STANDARDIZED EMERGENCY MANAGEMENT SYSTEM
APPROVED COURSE OF INSTRUCTION

INTRODUCTORY COURSE
TEST ANSWERS

2003
1. SEMS falls under the direction of the state’s Office of Emergency Services.

2. State agencies with responsibility for responding to emergencies involving multiple jurisdictions or multiple agencies must use SEMS.
   
   X  True
   _____ False

3. SEMS is a system for managing emergencies.

4. The basic framework of SEMS incorporates the use of? (check three):
   
   X  The Incident Command System
   _____ Hospital Emergency Act
   X  Inter-agency Coordination System
   X  The Master Mutual Aid agreement
   _____ Mobilization Centers
   _____ FEMA Response Plan

5. List the five organizational levels of SEMS:
   
   Field
   Local Government
   Operational Area
   Region
   State

6. The Incident Command System (ICS) was developed under the FIRESCOPE program in the 1970s.

7. Operational Areas are defined by city boundaries.
8. How many Mutual Aid Regions has the state of California been divided into?

______ Three
______ Six
______ Eight
______ Ten

9. Match the following terms and definitions:

a. Emergency Operations Center
b. Emergency Response Agency
c. Inter-agency Coordination
d. Mutual Aid
e. Operational Area

______ Voluntary provision of services and facilities when existing resources prove to be inadequate.
______ Any organization responding to an emergency or providing mutual aid support.
______ An intermediate level of the state emergency services organization.
______ A location from which centralized emergency management can be performed.
______ Agencies and disciplines at any SEMS level working together in a coordinated effort to facilitate decisions.

10. Primary coordination with the federal disaster response system takes place at the local government level.

______ True
______ False
11. List the five primary SEMS functions.

   Command/Management
   Operations
   Planning/Intelligence
   Logistics
   Finance/Administration

12. Optimum span of control is One supervisor to no more than Five positions.

13. Local agencies are encouraged to implement SEMS, but are not required to do so under law.

   ___ True
   _____ False

14. Under ICS, Incident Commanders are always the most senior personnel at the incident.

   _____ True
   ___ False

15. List four factors at the field level that can influence how personnel are selected for ICS positions.

   Personnel background and experience
   Training
   Kind and size of emergency
   Agency policy
   Qualifications and certifications
   Disciplines involved

16. The Check-in activity at an incident ensures complete and continuous accountability over all assigned personnel.
17. Briefings should be provided to:

___ X ___ All personnel
____   All supervisory personnel

18. Name three elements provided in a briefing:

Current situation assessment
Identification of specific job responsibilities expected of you
Identification of co-workers within your job function and/or geographical assignment
Availability of communications
Location of work area
Identification of eating and sleeping arrangements
Procedural instructions for obtaining additional supplies, services and personnel
Identification of operational period work shifts

19. Personnel working within a SEMS organization may be assigned to several positions, and may work under several supervisors at the same time.

____   True
___ X ___ False

20. General demobilization requirements for personnel at the field or EOC levels include:
(check all that apply)

___ X ___ Complete all work assignments
____   Prepare After Action Report
____   Clear with the Safety Officer
___ X ___ Brief subordinates
___ X ___ Complete and file required forms and reports
___ X ___ Evaluate performance of subordinates
____   Obtain next assignment
____   Return all non-expendable supplies