The regular meeting of the Measure L Bond Citizens’ Oversight Committee of the San Joaquin Delta Community College District was held on Thursday, February 16, 2006, at 5:30 p.m. in the Board Room, Administration 103, 5151 Pacific Ave., Stockton, California.

Members Present: Janet Lilly, Winnie Llamera, Scott Malm, Ray McCray, Perfecto Munoz, Dan Schroeder, Jeff Thompson

Member Excused: Donna Gale, Pierre Tapia

I. Called to Order

The Board meeting was called to order by Chairperson Dan Schroeder at 5:35 p.m.

II. Communications

A. Public Comments

There were no comments from the public.

III. Welcome and Introductions

A. Introductions - Chairperson Schroeder made special note and welcome to Committee members Ray McCray and Janet Lilly for their reappointment to the Committee.

Also introduced were:
Dr. Della Condon, Asst. Supt./VP of Instruction
Bob Bush, Bond Program Manager
Claire Tyson, Director of Finance
Raquel Puentes, Budget Manager
Mike Bean, Project Manager – Bond
Ed Heffernan, Administrative Services Manager – Bond
Jeff Scogin, Communications Manager – Bond

IV. New Business

A. Approval of Minutes – The minutes of the November 10, 2005, Committee meeting were approved unanimously.

B. Measure L Budget Quarterly Budget Report:

At this time, the Committee reviewed just the Measure L funding. A spreadsheet was reviewed with the various...
projects listed and the costs relating to each project. It was noted that the actual cost on projects of $1.7 million has been spent to date.

- **ADA Transition Plan** – study only
- **Atherton Auditorium** – no activity thus far, only pre-design and pre-planning stage.
- **Barrier Free Furniture** – purchasing 300 desk/chair units for the physically disabled.
- **Batting Cages** – virtually complete – at the February 21st Board of Trustees meeting, there will be agenda items for a Change Order and Notice of Completion for this project.
- **Campus Infrastructure** – a lot of planning going on…there should be more activity showing up on the next quarterly report.
- **CDC Flooring** – completed
- **CDC Sand Pit** – the sand was replaced with “Fibar” (wood fiber) material – completed.
- **Cunningham Expansion (replacement)** – this project has moved from programming into design. This project will receive matching funds (anticipate approximately $25 million) from the State.
- **District Support Services Center** – this project has gone through programming and is into design. Construction is anticipated soon.
- **Gateway Building** – currently in programming and should be into design soon. The Gateway Building will be constructed as a design-build effort rather than as the traditional design-bid-build effort. The services of a bridging architect have been secured – this architect will do a preliminary design and specification package. That work is used to solicit a design-build team. By doing this, a significant amount of time can be trimmed off of the schedule. We can get a guaranteed maximum price very early in the process.
- **Goleman Library Expansion** – well into programming and should be into design shortly.
- **Human Resources/Information Services Computer System** – Measure L funds will be used for a survey.
- **Identified Studies** – geotechnical studies, site surveys, utility studies for the campus.
- **Kitchen Upgrade** – Project is now complete.
- **Kuali Financial System** – This is a one-time cost of helping to develop this system. The District has committed certain staff for the development. No salaries are funded with Measure L dollars. The hardware & software components are being funded with Measure L dollars.
- **Lodi/Galt Campus** – Headway has been made to secure a site. It is hoped to have Board of Trustees give permission to execute some opens on two sites.
- **Marquee Signage** – replacement of signs on Pacific & Pershing with electronic signs. A provisional contract
award was granted by the Board of Trustees on January 17th. The contract has been executed and by June there should be two new signs.

- **Mt. House/Tracy Educational Center – Cornerstone Building** – Settlement agreement has been made with lead developer noting that SJDC could pay only for what elements of infrastructure the District can and is allowed to pay for under statute. The developer would put in the remaining infrastructure. That performance is to be guaranteed by a letter of credit of $17.6 million. The District was to receive the letter on February 6th, but this has not happened.

- **Mt. House/Tracy Educational Center – On Site District Share on Infrastructure Development** – no information provided

- **Mt. House/Tracy Educational Center – Off Site District Share on Infrastructure Development** – no information provided

- **Ornamental Horticulture Building** – completed

- **PERA Specific Plan** – working on a mini-master plan for PERA (Physical Education, Recreation, Athletics) program.

- **Repair Walking Roofs/Drains** – The College had a scheduled maintenance project that was primarily District general funds and State scheduled maintenance funds to do a roofing project, and the budget was inadequate. Bond funds were used to bridge the gap.

- **South County Site** – monies expended in examining alternates to the Mt. House site.

- **Unallocated** – those are primarily programming costs that are associated with planning overall and have not yet been allocated to specific projects but in time will be allocated to an individual project.

C. **Citizens’ Oversight Committee Annual Reports** – One of the obligations this Committee has is to prepare an annual report to the Board of Trustees. Other community colleges districts’ annual reports have been reviewed who have bond measures in place. Sample annual reports were provided to the Committee members. At the last Committee meeting, a proposed outline was drafted as to what could be included in the Measure L report. The Committee provided comment and input for the Bond Team to use for modifications to the report.

The Committee offered a few comments and suggested grammatical/punctuation corrections. A question was put forth as to whether the report should be published in Spanish as well. After some discussion, it was proposed that given time constraints and extra costs involved in translating. Then, too, if a Spanish translation is considered…would there also need to be translations offered in other languages represented in the District service area? At this time, the report will be published in
The Committee will review the draft report and given any additional comments to Bond Team Communication Manager Jeff Scogin for incorporation.

Committee member Jeff Thompson made a motion to approve the format style for the 2004-05 Citizens’ Oversight Committee Annual Report, subject to minor corrections of the contents. The motion was seconded by Committee member Winnie Llamera with the motion being carried unanimously.

Committee Chair Dan Schroeder will make a presentation of the annual report to the Board of Trustees on February 21, 2006.

D. **Measure L Update** – Three of five locations were presented for discussion: Stockton, Mt. House, and Manteca, with no reportable activities yet for the Lodi/Galt or Foothills areas.

CEQA - The Bond Team is working on the CEQA (California Environmental Quality Act) for the Stockton Campus Master Plan. The potential environmental impacts are being reviewed...construction traffic, long-term ongoing traffic, campus tree population, incremental increases in air pollution, hazardous waste issues during construction/demolition, construction noise; possible damage to historic/cultural resources. Potential mitigation that might occur: route heavy traffic away from residential areas, construction traffic management plans, tree planting program and protection measures, contain and remove hazardous materials in compliance with government standards, cultural-historic resources surveys, and schedule construction activities to minimize noise impacts.

*Gateway Building* – Everything will be done to be sensitive to the placement of this building to minimize the loss of trees. These issues are being addressed in the CEQA study. An abstraction of the Gateway Building was reviewed.

*North 40* – There is a need to vacate the basement of Danner Hall in order to house the Goleman Library during the renovation of the Library. Interim housing is being looked at for those displaced departments (Purchasing and Maintenance). This building could be a metal warehouse-type building. Eventually, another building on the North 40 will house other District support services such as the Finance Department, Police Department, IS vault, and remaining Purchasing and Maintenance staff. The interim housing building will be occupied one year from now.
Manteca Learning Center - The District owns a 160 acre farm in Manteca just off the freeway. The Bond Team is engaged in a Master Planning process for the Manteca Learning Center. We are also reaching out to the City of Manteca and the Manteca Unified School District to look at joint use opportunities. The current and anticipated programming at Manteca: animal science, diesel/heavy equipment, fluid power, general education, natural resources, plant science, and environmental science.

E. Consideration of Potential Dates for 2006 Committee Meetings – The remaining 2006 meeting dates were proposed for the Committee’s consideration:

- May 4, 2006, 5:30 p.m., Board Room
- August 10, 2006, 5:30 p.m., Board Room
- November 16, 2006, 5:30 p.m., Board Room

A motion was proposed by Jeff Thompson and seconded by Janet Lilly to accept these recommended meeting dates. The vote carried unanimously.

V. Other Business

Committee Vice Chair Perfecto Munoz noted that he has a new telephone number, and Committee member Janet Lilly commented that she has an address change. These changes will be reflected on the membership spreadsheet and distributed to Committee members.

A motion was made and seconded to adjourn the meeting. With the motion carrying unanimously, Committee Chair Schroeder adjourned the meeting at 7:02 p.m.

Respectfully submitted,

W. Andrew Dunn
Vice President of Business Services