s) you applied for.

On this page you will be able to download a copy of:

- your completed application
- supporting documentation checklist (if you are invited to submit documentation)
- disqualification letter (if you are disqualified from considered admission because you did not meet the minimum qualifications based on the information you submitted in your application).

If you are selected for admission into any of the programs, IT IS YOUR RESPONSIBILITY TO SUBMIT THE APPROPRIATE FORMS OF SUPPORTING DOCUMENTATION AND MEET ANY ADDITIONAL REQUIREMENTS STATED BY THE PROGRAM BY THE DEADLINES POSTED ON THE WEBSITE.

2. If you were invited to submit documentation, you can access the status of your evaluation by clicking on the EVALUATION STATUS link.
CONTACT INFORMATION:

Health Sciences Division
209-954-5454

Associate Degree in Nursing
hs-adn@deltacollege.edu

Vocational Nursing/Psychiatric Technician
hs-vnpt@deltacollege.edu

For questions about the application, please send an email to:
healthscienceapps@deltacollege.edu

Dean of Health Sciences Division; Laurie Jensen, Ph.D. (ABD)