



COURSE REPEAT PETITION

Last Name First Name 98- Delta ID # @students.deltacollege.edu Delta Student Email

Dept. & No. of Course (i.e. Psych 1) Term & Year Phone Number

Please read the following before completing this petition:

Course Repetition (BP/AP 4220.1)

California education code allows a student no more than three enrollments *in the same course*, in which they receive a grading symbol of “D”, “F”, “NC”, “NP”, or “W”.

After a first attempt in a course in which a student receives a “D”, “F”, “NC”, “NP” or “W” grading symbol, the student is free to reenroll and repeat the course in a subsequent term. If, on a second attempt (the first repetition) in the same course, the student again receives a “D”, “F”, “NC”, “NP”, or “W” grading symbol, the student is required to file a formal petition in order to be allowed to enroll in the course for a third time (a second repetition).

Students who, through an approved petition, are allowed to enroll for a third time (the second repetition), are not allowed to drop the class, and are required to receive a grade (“A”, “B”, “C”, “D”, “F”, “P” or “NP”).

If the Course Repeat petition is granted, allowing the student to repeat the course more than once, the following conditions/limitations apply:

1. Student is required to meet **all current course prerequisites** prior to attempting to repeat the course.
2. Student must request permission from the instructor to add the course once classes have begun.
3. Student must provide the instructor with a copy of the petition to repeat the approved class and attach a copy of the granted petition to the add memorandum. Student is allowed to enroll only after all other credit-seeking students have been added to the class.
4. Students are *required* to seek support services such as tutoring, counseling, etc., as determined by the College Counselor.
5. Your grade and grade points will not be included in the cumulative grade point average if this is a second repetition of a substandard grade.
6. You will not be allowed to drop the course and are required to receive a grade.

Students who have attempted a course three times (an initial attempt and two repetitions), and received a “D”, “F”, “NC”, “NP” or “W” grading symbol in those attempts, will not be allowed to re-enroll in the course at Delta College.

☐ I have met with a College Counselor regarding this course repeat request and understand the above requirements (1-6) and limitations.

Student’s Signature _____ Date _____

*****College Counselor Only*****

I am recommending the following support services to ensure that thte above student’s requested course repeat will be successfully completed:

- ☐ Tutoring services ☐ Writing Success Center ☐ Math & Science Learning Center
☐ Counseling Services _____ ☐ Other _____

Counselor’s Signature: _____ Date _____

Submit to: Admissions and Records window located in the DeRicco Student Services Building -1st Floor