The regular meeting of the Measure L Bond Citizens’ Oversight Committee of the San Joaquin Delta Community College District was held on Wednesday, August 11, 2005, at 5:30 p.m. in the Board Room, Administration 103, 5151 Pacific Ave., Stockton, California.

Members Present: Donna Gale, Winnie Llamera, Scott Malm, Perfecto Munoz, Dan Schroeder,
Member Excused: Ray McCray, Pierre Tapia, Jeff Thompson
Members Absent: Janet Lilly

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<th>I.</th>
<th>Call to Order</th>
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<td>The Board meeting was called to order by Chairperson Dan Schroeder.</td>
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<th>II. Communications</th>
<th>Public Comments</th>
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<td>There were no comments from the public.</td>
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<th>III. Welcome and Introductions</th>
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<td>A. <em>Introductions</em> - This item was deferred until the next meeting since the new Committee member and one of the re-appointed members were not in attendance.</td>
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<th>IV. New Business</th>
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<td>A. <em>Approval of Minutes</em> – It was noted that Dr. Raúl Rodríguez’s name was inadvertently left off the last welcome/introductions section of the minutes. With that amendment, the minutes of the August 11, 2005, Committee meeting were approved unanimously</td>
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<td>B. <em>Measure L Budget Report:</em></td>
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<td>Vice President of Business Services Andy Dunn presented the financial report. The budget balance is $74 million. Recalling that the Series A bond issuance was $90 million, and $16 million was expended in the previous fiscal year, giving the balance of $74 million. Expenditures by project were gone through individually as Committee members</td>
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followed along with the handouts.

- **Barrier Free Furniture** – purchasing 300 desk/chair units for the physically disabled.
- **Batting Cages** – nearing completion – should be completed by the end of the year and ready for spring training.
- **CDC Flooring** – nearing completion
- **CDC Sand Pit** – the sand was problematic and is being replaced with “Fibar” (wood fiber) material.
- **Cunningham Expansion (replacement)** – has changed from an “expansion” project, as was noted on the Bond, to a “replacement” project.
- **District Support Services Center** – originally a Maintenance Warehouse, this was expanded to include the Business Services (which currently is leasing space), the Police Department, Purchasing.
- **Gateway Building** – new Student Services Building…more information to be shared later.
- **Goleman Library Expansion** – working on the schematic designs.
- **Identified Studies** – geotechnical studies, site surveys, utility studies for the campus.
- **Kitchen Upgrade** – code corrections made…project is now complete.
- **Kuali Financial System** – Director of Finance Claire Tyson is in the midst of developing a new financial system for the District. The hardware & software components are being funded with Measure L dollars.
- **Lodi/Galt Campus** – expenditures to consultant for site search.
- **Marquee Signage** – replacement of signs on Pacific & Pershing with electronic signs.
- **Mt. House/Tracy Educational Center – Cornerstone Building** – Currently in a holding pattern until site has been determined.
- **Mt. House/Tracy Educational Center – On Site District Share on Infrastructure Development** – more information to follow regarding site selection. Currently in a holding pattern until site has been determined.
- **Mt. House/Tracy Educational Center – Off Site District Share on Infrastructure Development** – more information to follow regarding site selection. Currently in a holding pattern until site has been determined.
- **Ornamental Horticulture Building** – this became a priority as it was in the footprint of the new Cunningham Building.
- **Repair Walking Roofs/Drains** – The College had a scheduled maintenance project that was primarily District general funds and State scheduled maintenance funds to do a roofing project, and the budget was inadequate. Bond funds were used to bridge the gap.
- **South County Site** – due diligence activity on the
alternative site that the College was considering.

- **Unallocated** – those are primarily programming costs that are associated with planning overall and have not yet been allocated to specific projects but in time will be allocated to an individual project.

Approximately $555,150 has been expended thus far, leaving $73.5 million remaining.

**Measure L Bond cumulative and Multi-Year Project Total** – $91.8 million total to date. The net proceeds are $90 million for Series A with $1.8 million represents the cost of issuance. Detailed summary was provided on the budget of each of the projects listed above.

### Series A – Program Update

Updates were provided on Cunningham Remodel & Expansion, Goleman Library, Gateway (Student Services) Center, Quick Start Projects, District Support Center (formerly Maintenance facility), and Mt. House.

Current status:

**Cunningham** – Final Project Proposal (FPP) proceeding at Chancellor’s Office as a 2 year funding match instead of “Ready Access.”

Mr. Dunn spoke of the demolishment of the current Cunningham Center once the new proposed building has been completed. That empty spot would then be available for the Gateway Center to be placed there. The Planetarium would remain as it is structurally separate from Cunningham Center.

**Goleman Library** – The schematic design process is underway. Preliminary planning funds should be received from State in July 2007.

**Gateway (Student Services) Center** – This project was awarded a “Design-Build” pilot project status by the Chancellor’s Office. This could trim 6-9 months off the project. The selection of the Bridging Architect is to be completed by 12/6/05. This project assumes no State funding.

This new Center would consolidate uses now located in six different buildings both on and off campus. The anticipated start date would be January 17, 2006, with completion date of January 1, 2008. The estimate project cost is $22,321,000.

A question was posed about whether Gateway could be a
project, and it was determined that it could. Mr. Dunn described the Gateway project and selection procedure options, including compensating design finalists for detailed renderings, much like a design competition. Other schools have done it and paid approximately $10,000 - $15,000 per team. The beauty of it is that each of those teams probably spent $100,000 – you could get six schemes for a relatively low price. This could draw the attention of some well-qualified teams to participate.

Quick Start Projects – various projects assume no State funding.

District Support Services Center (formerly Maintenance facility) – programming completed and handed off to project architect. Assumes no State funding. Photos were shown on the progress of the various Quick Start projects.


Mr. Dunn brought the Committee up-to-date with what has been happening with the Mt. House vs. Tracy alternative site selection. On October 18th, the Board of Trustees held onto their commitment to seeing through the Mt. House site options. One of the developers had agreed to assist with the infrastructure costs. Occupancy of the site will now be either spring or summer of 2008.

C. Review Sample Citizens’ Oversight Committee Annual Reports – One of the obligations this Committee has is to prepare an annual report to the Board of Trustees. Other community colleges districts’ annual reports have been reviewed who have bond measures in place. Sample annual reports were provided to the Committee members. From those reports, a proposed outline was drafted as to what could be included in the Measure L report.

One of the decisions needing to be made is the timing of the audit. The audit will cover the fiscal year ending June 30, 2005. The law requires that the external audit be completed not later than December 31st, which is on target. The same team that is auditing the District operations is also providing our Bond audit – both the financial and performance audits. A question was posed to the Committee by Vice President Dunn: Do you want to develop the report and submit it to the Board of Trustees before the next scheduled COC meeting; or if the Committee wishes to seek and review these annual audit reports, they would be available after the first of the year. In that case, it was suggested that this report be assembled
by the time of the next COC meeting and that report would be presented after the February Committee meeting? It was the consensus of the Committee to wait for the auditor's report before submitting the COC report to the Board.

It was stated that the final product should be as user friendly as possible, and suggested use of simple illustrations, such as before and after pictures. The report will be posted on the Citizens' Oversight Committee web site.

Vice President Dunn and Bond Program Manager Bob Bush offered to provide a draft/sample of the annual report in late December. The Committee could review it and submit any comments in advance in order for inclusion and review at the February meeting.

D. Consideration of Potential Dates for 2006 Committee Meetings – The following 2006 meeting dates were proposed for the Committee's consideration:

- February 16, 2006, 5:30 p.m., Board Room
- May 11, 2006, 5:30 p.m., Board Room
- August 10, 2006, 5:30 p.m., Board Room
- November 16, 2006, 5:30 p.m., Board Room

It was understood that one of the absent Committee members may have conflicts with the May, August and November dates. It was proposed approve the February 16, 2006, meeting date, and carry this agenda item over to the next meeting to decide subsequent meeting dates for 2006. A motion was made by Winnie Llamera to schedule the next meeting for February 16, 2006, at 5:30 p.m. The motion was seconded and carried unanimously.

V. Other Business

Committee Vice Chair Perfecto Munoz noted that he has a new e-mail address: Perfecto_munoz@yahoo.com.

A motion was made and seconded to adjourn the meeting. With the motion carrying unanimously, Committee Chair Schroeder adjourned the meeting.

Respectfully submitted,

W. Andrew Dunn
Vice President of Business Services