
STANDARDIZED EMERGENCY MANAGEMENT SYSTEM
APPROVED COURSE OF INSTRUCTION

INTRODUCTORY COURSE
TEST ANSWERS

2003

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1. SEMS falls under the direction of the state's Office of Emergency Services.
2. State agencies with responsibility for responding to emergencies involving multiple jurisdictions or multiple agencies must use SEMS.

True
 False

3. SEMS is a system for managing emergencies.
4. The basic framework of SEMS incorporates the use of ? (check three):

The Incident Command System
 Hospital Emergency Act
 Inter-agency Coordination System
 The Master Mutual Aid agreement
 Mobilization Centers
 FEMA Response Plan

5. List the five organizational levels of SEMS:

Field
Local Government
Operational Area
Region
State

6. The Incident Command System (ICS) was developed under the FIRESCOPE program in the 1970s.
7. Operational Areas are defined by city boundaries.

- True
 False

8. How many Mutual Aid Regions has the state of California been divided into?

- Three
 Six
 Eight
 Ten

9. Match the following terms and definitions:

- a. Emergency Operations Center
- b. Emergency Response Agency
- c. Inter-agency Coordination
- d. Mutual Aid
- e. Operational Area

- d Voluntary provision of services and facilities when existing resources prove to be inadequate.
- b Any organization responding to an emergency or providing mutual aid support.
- e An intermediate level of the state emergency services organization.
- a A location from which centralized emergency management can be performed.
- c Agencies and disciplines at any SEMS level working together in a coordinated effort to facilitate decisions.

10. Primary coordination with the federal disaster response system takes place at the local government level.

- True
 False

11. List the five primary SEMS functions.

Command/Management

Operations

Planning/Intelligence

Logistics

Finance/Administration

12. Optimum span of control is One supervisor to no more than Five positions.

13. Local agencies are encouraged to implement SEMS, but are not required to do so under law.

True

False

14. Under ICS, Incident Commanders are always the most senior personnel at the incident.

True

False

15. List four factors at the field level that can influence how personnel are selected for ICS positions.

Personnel background and experience

Training

Kind and size of emergency

Agency policy

Qualifications and certifications

Disciplines involved

16. The Check-in activity at an incident ensures complete and continuous accountability over all assigned personnel.

17. Briefings should be provided to:

- All personnel
- All supervisory personnel

18. Name three elements provided in a briefing:

- Current situation assessment
- Identification of specific job responsibilities expected of you
- Identification of co-workers within your job function and/or geographical assignment
- Availability of communications
- Location of work area
- Identification of eating and sleeping arrangements
- Procedural instructions for obtaining additional supplies, services and personnel
- Identification of operational period work shifts

19. Personnel working within a SEMS organization may be assigned to several positions, and may work under several supervisors at the same time.

- True
- False

20. General demobilization requirements for personnel at the field or EOC levels include:
(check all that apply)

- Complete all work assignments
- Prepare After Action Report
- Clear with the Safety Officer
- Brief subordinates
- Complete and file required forms and reports
- Evaluate performance of subordinates
- Obtain next assignment
- Return all non-expendable supplies