The regular meeting of the Measure L Bond Citizens’ Oversight Committee of the San Joaquin Delta Community College District was held on Thursday, October 18, 2007, at 5:30 p.m. in the Board Room, Administration 103, 5151 Pacific Ave., Stockton, California.

Members Present: Janet Lilly, Scott Malm, Perfecto Munoz, Dan Schroeder, Jeff Thompson

Member Excused: Janet Lilly

I. Called to Order

The Board meeting was called to order by Chairperson Dan Schroeder at 5:35 p.m.

II. Communications

A. Public Comments
   There were no public comments.

III. Welcome, Introductions, and Announcements

Those also in attendance:
   • Dr. Della Condon, Assistant Superintendent/Vice President of Instruction
   • Raquel Puentes-Griffith, Budget Manager
   • Bob Bush, Bond Team
   • Ed Heffernan, Bond Team

IV. Unfinished Business

There was no unfinished business.

V. New Business

A. Approval of Minutes – Committee Member Jeff Thompson moved to approve the minutes of the August 30, 2007, meeting. Committee member Scott Malm seconded the motion, and the motion was carried unanimously.
B. By Laws Revision – It was reported that after an extensive search for Citizens’ Oversight Committee members, there were no responses. The Board of Trustees approved at their October 16, 2007, meeting, to amend the by laws which, “allows the Board to appoint members of the Committee to serve a third consecutive term of service in the event that the District is not in receipt of an application of a qualified replacement by the expiration of the incumbent member’s term of office and to allow the member so appointed to serve a third consecutive term.” This term “shall extend until the earlier to occur of: (a) such time as the District appoints a qualified applicant to replace such member; or (b) two (2) years from the date of appointment to such third term, and such member may serve such third consecutive term.” This will allow members to continue to serve an indeterminate number of years as long as an interest is shown.

C. Election of Officers – The by laws were a bit vague in the number of years the officers are to serve. The initial appointment by the Superintendent/President was for two years. After some discussion, Committee member Jeff Thompson made a motion to reaffirm the commitment of officers to serve for two years. Committee member Scott Malm seconded the motion. The vote was unanimous. That being the case, the election of officers will occur next year.

D. Measure L Quarterly Finance Report/Program Updates – Acting Vice President of Business Services Claire Tyson presented the draft First Quarter Financial Report as of September 30, 2007 (to go to the Board of Trustees at their November meeting). She noted that not much has changed since the report at the last meeting. So far, the Bond Program to date has spent $46,222,943. These monies are for the projects that are currently being worked on. Claire pointed out that the main activity for this quarter is on Mt. House. On the offsite, there is a construction number of over $4 million…that is primarily due to annexation fees that were paid by the District. The next one is the Gateway Project. The construction there has increased over $1 million and that is due to the design build contract with Flintco. This project is 70 percent complete to construction drawings. The Soccer/Track construction is underway with $784,338 spent. That project is getting ready to seed the field and have a 120-day period for growing; the project is expected to be complete in February.

Claire then reported on soft costs, which are being tracked at about 7 percent of the budget. No expenditures have been removed from the unallocated, but there will be some activity next quarter.
Committee Member Jeff Thompson commented that it would be valuable to making these reports clearer in the future that the percentage number could be added as a quick check number. Claire mentioned that they are working on a separate report that would have some certain key indicators and this is one of them. She will bring forth the new report and they are looking at six indicators, one is the soft costs.

**Update on Projects:**

- **PERA Program: Football-Sofball-Track** – Significant work is being done on several sites. The Baseball Project has been completed. The Softball and Football is getting ready for bid. Bond Program Project Manager Mike Bean gave an overview of the process involved in this project. He anticipates that the field will be ready by next August. Field turf is being used for the football, and mondo (rubber material with a 50+ years life expectancy) will be used for the track. This project is expected to come in on budget.

- **Mt. House** – On September 25, 2007, the Mt. House Community Services District (MHCS) Board unanimously ratified Delta College’s application for annexation. Annexation is expected to be completed by action of the San Joaquin County Local Formation Commission (LAFCo). Application for annexation into Byron Bethany Irrigation District (BBID) was approved by the BBID Board on May 15, 2007. Application and BBID resolution will be delivered to LAFCo with the MHDCS submittal packet. The target date for LAFCo to hear the recommendation from the MHCS for Delta College’s annexation will be its November/December meeting, to be held on December 7, 2007. Appeal period for the LAFCO action ends January 7, 2008. Annexation will be complete at that time.

A temporary village will be able to accommodate 3,500 full and part time students (mostly part time). Center status was recently approved for Tracy Learning Center by the Chancellor’s Office. It is anticipated that classes will be offered for Fall 2008 with the portable classrooms. It is predicted to move into the cornerstone building in the summer of 2010, with classes offered in the Fall of 2010. The temporary village (portables) will then be relocated to a second site.

- **Delta College Lodi Center** – On October 1, 2007, Delta College hosted an open house in Lodi to inform the community of a proposed local learning center. The event included informational displays, live music, and food. Several hundred people attended to find out how the learning center will benefit their community.
E. *Audit Update* – The auditors will be here at the end of the month. At the next meeting, the Committee will hear the results of the report and start planning the next annual report.

F. *Consideration of Potential Dates for 2008 Committee Meeting* - The following dates were considered for the 2008 Citizens' Oversight Committee meetings:

- Thursday, February 21, 2008, 5:30 p.m., Board Room
- Thursday, May 15, 2008, 5:30 p.m., Board Room
- Thursday, August 28, 2008, 5:30 p.m., Board Room
- Thursday, October 16, 2008, 5:30 p.m., Board Room

A motion was made by Committee member Donna Gale and seconded by Committee member Scott Malm to accept the proposed meeting dates for 2008. The motion carried unanimously.

V. Other Business

*Committee Member Suggestion* – Committee member Jeff Thompson made a suggestion to add another item to future agendas: Committee Member Comments. This would help with the Brown Act compliance. This would allow Committee members to comment on things on the agenda. This would be placed on the agenda just prior to “Other Business.” It was the consensus of the Committee to add this item to the agenda format.

It was the consensus of the Committee to adjourn the meeting at 6:35 p.m.

Respectfully submitted,

Claire Tyson
Acting Vice President of Business Services

Moved, seconded, and unanimously carried to approved Citizens’ Oversight Committee meeting dates for 2008.

Consensus of Committee to add a new item to future agendas: Committee Member Comments.

Meeting adjourned.
Measure L Update/
Bond Projects Update