

Board of Trustees

Lisa Turner, President
Janet Rivera, Vice President
Steve Castellanos, Clerk
Dr. Teresa Brown, Member
Taj M. Khan, Member
Claudia Moreno, Member
Jennet Stebbins, Member
Bronche Taylor, Student Representative

Superintendent/President

Dr. Kathleen A. Hart

BOARD OF TRUSTEES AGENDA

May 7, 2013

SAN JOAQUIN DELTA COMMUNITY COLLEGE DISTRICT**Regular Meeting of the Board of Trustees**

Building Tour – 2:30 P.M.
Closed Session – 4:00 P.M.
Public Meeting – 5:00 P.M.



Administration Building
Board Room, Administration 103
5151 Pacific Avenue
Stockton, CA 95207

SAN JOAQUIN DELTA COMMUNITY COLLEGE DISTRICT
Regular Meeting of the Board of Trustees
Tuesday, May 7, 2013
Administration Building, Room 103—Board Room
5151 Pacific Avenue, Stockton, CA 95207

2:30 pm BUILDING TOUR—Science & Mathematics Building
4:00 p.m. CLOSED SESSION*— (Personnel, Negotiations, Litigation, Real Property Transactions)
5:00 p.m. PUBLIC SESSION — (Public session will begin at 5 p.m. or immediately following closed session.)

I. CALL TO ORDER AND ROLL CALL

II. PUBLIC COMMENTS

- A. The Board requests that the public speak at this time. Any person wishing to address the Board on any matter is requested to complete a card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the Board President. The Board cannot act on or discuss items not listed on the agenda. Comments from the public shall not exceed five (5) minutes unless the time limit is changed by the board president.

III. CLOSED SESSION

(It is recommended that the Board recess to closed session for the purpose of discussing matters pursuant to Government Code Section 54597.8; 54956.9(b);

- A. Conference with Legal Counsel—Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9:
One Case
- B. Conference with Labor Negotiator
[Government Code 54957.8]
Designated Representatives: Director of Human Resources, Dianna Gonzales,
Superintendent/President Kathy Hart; Employee Organizations: CSEA, CTA, POA,
Management/Confidential

IV. RECONVENE PUBLIC SESSION

Announcement of reportable actions taken by the Board of Trustees in closed session

V. PLEDGE OF ALLEGIANCE

VI. PUBLIC COMMENTS

- A. The Board requests that the public speak at this time. Any person wishing to address the Board on any matter is requested to complete a card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the Board President. The Board cannot act on or discuss items not listed on the agenda. Comments from the public shall not exceed five (5) minutes unless the time limit is changed by the board president.

VII. CHANGES IN AGENDA ORDER

- A. The Board reserves the right to modify the order of business in the manner it deems appropriate.

VIII. GOVERNANCE PROCESS

- A. Approval of the minutes of the April 16, 2013 Regular Meeting
- B. Introduction of the April 2013 Non-Teaching Award Recipient
- C. Introduction of the May 2013 Non-Teaching Award Recipient
- D. Approval of Resolution No. 13-13, Recognizing Classified School Employees Week, May 19-25, 2013
- E. Approval of Resolution No. 13-14, Recognizing the Day of the Adjunct Faculty, May 21, 2013
- F. Approval of Resolution No. 13-15, Recognizing the Day of the Manager, May 22, 2013
- G. Approval of Resolution No. 13-16, Recognizing the Day of the Teacher, May 8, 2013

IX. REPORTS

- A. Benefits Bridge—Ralph Gowen, Vice President of Keenan & Associates
- B. IPAD/Board Docs Cost Benefit—Kathy Hart, Superintendent/President
- C. Fiscal Services—New Budget Update Website—Raquel Puentes-Griffith, Controller
- D. Project Labor Agreements—Mark W. Kelley, Law Firm: Dannis, Woliver & Kelley (DWK)

X. CONSENT AGENDA

- A. Human Resources/Personnel Action**
 - 1. Short Term Non-Academic Employment
 - 2. Faculty Employment/Separations
- B. Instructional Services**
 - 1. Approval of New, Revised, and Deactivated Courses
- C. Administrative Services**
 - 1. Approval of Ratification of District Contracts
 - 2. Approval of Disposition of Records
 - 3. Approval of Renewal of Membership and Software License Agreement for Etudes
- D. Student Services**
 - No Items

XI. NONCONSENT AGENDA – ACTION ITEMS

- A. Human Resources/Personnel Action**
 - 1. New Classifications-Clerical Series
 - 2. New Entitlement-Director of Athletics
- B. Instructional Services**
 - No Items
- C. Administrative Services**
 - 1. Acceptance of Proposition 30 Education Protection Account Spending Plan

2. Approval of Software License and Maintenance Agreement for Network Electronic Systems Campus-Wide
3. Approval of Award of LA-RFP-30 for Project Inspection Services
4. Approval of Measure L Bond Change Order #28 Regarding Science and Mathematics Project, Contract #09-222 Bond (Bid LA-8600-01)

D. Student Services

No Items

E. Board Policies/Administrative Procedures

No items

XII. FUTURE BOARD AGENDA ITEMS

XIII. COMMUNICATION

- A. Comments from Board Members
- B. Comments from Academic Senate
- C. Comments from Classified Senate
- D. Comments from the California School Employee Association representative (CSEA)
- E. Comments from Management Senate
- F. Comments from Student Government (ASBG)
- G. Comments from California Teachers Association (CTA)
- H. Comments from Police Officers Association (POA)
- I. Comments from Superintendent/President

XIV. COMING EVENTS AND CONFERENCES

- A. Calendar of Events. Information available online at <http://calendar.deltacollege.edu/>

XVII. ADJOURNMENT

NEXT MEETING OF THE BOARD OF TRUSTEES—May 21, 2013 (Regular Meeting)

Materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent/President in the Administration Building, Room 103, 5151 Pacific Avenue, Stockton, Ca. Such documents are also available on the Delta College Website at www.deltacollege.edu. Subject to staff's ability to post the documents before the meeting. The board agenda is also made available for viewing 72 hours in advance of a meeting on the College website under "Activities & Events."

***Closed session shall not extend past the designated time of the Public Meeting. If business is not concluded prior to the Public Meeting, the Board will recess the Closed Session and reconvene to the Public Session. Closed Session will be reconvened at the conclusion of the Public Meeting.**



SAN JOAQUIN DELTA COMMUNITY COLLEGE DISTRICT

MINUTES OF THE REGULAR BOARD MEETING Tuesday, April 16, 2013

The regular meeting of the Board of Trustees of the San Joaquin Delta Community College District was held on Tuesday, April 16, 2013: Closed Session at 3:30 p.m.; Public Meeting at 5:00 p.m.; Administration 103, 5151 Pacific Avenue, Stockton, California.

Members Present: Lisa Turner, President; Janet Rivera, Vice President; Steve Castellanos, Clerk; Teresa Brown; Claudia Moreno; Jennet Stebbins; Bronche Taylor, Student Representative

Members Absent: Taj Khan

I. Called to Order The regular Board meeting was called to order at 3:30 p.m. by Board President Turner.	Call to Order
II. Public Comments http://www.deltacollegee.edu/div/trustees/broadcast.html	Public Comments
III. Recess to Closed Session Board President Turner convened to Closed Session at 3:32 p.m. to discuss matters pursuant to Government Code Section; 54957; 54956.9(a) and 54957.8. Motion: Rivera; Seconded: Castellanos. Vote: 6/0; motion carried. A. Conference with Legal Counsel—Anticipated Litigation Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: Two cases B. Conference with Labor Negotiator [Government Code 54957.8] Designated Representatives: Director of Human Resources Dianna Gonzales; Superintendent/President Kathy Hart; Employee Organizations: CSEA, CTA, POA, Management/Confidential C. Public Employment Discipline/Dismissal/Release [Government Code Section 54957]	Recess to Closed Session
IV. Reconvene to Public Session The Board of Trustees reconvened to public session with nothing to report. Board President Turner called for a moment of silence for the victims of the Boston terrorist attack.	Reconvene to Public Session
V. Pledge of Allegiance Trustee Rivera led the pledge of allegiance.	Pledge of Allegiance

UNAPPROVED MINUTES

2. Authorization of the Issuance of 2013-14 Tax and Revenue Anticipation Notes and Adoption of Resolution Number 13-10
3. Acceptance of Donations

D. Student Services

No Items

Student Services

Trustee Castellanos moved and Trustee Rivera seconded to approve the Consent Agenda. Vote: 6/0; motion carried.

XI. NonConsent Agenda

**NonConsent Agenda
Human Resources**

- A. Human Resources/Personnel Action**
No items.

B. Instructional Services

Instructional Services

1. Approval of Instructional Program Eliminations—Core Services Review
Trustee Castellanos motioned and Trustee Brown seconded to approve the deactivation of seven instructional programs and one course effective with the 2014-15 academic years. The motion and second included approval of the recommendation that the District communicate with students about the impact of recommended program deactivations and provide students the opportunity to complete certificates and degrees during the 2013-14 academic year if possible.
Vote: 6/0; motion carried.

C. Administrative Services

Administrative Service

1. Approval of Loan Agreement to Delta College Foundation for Passport to College Program
Trustee Castellanos motioned and Trustee Rivera seconded to approve the loan agreement to the Delta College Foundation in the amount of \$2.25 million for the purpose of honoring the Passport to College Enrollment Fee Payment Commitment.
Vote: 6/0; motion carried.
2. Approval of Funding Plan for Other Post-Employment Benefits (OPEB)
Trustee Castellano motioned and Trustee Rivera seconded to approve the funding plan for retiree health benefits identified as Plan A. The motion and the second included approval of the recommendation that an allocation of one-time funds in the amount of \$500,000 be made in the 2012-13 fiscal year with 10% of future available one-time savings in subsequent fiscal years to further assure adequate funding of this plan.
Vote: 6/0; motion carried.
3. Approval of Award of Bid LA-8327-01 Modernization of Existing Restrooms
Trustee Rivera motioned and Trustee Moreno seconded to award Bid LA-8327-01 to the lowest responsive bidder, Diede Construction of Woodbridge, CA for the total project amount of \$1,190,600
Vote: 6/0; motion carried.
4. Approval of Award of Bid LA-8802-01 Forum Hall Renovation Project
Trustee Rivera motioned and Trustee Moreno seconded to award Bid LA-8802-01, Forum Hall Renovation, to the low responsive bidder, Deide

Construction of Woodbridge, CA, for the total project amount of \$549,500.

Vote: 6/0; motion carried.

5. Approval of Award of Bid LA-9000-04 Generator Replacement for Goleman Library
Trustee Rivera motioned and Trustee Castellanos seconded to award Bid LA-9000-04, Generator Replacement for Goleman Library to the low responsible bidder, Day's Generator Services of Brentwood, CA for the total project amount of \$76,898.
Vote: 6/0; motion carried.
6. Approval of Measure L Bond Change Order #26 Regarding Science and Mathematics Project, Contract #09-222 Bond (Bid LA-8600-01)
Trustee Rivera motioned and Trustee Castellanos seconded to approve Change Order #26 for the Science and Mathematics Replacement Project in the amount \$239,379.
Vote: 6/0; motion carried.
7. Approval of Measure L Bond Change Order #27 Regarding Science and Mathematics Project, Contract #09-222 Bond (Bid LA-8600-01)
Trustee Rivera motioned and Trustee Brown seconded to approve Change Order #26 or the Science and Mathematics Replacement Project in the amount of \$239,379.
Vote: 6/0; motion carried.

D. Student Services

No Items

E. Board Policies/Administrative Procedures

1. Board Policy First Readings
 - a. Proposed Deletion Policy 3630 Reduced Service Partial Retirement Plan.

Trustee Rivera motioned and Trustee Castellanos seconded to accept Board Policy 3630 for a first reading. Vote: 6/0; motion carried.
2. Board Policy Second Readings
 - a. Proposed Adoption BP 7120 Recruitment and Selection.
Trustee Rivera motioned and Trustee Castellanos seconded to accept Board Policy 7120 for a second reading. Vote: 6/0; motion carried.
 - b. Proposed Changes BP 5030 Fees.
Trustee Rivera motioned and Trustee Castellanos seconded to accept Board Policy 5030 for a second reading. Vote: 6/0; motion carried.
 - c. Proposed Changes BP 3410 Nondiscrimination.
Trustee Rivera motioned and Trustee Castellanos seconded to accept Board Policy 3410 for a second reading. Vote: 6/0; motion carried.
 - d. Proposed Changes BP 4040 Library Services.
Trustee Rivera motioned and Trustee Stebbins seconded to accept Board Policy 4040 for a second reading. Vote: 6/0; motion carried.

Student Services

**Board
Policies/Administrative
Procedures - Second
Readings**

<p>e. Proposed Changes BP 6900 Bookstores. Trustee Moreno motioned and Trustee Stebbins seconded to accept Board Policy 6900 for a second reading. Vote: 6/0; motion carried.</p>	<p>Administrative Procedures – Informational Only</p>
<p>3. Informational Items</p> <ul style="list-style-type: none"> a. Proposed Changes AP 2430 Governance Committee Structure, President's Council b. Proposed Changes AP 4230 Grading Symbols 	<p>Future Board Agenda Items</p>
<p>XII. Future Board Agenda Items</p> <ul style="list-style-type: none"> A. Board of Trustees. <ul style="list-style-type: none"> 1. Student Success Agenda – Role of Board. (Trustee Castellanos) 2. C6 Report. (Trustee Castellanos) 3. CTE Programs Report. (Trustee Moreno) 4. Student Orientation Process. (Trustee Moreno) 	<p>Communication</p>
<p>XIII. Communication</p> <p>To hear the public comments made by board members and constituent group leaders to the link provided below:</p> <p>http://www.deltacollege.edu/div/trustees/broadcast.html</p> <p>The meeting was adjourned at approximately 8:30 p.m.</p> <p>Kathleen Hart, Ph.D. Superintendent/President and Secretary to the Board of Trustees</p>	

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

GOVERNANCE PROCESS VIII.B

SUBJECT: Introduction of the April 2013
Non-Teaching Award Recipient

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends that the Board accept the Academic Senate's nomination of the April 2013 Non-Teaching Award Recipient.

B. BACKGROUND

The Academic Senate will present the April 2013 Academic Senate Non-Teaching award to the following recipient:

- April 2013 – Gilbert Vanover, Manager, Publication Center

C. BUDGETARY IMPLICATIONS

No budgetary impact.

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

GOVERNANCE PROCESS VIII.C

SUBJECT: Introduction of the May 2013
Non-Teaching Award Recipient

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends that the Board accept the Academic Senate's nomination of the May 2013 Non-Teaching Award Recipient.

B. BACKGROUND

The Academic Senate will present the May 2013 Academic Senate Non-Teaching award to the following recipient:

- May 2013 – Sheryl Faylor, Senior Office Assistant, Agriculture, Science & Math Division

C. BUDGETARY IMPLICATIONS

No budgetary impact.

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

GOVERNANCE PROCESS VIII.D

SUBJECT: Approval of Resolution No. 13-13 Recognizing
Classified School Employees Week, May 19-25, 2013

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends that the Board adopt Resolution No. 13-13 in recognition of the contribution of Delta College classified employees to the operation of the College and in recognition of Classified School Employees Week, May 19-25, 2013.

B. BACKGROUND

The Governor of the State of California has declared May 19-25, 2013 as Classified School Employees Week in recognition of the contribution that classified employees make to the operation of quality schools, colleges, and universities throughout the State of California.

C. BUDGETARY IMPLICATIONS

No budgetary implication.

**BEFORE THE BOARD OF TRUSTEES
OF THE
SAN JOAQUIN DELTA COMMUNITY COLLEGE DISTRICT**

RESOLUTION NO. 13-13

**IN RECOGNITION OF
CLASSIFIED SCHOOL EMPLOYEES WEEK, MAY 19 – MAY 25, 2013**

WHEREAS, classified employees are an important and integral part of the ability of San Joaquin Delta College to provide quality educational services to students; and,

WHEREAS, San Joaquin Delta College has a large number of dedicated, hard-working classified employees who serve the District well in their various capacities; and

WHEREAS, the Governor of the State of California has declared May 19-25, 2013, to be Classified School Employees Week in the State of California.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of San Joaquin Delta Community College District does hereby recognize the importance of the College's classified employees to the College's operation by extending its appreciation and declaring May 19-25, 2013, to be Classified School Employees Week on the campus of Delta College.

PASSED AND ADOPTED this 7th day of May, 2013, by the following vote of the Board of Trustees, to wit:

LISA TURNER, President

JANET RIVERA, Vice-President

STEVE CASTELLANOS, FAIA, Clerk

DR. TERESA BROWN, Member

CLAUDIA MORENO, Member

TAJ KHAN, Member

DR. KATHY HART, Superintendent/President
Secretary to the Board

C. JENNET STEBBINS, Member

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

GOVERNANCE PROCESS VIII.E

SUBJECT: Approval of Resolution No. 13-14 Recognizing
May 21, 2013 as the Day of the Adjunct Faculty

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends that the Board adopt Resolution No. 13-14 in recognition of the contribution of the adjunct faculty of San Joaquin Delta College to the education and success of students at the college.

B. BACKGROUND

The adjunct faculty of San Joaquin Delta College are extremely dedicated professionals who provide a vital service to students. They typically teach 25% or more of all of the instructional offerings of the college. The adjunct faculty are integral to the successful operation of the college.

In recognition of the contribution that adjunct faculty make to the operation of quality schools, colleges, and universities throughout the State of California, and especially in recognition of the excellence of the San Joaquin Delta College adjunct faculty the Board of Trustees should recognize May 21, 2013, as "Day of the Adjunct Instructor" on the San Joaquin Delta College campus.

C. BUDGETARY IMPLICATIONS

There are no budgetary implications.

**BEFORE THE BOARD OF TRUSTEES
OF THE
SAN JOAQUIN DELTA COMMUNITY COLLEGE DISTRICT**

RESOLUTION NO. 13-14

**IN RECOGNITION OF
THE DAY OF THE ADJUNCT FACULTY
MAY 21, 2013**

WHEREAS, the adjunct faculty of San Joaquin Delta College are extremely dedicated professionals who provide a vital service to students; and

WHEREAS, the Delta College adjunct instructors typically teach 25% or more of all of the instructional offerings of the college; and

WHEREAS, the adjunct instructors of Delta College are integral to the successful operation of the college; and

WHEREAS, the adjunct instructors of Delta College demonstrate their care for students on a daily basis and contribute greatly to student success; and

WHEREAS, the San Joaquin Delta College Board, the Administration, and the community appreciate and recognize the San Joaquin Delta College Adjunct Faculty for their talent, caring, and effort; and

NOW, THEREFORE, BE IT RESOLVED that the San Joaquin Delta College Board of Trustees declared May 21, 2013, to be the Day of the Adjunct Instructor on the Delta College campus in appreciation of the continuing outstanding quality and efforts of the adjunct faculty of Delta College.

PASSED AND ADOPTED this 7th day of May, 2013, by the following vote of the Board of Trustees, to wit:

LISA TURNER, President

JANET RIVERA, Vice-President

STEVE CASTELLANOS, FAIA, Clerk

DR. TERESA BROWN, Member

CLAUDIA MORENO, Member

TAJ KHAN, Member

DR. KATHY HART, Superintendent/President
Secretary to the Board

C. JENNET STEBBINS, Member

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

GOVERNANCE PROCESS VIII.F

SUBJECT: Approval of Resolution No. 13-15 Recognizing
May 22, 2013 as the Day of the Manager

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends that the Board adopt Resolution No. 13-15 in recognition of the contribution of the managers of San Joaquin Delta College to the operation of the College.

B. BACKGROUND

The managers of San Joaquin Delta College serve a vital purpose to the successful operation of the college. Managers work closely with the external community in developing partnerships and contribute in numerous ways to the betterment of the communities located within the college service area. Managers also contribute significantly to the smooth operation of the college to make the college a safe, productive and successful learning environment for students, faculty and staff.

Over the past year, particularly, managers at the college have contributed greatly to improving the efficiency of the college and are consistently "doing more with less."

In recognition of the contribution that managers make to the operation of Delta College, it is suggested that the Board of Trustees recognize May 22, 2013 as the "Day of the Manager," on the San Joaquin Delta College campus.

C. BUDGETARY IMPLICATIONS

No budgetary implications.

**BEFORE THE BOARD OF TRUSTEES
OF THE
SAN JOAQUIN DELTA COMMUNITY COLLEGE DISTRICT**

RESOLUTION NO. 13-15

**IN RECOGNITION OF
THE DAY OF THE MANAGER
May 22, 2013**

WHEREAS, the managers and administrators of San Joaquin Delta College serve a vital purpose to the successful operation of the college; and

WHEREAS, the goals of San Joaquin Delta College are implemented through the able guidance and efforts of the College's managers and administrators; and

WHEREAS, the San Joaquin Delta College managers and administrators work closely with the external community in developing partnerships; and

WHEREAS, the managers and administrators of San Joaquin Delta College have spent countless hours planning for the construction and modernization of college facilities; and

WHEREAS, San Joaquin Delta College's managers and administrators make contributions to the success of all students on a daily basis; and

WHEREAS, the San Joaquin Delta College managers, both individually and collectively, are appreciated by the Board, by the President, and by the community for their many achievements and long-term commitments to the improvement of Delta College; and

WHEREAS, May 22, 2013, has been declared the Day of the Manager;

NOW, THEREFORE, BE IT RESOLVED that the San Joaquin Delta College Board of Trustees declares May 22, 2013, to be the Day of the Manager on the Delta College campus in appreciation for the managers and administrators of Delta College.

PASSED AND ADOPTED this 7th day of May, 2013, by the following vote of the Board of Trustees, to wit:

LISA TURNER, President

JANET RIVERA, Vice-President

STEVE CASTELLANOS, FAIA, Clerk

DR. TERESA BROWN, Member

CLAUDIA MORENO, Member

TAJ KHAN, Member

DR. KATHY HART, Superintendent/President
Secretary to the Board

C. JENNET STEBBINS, Member

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

GOVERNANCE PROCESS VIII.G

SUBJECT: Consideration of Resolution No. 13-16 Recognizing **DATE:** May 7, 2013
May 8, 2013 as the Day of the Teacher

A. RECOMMENDATION

The administration recommends that the Board adopt Resolution No. 13-16 in recognition of the contribution of the faculty of San Joaquin Delta College to the operation of the College, and in recognition of Day of the Teacher, May 8, 2013.

B. BACKGROUND

May 8, 2013, has been declared the National "Day of the Teacher."

In recognition of the contribution that faculty make to the operation of quality schools, colleges, and universities throughout the State of California, and especially in recognition of the excellence of the San Joaquin Delta College faculty, it is suggested that the Board of Trustees recognize May 8, 2013, as "Day of the Teacher," on the San Joaquin Delta College campus.

C. BUDGETARY IMPLICATIONS

No budgetary implications.

**BEFORE THE BOARD OF TRUSTEES
OF THE
SAN JOAQUIN DELTA COMMUNITY COLLEGE DISTRICT**

RESOLUTION NO. 13-16

IN RECOGNITION OF THE DAY OF THE TEACHER, MAY 8, 2013

WHEREAS, the faculty of San Joaquin Delta College form the heart of our learning community through their expert and dedicated services to students. In recognition of the contribution that faculty make to the operation of quality schools, colleges, and universities throughout the State of California, and especially in recognition of the excellence of the San Joaquin Delta College faculty; and

WHEREAS, the goals of San Joaquin Delta College students are achieved through the assistance and effort of the College's outstanding faculty; and

WHEREAS, the San Joaquin Delta College faculty have consistently contributed immeasurable value to the College's students and the district community through their good works within the classroom and within the community; and

WHEREAS, the San Joaquin Delta College faculty, both individually and collectively, are appreciated by the Board, the Administration, and the community for their talent, caring, and effort; and

WHEREAS, May 8, 2013 has been declared the Day of the Teacher in California.

NOW, THEREFORE, BE IT RESOLVED that the San Joaquin Delta College Board of Trustees declares May 8, 2013, to be the Day of the Teacher on the Delta College campus in appreciation of the continuing outstanding quality and efforts of all the faculty of Delta College.

PASSED AND ADOPTED this 7th day of May, 2013, by the following vote of the Board of Trustees,
to wit:

LISA TURNER, President

JANET RIVERA, Vice President

STEVE CASTELLANOS, FAIA, Clerk

DR. TERESA BROWN, Member

TAJ M. KHAN, Member

CLAUDIA MORENO, Member

DR. KATHY HART, Superintendent/President

C. JENNET STEBBINS, Member

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

REPORTS IX.A

SUBJECT: Benefits Bridge

DATE: May 7, 2013

A. RECOMMENDATION-Informational Only

Ralph Gowen, Vice President of Keenan, will give a report on the new Benefits Bridge.

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

REPORTS IX.B

SUBJECT: IPAD/Board Docs Cost Benefit

DATE: May 7, 2013

A. RECOMMENDATION-Informational Only

Kathy Hart, Superintendent/President, will give a report on the cost/benefits of IPADS and Board Docs as a way to more effectively provide support to the Board and use the District resources.

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

**REPORTS
IX.C**

SUBJECT: New Budget Website

DATE: May 7, 2013

A. RECOMMENDATION-Informational Only

Raquel Puentes-Griffith, Controller, will demonstrate the new Fiscal Services & Budget Update Website.

<http://www.deltacollege.edu/dept/business/kfs/index.html>

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

**REPORTS
IX.D**

SUBJECT: Project Labor Agreements

DATE: May 7, 2013

A. RECOMMENDATION-Informational Only

Mark W. Kelley, Managing Shareholder in Dannis, Woliver & Kelley's Law office of San Francisco, will give a report on Project Labor Agreements.

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

CONSENT
X.A

SUBJECT: Human Resources/Personnel Actions

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends approval of the personnel items as presented on the attached list(s).

B. BACKGROUND

The personnel actions listed are being submitted for your review and approval.

C. BUDGETARY IMPLICATIONS

No additional impact on District budget. These positions are already included in the budget.

**SHORT-TERM NON-ACADEMIC EMPLOYMENT
May 7, 2013**

Department	Job Title	Name	Duration of Assignment	Max Hrs per wk	Hourly Rate	Max Total per week	Approx. Total salary expense	Source Funding
Child Development Center	Learning Advisor I	Alvarez, Katherine	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Barnes, Patricia	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Blanco, Kayla	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Christensen, Stephanie	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Ciulla, Amber	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Cobian, Guadalupe	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Dominguez, Micaela	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Faddis, Lori	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Farr, Susan	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Granados, Maria	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Food Service Assistant II	Hughes, Kenisha	06/11/13-08/03/13	20	\$13.81	\$276.20	\$2,209.60	CCACFP Contract
Child Development Center	Learning Advisor I	Kavanagh, Reina	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	LaForest, Jeannina	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Lopez, Maria	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract

**SHORT-TERM NON-ACADEMIC EMPLOYMENT
May 7, 2013**

Department	Job Title	Name	Duration of Assignment	Max Hrs per wk	Hourly Rate	Max Total per week	Approx. Total salary expense	Source Funding
Child Development Center	Food Service Assistant I	Mano, Brandi	06/11/13-08/03/13	20	\$11.34	\$226.80	\$1,814.40	CCACFP Contract
Child Development Center	Learning Advisor I	McNeal, Felicia	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Mencuso, Michelle	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Nguyen, Thanhthuy	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Ramirez, Renee	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Romero, Rosalie	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Ruiz, Mary	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Sandoval, Julieta	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Sosa de Nava, Maria	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Srey, Sokuntheary	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Van Hook, Tamara	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Child Development Center	Learning Advisor I	Zamarripa, Silvia	06/11/13-08/03/13	20	\$16.39	\$327.80	\$2,622.40	CSPP Contract
Languages, Library & Learning Resources	Tutor IV	Abramson, Hannah	07/01/13-06/30/14	25	\$9.75	\$243.75	\$10,237.50	District
Languages, Library & Learning Resources	Tutor IV	Apcar, Kazuko	07/01/13-06/30/14	15	\$9.75	\$146.25	\$6,142.50	District

SHORT-TERM NON-ACADEMIC EMPLOYMENT
May 7, 2013

Department	Job Title	Name	Duration of Assignment	Max Hrs per wk	Hourly Rate	Max Total per week	Approx. Total salary expense	Source Funding
Languages, Library & Learning Resources	Tutor IV	Ashaolu, Folurunso	06/10/13-06/30/14	20	\$9.75	\$195.00	\$8,775.00	District
Languages, Library & Learning Resources	Library Circulation Assistant (Substitute Only)	Brice, Mattie	07/01/13-06/30/14	20	\$19.48	\$389.60	\$9,350.40	District
Languages, Library & Learning Resources	Library Circulation Assistant	Bryant, Tricia	06/10/13-08/02/13	20	\$19.48	\$389.60	\$2,727.20	District
Languages, Library & Learning Resources	Tutor IV	Casteel, Cory	06/10/13-06/30/14	20	\$9.75	\$195.00	\$8,775.00	District
Languages, Library & Learning Resources	Tutor IV	Conerly-Wall, Karen	07/01/13-06/30/14	40	\$9.75	\$390.00	\$16,380.00	District
Languages, Library & Learning Resources	Tutor IV	Cordova, Paula Maria	07/01/13-06/30/14	25	\$9.75	\$243.75	\$10,237.50	District
Languages, Library & Learning Resources	Library Circulation Assistant (Substitute Only)	Cronk, Barbara	07/01/13-06/30/14	20	\$19.48	\$389.60	\$9,350.40	District
Languages, Library & Learning Resources	Tutor IV	Dang, Loi	06/10/13-06/30/14	25	\$9.75	\$243.75	\$10,968.75	District
Languages, Library & Learning Resources	Library Circulation Assistant	Davis, Angela Lee	06/10/13-08/02/13	20	\$19.48	\$389.60	\$2,727.20	District
Languages, Library & Learning Resources	Tutor I	Davis, Danielle	07/01/13-06/30/14	25	\$8.00	\$200.00	\$8,400.00	District
Languages, Library & Learning Resources	Tutor III	Ezubeik, Omar	06/10/13-06/30/14	20	\$9.00	\$180.00	\$8,100.00	District
Languages, Library & Learning Resources	Clerical III	Ferrer, Maria	07/01/13-06/30/14	10	\$9.00	\$90.00	\$3,780.00	District
Languages, Library & Learning Resources	Tutor III	Fowler, Jim	06/10/13-06/30/14	20	\$9.00	\$180.00	\$8,100.00	District
Languages, Library & Learning Resources	Tutor III	Frazier, Kelina	06/10/13-06/30/14	20	\$9.00	\$180.00	\$8,100.00	District

SHORT-TERM NON-ACADEMIC EMPLOYMENT
May 7, 2013

Department	Job Title	Name	Duration of Assignment	Max Hrs per wk	Hourly Rate	Max Total per week	Approx. Total salary expense	Source Funding
Languages, Library & Learning Resources	Tutor IV	Gaches, Brittany	03/14/13-05/23/13	20	\$9.75	\$195.00	\$1,950.00	STEM Grant
Languages, Library & Learning Resources	Tutor I	Guyton, Stephanie	06/10/13-06/30/14	20	\$8.00	\$160.00	\$7,200.00	District
Languages, Library & Learning Resources	Tutor IV	Hamer, Christopher	07/01/13-06/30/14	25	\$9.75	\$243.75	\$10,237.50	District
Languages, Library & Learning Resources	Tutor III	Hamilton, Cameron	06/10/13-06/30/14	20	\$9.00	\$180.00	\$8,100.00	District
Languages, Library & Learning Resources	Tutor III	Hennig, Thomas	06/10/13-06/30/14	10	\$8.00	\$80.00	\$3,600.00	District
Languages, Library & Learning Resources	Tutor IV	Hernandez, Nina	07/01/13-06/30/14	25	\$9.75	\$243.75	\$10,237.50	District
Languages, Library & Learning Resources	Tutor IV	Hok, David	06/10/13-06/30/14	20	\$9.75	\$195.00	\$8,775.00	District
Languages, Library & Learning Resources	Tutor III	Hooper, Anthony	06/10/13-06/30/14	20	\$9.00	\$180.00	\$8,100.00	District
Languages, Library & Learning Resources	Tutor I	Isbel, Katy	07/01/13-06/30/14	8	\$8.00	\$64.00	\$2,688.00	District
Languages, Library & Learning Resources	Tutor IV	Kennedy, Lois	07/01/13-06/30/14	25	\$9.75	\$243.75	\$10,237.50	District
Languages, Library & Learning Resources	Tutor IV	Khan, Nadeem	06/10/13-06/30/14	20	\$9.75	\$195.00	\$8,775.00	District
Languages, Library & Learning Resources	Tutor III	Khan, Shahid	06/10/13-06/30/14	20	\$9.00	\$180.00	\$8,100.00	District
Languages, Library & Learning Resources	Tutor IV	Khut, Jennifer	07/01/13-06/30/14	40	\$9.75	\$390.00	\$16,380.00	District
Languages, Library & Learning Resources	Tutor IV	Knight, Dayanna	06/10/13-06/30/14	10	\$9.75	\$97.50	\$4,192.50	District

SHORT-TERM NON-ACADEMIC EMPLOYMENT
May 7, 2013

Department	Job Title	Name	Duration of Assignment	Max Hrs per wk	Hourly Rate	Max Total per week	Approx. Total salary expense	Source Funding
Languages, Library & Learning Resources	Tutor III	Leonerio, Phillip	06/10/13-06/30/14	20	\$9.00	\$180.00	\$8,100.00	District
Languages, Library & Learning Resources	Tutor IV	Lopez, Gustavo	06/10/13-06/30/14	10	\$9.75	\$97.50	\$4,192.50	District
Languages, Library & Learning Resources	Tutor IV	Lopez, Kayla	07/01/13-06/30/14	20	\$9.75	\$195.00	\$8,190.00	District
Languages, Library & Learning Resources	Tutor IV	Luera, Andrew	06/10/13-06/30/14	20	\$9.75	\$195.00	\$8,775.00	District
Languages, Library & Learning Resources	Tutor IV	Malde, Alice	07/01/13-06/30/14	20	\$9.75	\$195.00	\$8,190.00	District
Languages, Library & Learning Resources	Tutor IV	McDougall, Sara	07/01/13-06/30/14	40	\$9.75	\$390.00	\$16,380.00	District
Languages, Library & Learning Resources	Library Circulation Assistant	Mitrovich, Kate	06/10/13-08/02/13	20	\$16.03	\$320.60	\$2,244.20	District
Languages, Library & Learning Resources	Tutor III	Monarrez, Derek	06/10/13-06/30/14	20	\$9.00	\$180.00	\$8,100.00	District
Languages, Library & Learning Resources	Tutor III	Moore, Sophia	07/01/13-06/30/14	20	\$9.00	\$180.00	\$7,560.00	District
Languages, Library & Learning Resources	Tutor I	O'Kere, Sherri	06/10/13-06/30/14	20	\$8.00	\$160.00	\$7,200.00	District
Languages, Library & Learning Resources	Library Circulation Assistant (Substitute Only)	Oliva, Carmencita	07/21/13-06/30/14	20	\$19.48	\$389.60	\$9,350.40	District
Languages, Library & Learning Resources	Tutor I	Olson, Gareth	06/10/13-06/30/14	12	\$8.00	\$96.00	\$4,320.00	District
Languages, Library & Learning Resources	Tutor I	Paniagua, Eliseo	06/10/13-06/30/14	4	\$8.00	\$32.00	\$1,440.00	District
Languages, Library & Learning Resources	Tutor I	Polina, Nancy	07/01/13-06/30/14	25	\$8.00	\$200.00	\$8,400.00	District

SHORT-TERM NON-ACADEMIC EMPLOYMENT
May 7, 2013

Department	Job Title	Name	Duration of Assignment	Max Hrs per wk	Hourly Rate	Max Total per week	Approx. Total salary expense	Source Funding
Languages, Library & Learning Resources	Tutor I	Picasso, Alexander	07/01/13-06/30/14	25	\$8.00	\$200.00	\$8,400.00	District
Languages, Library & Learning Resources	Tutor IV	Ramirez, Jose Luis	07/01/13-06/30/14	10	\$9.75	\$97.50	\$4,095.00	District
Languages, Library & Learning Resources	Tutor III	Ratto, Brian	06/10/13-06/30/14	15	\$9.00	\$135.00	\$6,075.00	District
Languages, Library & Learning Resources	Tutor I	Robinson, Malaysia	07/01/13-06/30/14	25	\$8.00	\$200.00	\$8,400.00	District
Languages, Library & Learning Resources	Library Circulation Assistant	Rocha, Theresa	06/10/13-08/02/13	20	\$19.48	\$389.60	\$2,727.20	District
Languages, Library & Learning Resources	Tutor IV	Roche, Matthew	06/10/13-06/30/14	20	\$9.75	\$195.00	\$8,775.00	District
Languages, Library & Learning Resources	Tutor IV	Saeed, Mohammad	07/01/13-06/30/14	10	\$9.75	\$97.50	\$4,095.00	District
Languages, Library & Learning Resources	Tutor IV	Santiago, Olga	06/10/13-06/30/14	40	\$9.75	\$390.00	\$17,550.00	District
Languages, Library & Learning Resources	Tutor III	Santos, Jaime	06/10/13-06/30/14	40	\$9.00	\$360.00	\$16,200.00	District
Languages, Library & Learning Resources	Tutor III	Sastini, Janet	06/10/13-06/30/14	20	\$9.00	\$180.00	\$8,100.00	District
Languages, Library & Learning Resources	Tutor IV	Sem, Jenny	06/10/13-06/30/14	20	\$9.75	\$195.00	\$8,775.00	District
Languages, Library & Learning Resources	Tutor III	Serna, Benni	06/10/13-06/30/14	35	\$9.00	\$315.00	\$417,175.00	District
Languages, Library & Learning Resources	Tutor IV	Simmons, Debra	07/01/13-06/30/14	10	\$9.75	\$97.50	\$4,095.00	District
Languages, Library & Learning Resources	Tutor IV	Somayajula, Vijaya	06/10/13-06/30/14	20	\$9.75	\$195.00	\$8,775.00	District

SHORT-TERM NON-ACADEMIC EMPLOYMENT
May 7, 2013

Department	Job Title	Name	Duration of Assignment	Max Hrs per wk	Hourly Rate	Max Total per week	Approx. Total salary expense	Source Funding
Languages, Library & Learning Resources	Tutor IV	Teeter, Jeremy	07/01/13-06/30/14	40	\$9.75	\$390.00	\$17,550.00	District
Languages, Library & Learning Resources	Tutor III	Thalken, Sean	07/01/13-06/30/14	20	\$9.00	\$180.00	\$7,560.00	District
Languages, Library & Learning Resources	Tutor IV	Tran, Benson	06/10/13-06/30/14	20	\$9.75	\$195.00	\$8,775.00	District
Languages, Library & Learning Resources	Tutor IV	Tristano, Joseph	06/10/13-06/30/14	10	\$9.75	\$97.50	\$4,387.50	District
Languages, Library & Learning Resources	Library Circulation Assistant (Substitute Only)	Vitale, Ambretta	07/21/13-06/30/14	20	\$19.48	\$389.60	\$9,350.40	District
Languages, Library & Learning Resources	Tutor IV	Weese, Julie	07/01/13-06/30/14	40	\$9.75	\$390.00	\$16,380.00	District
Languages, Library & Learning Resources	Tutor III	Williams, Alexander	07/01/13-06/30/14	10	\$9.00	\$90.00	\$3,780.00	District
Languages, Library & Learning Resources	Tutor III	Williams, Justin	07/01/13-06/30/14	20	\$9.00	\$180.00	\$7,560.00	District
Languages, Library & Learning Resources	Tutor I	Winkler, Michelle	06/10/13-06/30/14	8	\$8.00	\$64.00	\$2,688.00	District
Languages, Library & Learning Resources	Tutor IV	Yang, Lee	07/01/13-06/30/14	10	\$9.75	\$97.50	\$4,095.00	District
Languages, Library & Learning Resources	Tutor IV	Zelaya, Sidney	07/01/13-06/30/14	10	\$9.75	\$97.50	\$4,095.00	District

Board of Trustees

San Joaquin Delta Community College
5151 Pacific Avenue, Stockton, CA 95207

CONSENT
X.A.2

SUBJECT: Faculty Employment/Separations

DATE: May 7, 2013

FACULTY EMPLOYMENT

Selection	Position	Division/ Department	Effective Date	Action /Qualifications	Source Funding
Baker, Daniel	Psychology Professor	Humanities, Social Science, Education, Kinesiology & Athletics	August 16, 2013	Faculty Transfer (Replacement for Melissa Holmes and Ron Payne) M.S. Counseling B.S. Psychology	District

FACULTY SEPARATIONS

Employee	Position	Division/ Department	Effective Date	Action/ Qualifications	Source Funding
Scott, Gary	Physical Education Professor	Humanities, Social Science, Education, Kinesiology and Athletics	May 24, 2013	Retirement	District
Nugent, Linda	English Professor	Languages, Library, and Learning Resources	May 24, 2013	Retirement	District

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

CONSENT
X.B.1

SUBJECT: Acceptance of New, Revised, and/or
Deactivated Courses

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends that the Board of Trustees accept 21 new associate degree credit courses, 67 associate degree credit course revisions, and 22 associate degree credit course deactivations.

B. BACKGROUND

Faculty members initiate new and revised courses. These courses are examined through a rigorous and multifaceted review process that includes review and recommendation by the division deans, the Dean of Student Learning and Assessment, the College Curriculum Committee, the Academic Senate, and the Vice President of Instruction. The Superintendent/President provides a final review and concurrence prior to submission of new and revised courses to the Board.

Three separate categories of courses are submitted for Board consideration: new courses, course revisions, and course deactivations. Virtually all of the course deactivations that are being presented at this time are being done through the normal course of 5-year reviews. In almost every case, either faculty desire that these courses be deactivated, or suitable replacement courses have been added to the curriculum. Many of the course revisions presented have been prepared by faculty in response to changes in regulations for repeatable courses. The faculty have done excellent work to respond to these new Title 5 regulations.

The Curriculum Committee and Academic Senate have determined that all courses must be reviewed at least every five years. This set of new and revised course approvals will expire at the end of the 2017-2018 academic year.

The courses listed on the following pages have been submitted for Board review and approval.

C. BUDGETARY IMPLICATIONS

No budgetary implications

ASSOCIATE DEGREE COURSES RECOMMENDED

Applied Science, Business & Technology Division

Course A-AUT 050
Title Automatic Transmissions and Transaxles
Effective Summer 2013
Submitted As Course Deactivation
Reason for Deactivation This course is not being offered and there are no plans to offer it in the near future.

Course A-AUT 051
Title Manual Drivetrain and Axles
Effective Summer 2013
Submitted As Course Deactivation
Reason for Deactivation This course is not being offered and there are no plans to offer it in the near future.

Course A-AUT 052
Title Engine Rebuilding
Effective Summer 2013
Submitted As Course Deactivation
Reason for Deactivation This course is not being offered and there are no plans to offer it in the near future.

Course A-AUT 053
Title Brakes, Suspension, and Steering
Effective Summer 2013
Submitted As Course Deactivation
Reason for Deactivation This course is not being offered and there are no plans to offer it in the near future.

Course A-AUT 054
Title Starting, Charging, and Electrical Systems
Effective Summer 2013
Submitted As Course Deactivation
Reason for Deactivation This course is not being offered and there are no plans to offer it in the near future.

Course A-AUT 055
Title Ignition Systems and Electronic Engine Controls
Effective Summer 2013
Submitted As Course Deactivation
Reason for Deactivation This course is not being offered and there are no plans to offer it in the near future.

Course A-AUT 056
Title Fuel Management and Computer Controls
Effective Summer 2013
Submitted As Course Deactivation
Reason for Deactivation This course is not being offered and there are no plans to offer it in the near future.

ASSOCIATE DEGREE COURSES RECOMMENDED

Course	A-AUT 057
Title	Air Conditioning, Heating, and Electrical Systems
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	This course is not being offered and there are no plans to offer it in the near future.

Course	BIM 079
Title	Intro to Microsoft Outlook
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	The course has expired and can no longer be offered.

Course	CSP 017
Title	Computer Logic
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	The course has expired and can no longer be offered.

Course	E TECH 045
Title	Practical Machine Design
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	Course will no longer be offered.

Course	E TECH 076
Title	Applied Statics
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	Course will no longer be offered.

Course	ELEC 043
Title	Fiber Optic Systems
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	The course has expired and can no longer be offered.

Course	ELECT 013A
Title	Digital Integrated Circuits
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	The course has expired and can no longer be offered.

Course	ELECT 014B
Title	Advanced Electronics Troubleshooting
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	The course has expired and can no longer be offered.

ASSOCIATE DEGREE COURSES RECOMMENDED

Arts and Communication Division

Course	ART 007A
Title	Painting I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Beginning Painting to Painting I. Updates/revisions to catalog description, comparable courses, student learning outcomes and assessments, outline, and sample assignments.

Course	ART 007B
Title	Painting II
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Intermediate Painting to Painting II. Updates/revisions to outline and sample assignments. UC transferability changed from can be transferred to cannot be transferred.

Course	ART 007C
Title	Painting III
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Advanced Painting to Painting III. Updates to catalog description, comparable courses, and sample assignments. UC transferability changed from can be transferred to cannot be transferred.

Course	ART 007D
Title	Painting IV
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is a further study of rendering of painted forms in acrylic for effective communication. The course emphasizes the development of a body of work in preparation for a professional career in painting. (CSU)

Course	ART 020A
Title	Sculpture I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Updates/revisions to catalog description, objectives, student learning outcomes and assessments, sample assignments, and textbooks.

Course	ART 020B
Title	Sculpture II
Effective	Summer 2013
Submitted As	Course Revision
Changes	Updates/revisions to catalog description, objectives, student learning outcomes and assessments, outline, sample assignments, and textbooks. UC transferability changed from can be transferred to cannot be transferred.

ASSOCIATE DEGREE COURSES RECOMMENDED

Course Title Effective Submitted As Changes	ART 020C Sculpture III Summer 2013 Course Revision Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, and sample assignments. UC transferability changed from can be transferred to cannot be transferred.
Course Title Effective Submitted As Changes	ART 020D Sculpture IV Summer 2013 Course Revision Course title changed from Advanced Sculpture to Sculpture IV. Updates/revisions to catalog description, objectives, student learning outcomes and assessments, outline, sample assignments, and textbook. UC transferability changed from can be transferred to cannot be transferred.
Course Title Effective Submitted As Changes	ART 040A Printmaking I Summer 2013 Course Revision Title changed from Beginning Printmaking to Printmaking I. Update/revision to catalog description, comparable courses, student learning outcomes and assessments, outline, and sample assignments.
Course Title Effective Submitted As Changes	ART 040B Printmaking II Summer 2013 Course Revision Title changed from Intermediate Printmaking to Printmaking II. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, and sample assignments. UC transferability changed from can be transferred to cannot be transferred.
Course Title Effective Submitted As Changes	ART 040C Printmaking III Summer 2013 Course Revision Title changed from Advanced Printmaking to Printmaking III. Updates/revisions to catalog description, objectives, student learning outcomes and assessments, and outline. UC transferability changed from can be transferred to cannot be transferred.

ASSOCIATE DEGREE COURSES RECOMMENDED

Course Title Effective Submitted As Catalog Description	ART 040D Printmaking IV Summer 2013 New Course This is a continuation course in the advanced study of complex printmaking processes and applications. This course emphasizes refinement and application of specific types of printmaking chosen by the student as an area of focus. Printmaking techniques, printing press calibration specific to printing challenges and experimental exploration will be addressed. (CSU)
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Course Title Effective Submitted As Changes	ART 064A Ceramics I Summer 2013 Course Revision Updates/revisions to comparable courses, student learning outcomes and assessments, outline, and sample assignments.
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Course Title Effective Submitted As Changes	ART 064B Ceramics II Summer 2013 Course Revision Updates/revisions to comparable courses, student learning outcomes and assessments, and sample assignments.
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Course Title Effective Submitted As Changes	ART 064C Ceramics III Summer 2013 Course Revision Title changed from Intermediate Ceramics to Ceramics III. Course number changed from 065A to 064C. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments methods of evaluation, methods of instruction, and textbooks. Lecture hours/units decreased from 2.0 to 0. Faculty/student lab hours increased from 4.0 to 6.0. Student units decreased from 3.0 to 2.0. Faculty units decreased from 5.2 to 4.8.
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Course Title Effective Submitted As Changes	ART 064D Ceramics IV Summer 2013 Course Revision Title changed from Advanced Ceramics to Ceramics IV. Course number changed from 065B to 064D. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments methods of evaluation, methods of instruction, textbooks, and resources. Lecture hours/units decreased from 2.0 to 0. Faculty/student lab hours increased from 4.0 to 6.0. Student units decreased from 3.0 to 2.0. Faculty units decreased from 5.2 to 4.8. UC transferability changed from can be transferred to cannot be transferred.
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ASSOCIATE DEGREE COURSES RECOMMENDED

Course Title Effective Submitted As Changes	DANCE 005A Dance Production: Repertory Company I Summer 2013 Course Revision Title changed from Dance Production: Repertory Company to Dance Production: Repertory Company I. Course number changed from 005 to 005A. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, and sample assignments.
Course Title Effective Submitted As Changes	DANCE 005B Dance Production: Repertory Company II Summer 2013 Course Revision Beg Prod/Production: Repertory Co to Dance Production: Repertory Company II. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources.
Course Title Effective Submitted As Changes	DANCE 005C Dance Production: Repertory Company I Summer 2013 Course Revision Title changed from Inter Prod/Production: Repertory Co to Dance Production: Repertory Company III. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources.
Course Title Effective Submitted As Changes	DANCE 005D Dance Production: Repertory Company III Summer 2013 Course Revision Title changed from Adv Prod/Production: Repertory Co to Dance Production: Repertory Company IV. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources.
Course Title Effective Submitted As Changes	DANCE 020A Theatre Dance and Movement I Summer 2013 Course Revision Title changed from Theatre Dance and Movement to Theatre Dance and Movement I. Course number changed from 020 to 020A. Updates/revisions to catalog description, comparable courses, objectives, outline, sample assignments and textbooks.

ASSOCIATE DEGREE COURSES RECOMMENDED

Course	DANCE 020B
Title	Theatre Dance and Movement II
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Beg Theatre Dance/Movement to Theatre Dance and Movement II. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources.

Course	DANCE 020C
Title	Theatre Dance and Movement III
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Inter Theatre Dance/Movement to Theatre Dance and Movement III. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources.

Course	DANCE 020D
Title	Theatre Dance and Movement IV
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Adv Theatre Dance/Movement to Theatre Dance and Movement IV. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources.

Course	DRAMA 027A
Title	Repertory Workshop: Acting I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Repertory Workshop: Acting to Repertory Workshop: Acting I. Course number changed from 026A to 027A. Updates/revisions to catalog description, objectives, student learning outcomes and assessments, outline, sample assignments, and resources.

Course	DRAMA 027B
Title	Repertory Workshop: Acting II
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This is an intermediate course in rehearsal and performance of one or more workshop productions. Emphasis is placed on solving the problems of acting in a live production. (CSU)

Course	DRAMA 027C
Title	Repertory Workshop: Acting III
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This is an advanced intermediate course in rehearsal and performance of one or more workshop productions. Emphasis is placed on solving the problems of acting in a live production. (CSU)

ASSOCIATE DEGREE COURSES RECOMMENDED

Course	DRAMA 027D
Title	Repertory Workshop: Acting IV
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This is an advanced course in rehearsal and performance of one or more workshop productions. Emphasis is placed on solving the problems of acting in a live production. (CSU)
Course	DRAMA 029A
Title	Repertory Workshop: Crew I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Repertory Workshop: Crew to Repertory Workshop: Crew I. Course number changed from 026B to 029A. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, and resources.
Course	DRAMA 029B
Title	Repertory Workshop: Crew II
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This is an intermediate course in rehearsal, performance, and crew work where emphasis is placed on solving the problems of production. This may include stage and production crew duties such as light/sound operator, flyman, followspot operator, etc. (CSU)
Course	DRAMA 029C
Title	Repertory Workshop: Crew III
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This is an advanced intermediate course in rehearsal, performance, and crew work where emphasis is placed on solving the problems of production by preparation of small cast plays or one-acts for public performance. This may include stage and production crew duties such as deck manager, assistant master electrician, wardrobe crew head, etc. (CSU)
Course	DRAMA 029D
Title	Repertory Workshop: Crew IV
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This is an advanced course in rehearsal, performance, and crew work where emphasis is placed on solving the problems of production by preparation of small cast plays or one-acts for public performance. This may include stage and production crew duties such as stage manager, scenic designer, lighting designer, costume designer. (CSU)

ASSOCIATE DEGREE COURSES RECOMMENDED

Course	FASHION 056
Title	Internship and Portfolio Development for Fashion & Interiors
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	The course has expired and can no longer be offered.

Course	FASHION 043
Title	Custom Clothing Techniques
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	The course has expired and can no longer be offered.

Course	ID 056
Title	Internship and Portfolio Development for Fashion & Interiors
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	The course has expired and can no longer be offered.

Course	MCOM 012A
Title	Newspaper Production I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Newspaper Production to Newspaper Production I. Course number changed from 012 to 012A. Updates/revisions to catalog description, comparable courses, objectives, and textbooks.

Course	MCOM 012B
Title	Newspaper Production II
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is designed to offer the student instruction in advanced phases of newspaper production, including story package development, time management, editorial decision making and production. The student will serve as a copy editor or section editor for the college newspaper, balancing management skills with newspaper duties. (CSU)

Course	MCOM 012C
Title	Newspaper Production III
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is designed to offer the student instruction in production of the student newspaper, including editing, page design and digital photography, while introducing the newspaper website and content management systems. The student will serve as copy editor, section editor, social media editor or online editor in addition to balancing management skills with newspaper duties. (CSU)

ASSOCIATE DEGREE COURSES RECOMMENDED

Course	MCOM 012D
Title	Newspaper Production IV
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is designed to offer the student instruction in content production as it pertains to the student newspaper and news website. Specific focus will be placed on advanced digital photography, sound editing and video development. The student will serve as a copy editor, section editor, social media editor, online editor or video editor in addition to balancing management skills with newspaper duties. (CSU)
Course	MUSIC 020A
Title	Voice for Musical Theatre I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Voice for Musical Theatre to Voice for Musical Theatre I. Course number changed from 020 to 020A. Updates/revisions to catalog description, objectives, student learning outcomes and assessments, outline, methods of evaluation, and textbooks.
Course	MUSIC 020B
Title	Voice for Musical Theatre II
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Opera Production to Voice for Musical Theatre II. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.
Course	MUSIC 020C
Title	Voice for Musical Theatre III
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Opera Production to Voice for Musical Theatre III. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.
Course	MUSIC 020D
Title	Voice for Musical Theatre IV
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Opera Production to Voice for Musical Theatre IV. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.

ASSOCIATE DEGREE COURSES RECOMMENDED

Course	MUSIC 038A
Title	Class Piano for Music Majors I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Class Piano for Music Majors to Class Piano for Music Majors I. Course number changed from 038 to 038A. Updates/revisions to catalog description, objectives, student learning outcomes and assessments, outline, and sample assignments.

Course	MUSIC 038B
Title	Class Piano for Music Majors II
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Class Piano for Music Majors to Class Piano for Music Majors II. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.

Course	MUSIC 038C
Title	Class Piano for Music Majors III
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Class Piano for Music Majors to Class Piano for Music Majors III. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.

Course	MUSIC 038D
Title	Class Piano for Music Majors IV
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Class Piano for Music Majors to Class Piano for Music Majors IV. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.

Course	MUSIC 051A
Title	Woodwind Ensemble I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Woodwind Ensemble to Woodwind Ensemble I. Course number changed from 051 to 051A. Updates/revisions to catalog description, comparable courses, objectives, and outline.

ASSOCIATE DEGREE COURSES RECOMMENDED

Course Title Effective Submitted As Changes	MUSIC 051B Woodwind Ensemble II Summer 2013 Course Revision Title changed from Woodwind Ensemble to Woodwind Ensemble II. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.
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Course Title Effective Submitted As Changes	MUSIC 051C Woodwind Ensemble III Summer 2013 Course Revision Title changed from Inter Woodwind to Woodwind Ensemble III. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.
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Course Title Effective Submitted As Changes	MUSIC 051D Woodwind Ensemble IV Summer 2013 Course Revision Title changed from Adv Woodwind to Woodwind Ensemble IV. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.
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Course Title Effective Submitted As Changes	MUSIC 052A Brass Ensemble I Summer 2013 Course Revision Title changed from Brass Ensemble to Brass Ensemble I. Course number changed from 052 to 052A. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, and outline.
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Course Title Effective Submitted As Changes	MUSIC 052B Brass Ensemble II Summer 2013 Course Revision Title changed from Brass Ensemble to Brass Ensemble II. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.
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ASSOCIATE DEGREE COURSES RECOMMENDED

Course	MUSIC 052C
Title	Brass Ensemble III
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Brass Ensemble to Brass Ensemble III. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.
Course	MUSIC 052D
Title	Brass Ensemble IV
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Brass Ensemble to Brass Ensemble IV. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.
Course	MUSIC 053A
Title	Percussion Ensemble I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Percussion Ensemble to Percussion Ensemble I. Course number changed from 053 to 053A. Updates/revisions to catalog description, objectives, and outline.
Course	MUSIC 053B
Title	Percussion Ensemble II
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Beg Percussion to Percussion Ensemble II. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.
Course	MUSIC 053C
Title	Percussion Ensemble III
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Inter Percussion to Percussion Ensemble III. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.

ASSOCIATE DEGREE COURSES RECOMMENDED

Course	MUSIC 053D
Title	Percussion Ensemble IV
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Adv Percussion to Percussion Ensemble IV. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. UC transferability changed from can be transferred to cannot be transferred.
Course	MUSIC 057A
Title	Guitar Ensemble I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Guitar Ensemble to Guitar Ensemble I. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, and outline.
Course	MUSIC 057B
Title	Guitar Ensemble II
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is for intermediate guitarists and is dedicated to playing in various sizes of ensembles. Emphasis will be on first position minor scales and arpeggios, free stroke articulations, extended left-hand techniques, accompaniment fundamentals and intermediate classical finger techniques. (CSU)
Course	MUSIC 057C
Title	Guitar Ensemble III
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is for advanced-intermediate guitarists and is dedicated to playing in various sizes of ensembles. Emphasis will be on minor scales in several positions, extended right-hand techniques, multiple line playing, right-hand voice balancing and left-hand legato playing with thumb accompaniment patterns. (CSU)
Course	MUSIC 057D
Title	Guitar Ensemble IV
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is for advanced guitarists and is dedicated to playing in various sizes of ensembles. Emphasis will be on scales in a variety of positions with alternate fingerings, seventh chord arpeggios, upper register playing, contemporary notation, and duos with one person per part. (CSU)

ASSOCIATE DEGREE COURSES RECOMMENDED

Course	MUSIC 058A
Title	String Ensemble I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from String Orchestra to String Orchestra I. Course number changed from 058 to 058A. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, and outline.
Course	MUSIC 058B
Title	String Ensemble II
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is dedicated to the rehearsal and performance of level 4 repertoire for string orchestra. Emphasis on 2nd and 3rd positions, double stops, intro to shifting and arpeggios. The course includes sight-reading and public performance. (CSU)
Course	MUSIC 058C
Title	String Ensemble III
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is dedicated to the rehearsal and performance of level 5 repertoire for string orchestra. Emphasis on 3rd and 4th positions, 3-4 string double stops/chords, bariolage and hand/wrist vibrato. The course includes sight-reading and public performance. (CSU)
Course	MUSIC 058D
Title	String Ensemble IV
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is dedicated to the rehearsal and performance of level 6 repertoire for string orchestra. Emphasis on advanced bowing techniques, 6th, 7th and 8th positions, and contraction patterns in the left hand. The course includes sight-reading and public performance. (CSU)
Course	MUSIC 063A
Title	Jazz Improvisation I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Jazz Improvisation to Jazz Improvisation I. Course number changed from 063 to 063A. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, and outline. Limitation on enrollment qualified performer added.

ASSOCIATE DEGREE COURSES RECOMMENDED

Course Title Effective Submitted As Changes	MUSIC 063B Jazz Improvisation II Summer 2013 Course Revision Title changed from Jazz Improvisation to Jazz Improvisation II. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. Limitation on enrollment qualified performer added. UC transferability changed from can be transferred to cannot be transferred.
Course Title Effective Submitted As Changes	MUSIC 063C Jazz Improvisation III Summer 2013 Course Revision Title changed from Jazz Improvisation to Jazz Improvisation III. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. Limitation on enrollment qualified performer added. UC transferability changed from can be transferred to cannot be transferred.
Course Title Effective Submitted As Changes	MUSIC 063D Jazz Improvisation IV Summer 2013 Course Revision Title changed from Jazz Improvisation to Jazz Improvisation IV. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. Limitation on enrollment qualified performer added. UC transferability changed from can be transferred to cannot be transferred.
Course Title Effective Submitted As Changes	MUSIC 064A Jazz Combo I Summer 2013 Course Revision Title changed from Jazz Combo to Jazz Combo I. Course number changed from 064 to 064A. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, and sample assignments
Course Title Effective Submitted As Changes	MUSIC 064B Jazz Combo II Summer 2013 Course Revision Title changed from Jazz Combo to Jazz Combo IV. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. Limitation on enrollment qualified performer added. UC transferability changed from can be transferred to cannot be transferred.

ASSOCIATE DEGREE COURSES RECOMMENDED

Course	MUSIC 064C
Title	Jazz Combo III
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Jazz Combo to Jazz Combo III. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. Limitation on enrollment qualified performer added. UC transferability changed from can be transferred to cannot be transferred.

Course	MUSIC 064D
Title	Jazz Combo IV
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Jazz Combo to Jazz Combo IV. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. Limitation on enrollment qualified performer added. UC transferability changed from can be transferred to cannot be transferred.

Counseling and Special Services Division

Course	GUID 040
Title	Peer Advisor Training
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	This course has never been offered.

Health Sciences Division

Course	H S 080T
Title	Teaching and Learning for Health Care Professionals
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	The course has expired and can no longer be offered.

Humanities, Social Science, Education, Kinesiology and Athletics Division

Course	ATH 001
Title	Sports Conditioning
Effective	Fall 2013
Submitted As	Course Revision
Changes	Title changed from Beginning Sports Conditioning to Off Season Sports Conditioning. Course department and number changed from PEACTIV 009H to ATH 001. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, sample assignments, and resources. Discipline of coaching added. TOP code changed from 0835.10 to 0835.50. Limitation on enrollment athletic tryout and team selection added. UC transferability changed from can be transferred to cannot be transferred. Lecture hours changed to variable .50 to 1.00. Lab hours changed to variable 1.0 to 2.0. Student units changed to variable .50 to 1.50. Repeatability changed from no to yes and repeat information added.

ASSOCIATE DEGREE COURSES RECOMMENDED

Course	ATH 041
Title	Power Volleyball
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is designed for the athlete wishing to participate in intercollegiate volleyball. Course content will include: sport specific skill development, sport specific strength training, cardiovascular conditioning, agility work, plyometrics, speed training, and flexibility exercises. (CSU)
Course	ATH 042
Title	Wrestling
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Wrestling to Off Season Wrestling. Course department and number changed from PEACTION 006 to ATH 042. Updates/revisions to catalog description, comparable courses, and student learning outcomes and assessments. Discipline of coaching added. TOP code changed from 0835.00 to 0835.50. Limitation on enrollment athletic tryout and team selection added.
Course	ATH 043
Title	Basketball
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is designed for the athlete wishing to participate in intercollegiate basketball. Course content will include: collegiate level basketball-specific skill development, sport specific strength training, agility work, plyometrics, speed training and flexibility exercises. (CSU)
Course	ATH 044
Title	Soccer
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Soccer to Off Season Soccer. Course department and number changed from PEACTION 026 to ATH 044. Updates/revisions to catalog description, comparable courses, student learning outcomes and assessments, and sample assignments. TOP code changed from 0835.00 to 0835.50. Limitation on enrollment athletic tryout and team selection added.
Course	ATH 045
Title	Baseball
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Baseball to Off Season Baseball. Course department and number changed from PEACTION 027 to ATH 045. Updates/revisions to catalog description, comparable courses, student learning outcomes and assessments, and sample assignments. Discipline of coaching added. TOP code changed from 0835.00 to 0835.50. Limitation on enrollment athletic tryout and team selection added. Student/faculty lecture hours/units changed from 0.0 to variable of .50 to 1.00. Lab hours changed

ASSOCIATE DEGREE COURSES RECOMMENDED

to variable 1.0 to 2.0. Student units changed to variable .50 to 1.50. Repeatability changed from no to yes and repeat information added.

Course	ATH 046
Title	Football
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Football to Off Season Football. Course department and number changed from PEACTION 029 to ATH 046. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, and sample assignments. Discipline of coaching added. TOP code changed from 0835.00 to 0835.50. Limitation on enrollment athletic tryout and team selection added. Student/faculty lecture hours/units changed from 0.0 to variable of .50 to 1.00. Lab hours changed to variable 1.0 to 2.0. Student units changed to variable .50 to 1.50. Repeatability changed from no to yes and repeat information added.
Course	ATH 047
Title	Softball
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Softball to Off Season Softball. Course department and number changed from PEACTION 028 to ATH 047. Updates/revisions to catalog description, comparable courses, student learning outcomes and assessments, and sample assignments. Discipline of coaching added. TOP code changed from 0835.00 to 0835.50. Limitation on enrollment athletic tryout and team selection added. Student/faculty lecture hours/units changed from 0.0 to variable of .50 to 1.00. Lab hours changed to variable 1.0 to 2.0. Student units changed to variable .50 to 1.50. Repeatability changed from no to yes and repeat information added.
Course	PEACTION 021
Title	Fencing
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	The course has expired and can no longer be offered.
Course	PEACTION 024A
Title	Volleyball I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Powerball Volleyball to Volleyball I. Course number changed from 024 to 024A. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, and outline,

ASSOCIATE DEGREE COURSES RECOMMENDED

Course	PEACTIV 024B
Title	Volleyball II
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Inter Power Volleyball to Volleyball II. Course department and number changed from P E 024B to PEACTIV 024B. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. Limitation on enrollment qualified performer added. UC transferability changed from can be transferred to cannot be transferred.
Course	PEACTIV 024C
Title	Volleyball III
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Adv Power Volleyball to Volleyball III. Course department and number changed from P E 024C to PEACTIV 024C. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. Limitation on enrollment qualified performer added. UC transferability changed from can be transferred to cannot be transferred.
Course	PEACTIV 024D
Title	Volleyball IV
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is designed to provide the student an advanced understanding of the rules, fundamentals, and strategy of power volleyball. The skills of the jump-serve, off-balance passing and front line reads will be performed. (CSU)
Course	PEACTIV 025A
Title	Basketball I
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Basketball to Basketball I. Course number changed from 025 to 025A. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, and outline.
Course	PEACTIV 025B
Title	Basketball II
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Inter Basketball to Basketball II. Course department and number changed from P E 025B to PEACTIV 025B. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. Limitation on enrollment qualified

ASSOCIATE DEGREE COURSES RECOMMENDED

performer added. UC transferability changed from can be transferred to cannot be transferred.

Course	PEACTIV 025C
Title	Basketball III
Effective	Summer 2013
Submitted As	Course Revision
Changes	Title changed from Inter Basketball to Basketball III. Course department and number changed from P E 025C to PEACTIV 025C. Updates/revisions to catalog description, comparable courses, objectives, student learning outcomes and assessments, outline, sample assignments, methods of evaluation, textbooks, and resources. Limitation on enrollment qualified performer added. UC transferability changed from can be transferred to cannot be transferred.

Course	PEACTIV 025D
Title	Basketball IV
Effective	Summer 2013
Submitted As	New Course
Catalog Description	This course is designed to provide the student an advanced understanding of the fundamentals and strategy of basketball. The skills of shooting off the bounce, the overhead pass, flare screens and defensive reading will be performed. (CSU)

Course	PEACTIV 034
Title	Badminton
Effective	Summer 2013
Submitted As	Course Deactivation
Reason for Deactivation	The course has expired and can no longer be offered.

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

CONSENT
X.C.1

SUBJECT: Ratification of District Contracts

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends that the Board of Trustees ratify thirteen (13) Cost/Revenue District Contracts and four (4) No-Cost District Contracts, processed for the period of February 13, 2013 through April 26, 2013 per the attached list.

B. BACKGROUND

Board Policy and Administrative Procedure 6330 (BP/AP 6330) state that the Board shall ratify contracts processed as specified in Education Code 81655, which authorizes the Superintendent/President or authorized designee to sign contracts, followed by ratification by the Board of Trustees, per Resolution 12-53, adopted September 11, 2012.

These contracts meet the requirements of Education Code 81644, which specify that contracts for work and services cannot exceed a maximum of five (5) years and procurement of materials and supplies cannot exceed three (3) years. In addition, the contracts being ratified are under the threshold amounts specified by Public Contract Code 20651.

The area Vice Presidents have reviewed and approved each of these contracts, prior to the final approval by Superintendent/President, Kathy Hart.

C. BUDGETARY IMPLICATIONS

Refer to Funding Source on the attached list.

**SAN JOAQUIN DELTA COLLEGE
COST/REVENUE DISTRICT CONTRACTS PROCESSED FOR THE
PERIOD OF FEBRUARY 13, 2013 THROUGH APRIL 26, 2013**

Contracts To Be Ratified Per Ed Code 81644 and 81655

	REQUESTING DEPARTMENT	CONTRACT NUMBER & VENDOR NAME	SUMMARY OF SERVICE	COST	REVENUE	CONTRACT TERM	FUNDING SOURCE
1	Career and Transfer Center	95-385 Renewal - Eureka	Renew the subscription and user license agreement for the California Career Information System Software.	\$1,401.84 per year		6/30/1996 to 6/30/2013 Extended to 06/30/2014	General Fund
2	CalWorks	07-291 Renewal - San Joaquin County Office of Education	CalWorks to provide an update of the San Joaquin County Resource Directory and provision of an electronic file to the County Office of Education.		\$6,100 per year	10/22/2007 to 6/30/2012 Extended to 6/30/2013	Contracts & Grants
3	Facilities, Planning & Management	09-63 Bond Amendment #2 - Siegfried Engineering, Inc.	Additional services including construction staking for the Shima Heavy Equipment/Diesel Expansion project. Total contract amount including this amendment is \$63,278.	\$41,298		07/01/2009 to 6/30/2010 Extended to 12/30/2013	Measure L Bond
4	Facilities, Planning & Management	10-362 Bond Amendment #2 - Angus-Hamer, Incorporated	Additional services to assist Information Technology staff with the development and deployment of the Campus Wide 802.1x network security and Firewall Migration project from the existing data center location in Cunningham to the new District Data Center location. Total contract amount including this amendment not to exceed \$294,000.	\$54,000		05/02/2011 to 12/30/2012 Extended to 12/30/2013	Measure L Bond
5	Human Resources (HR)	11-157 Renewal - St. Claire HR Consulting	Continued provision of assistance to HR with the classification and compensation study for managers and confidential employees.	\$7,500 per year		2/14/2012 to 6/15/2012 Extended to 6/30/2013	General Fund

	REQUESTING DEPARTMENT	CONTRACT NUMBER & VENDOR NAME	SUMMARY OF SERVICE	COST	REVENUE	CONTRACT TERM	FUNDING SOURCE
6	Human Resources	11-167 Renewal - Keenan & Associates	Provide assistance to HR with the implementation of Employee Benefits Bridge software program. The software will allow for web-based, self-service access for employees and retirees to obtain information about their healthcare and other benefits. Pricing is based on employees/retirees who are covered under the current district plans.	\$38,000		4/1/2013 to 3/31/2014	General Fund
7	Publication Center	12-117 - Amendment #1-Ricoh USA, Inc.	Amendment to correct the payment amount from a monthly charge to a quarterly charge for the operational lease on a Ricoh MPC 4502sp color copier for use in the President's office.	\$738.84 quarterly		02/07/2013 to 02/06/2018	General Fund
8	Facilities, Planning & Management	12-123 - AT&T	AT&T to install their fiber cable to allow SJDC to relocate existing connections from the location in Cunningham to the new District Data Center location. This includes the trim out of the existing fiber cable in Cunningham.	\$16,869		4/1/2013 to 6/30/2013	Measure L Bond
9	Health Sciences	12-125 - American College Testing (ACT)	Access to internet based assessment system, including software license agreement for the Psychiatric Technician Program.	\$8,000		04/03/2013 to 03/01/2018	Contracts & Grants
10	Information Services	12-127 - Rames Creel	Provide Programming Consultant services for System 2020.	\$40,000		03/20/2013 to 6/30/2014	General Fund
11	Human Resources	12-128 - Daline Magee	Assist with various research projects including, but not limited to, the creation of new hard copy and online versions of the employee handbook.	\$4,000		03/27/2013 to 08/01/2013	General Fund
12	Health Sciences	12-129 - Assessment Technologies Institute, LLC	Provide the District with NCLEX live review course and related books and study materials for the nursing program.	\$21,000		01/08/2013 to 01/10/2013	Contracts & Grants
13	Superintendent/ President	12-139 -California Community Colleges Chancellor's Office	The district will be the fiscal agent on this contract to provide online data system that links CTE program data at the unit level and aggregate reporting of key progress and outcome measures for CTE programs. The contract will generate \$3,807 indirect costs for the District	\$99,000		04/01/2013 to 06/30/2013	Contracts & Grants

**SAN JOAQUIN DELTA COLLEGE
NO-COST DISTRICT CONTRACTS PROCESSED FOR THE
PERIOD OF FEBRUARY 22, 2013 THROUGH APRIL 26, 2013**

Contracts To Be Ratified Per Ed Code 81644 and 81655

	REQUESTING DEPARTMENT	CONTRACT NUMBER & VENDOR NAME	SUMMARY OF SERVICE	CONTRACT TERM
1	Health Sciences	09-328 Renewal - Sutter Medical Foundation	Provide clinical experience for the Associate Degree Nursing, Vocational Nursing, Psychiatric Technician, Preceptors, Nursing Assistant and/or Home Health Aid programs.	04/01/2013 to 03/31/2016
2	Campus Police	11-136 - City of Stockton	Memorandum of Understanding (MOU) concerning operational guidelines for the City of Stockton Police Department and District's Police Department as required by the Kristen Smart Campus Safety Act of 1998. The MOU identifies the area of jurisdiction and primary responsibilities of the respective departments.	12/16/2011 to 12/15/2016
3	Community Education	12-114 - Lodi Unified School District	Provide space at Christa McAuliffe Middle School and Millswood Middle School, at no charge, for Community Education workshops.	Retroactive 07/01/2012 to 06/30/2013
4	Health Sciences	12-118 - United Cerebral Palsy	To provide field experience and use of facilities for the Speech Language Pathology Assistant (SLPA) students.	2/1/2013 to 02/01/2015

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

CONSENT
X.C.2

SUBJECT: Approval of Disposition of Records

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends that the Board of Trustees approve the retention of Class 1-Permanent Records and the destruction of Class 3-Disposable Records, as identified in the attached lists.

B. BACKGROUND

Title 5 of the California Administrative code requires that each Community College establish a records management program. It requires that each District review documents and papers received or produced and classify them as Class 1-Permanent, Class 2-Optional or Class 3-Disposable records.

District Board Policy and Administrative Procedure 3310 (BP/AP 3310), Records Management, provide for the requirements of the Title 5 mandate. The Director of Purchasing is responsible to work with divisions and departments to properly classify, retain and destroy records.

In accordance with BP/AP 3310, the records in Attachment 1, Class 1-Permanent Records and Attachment 2, Class 3-Disposable Records, have been received, reviewed and recorded accordingly.

C. BUDGETARY IMPLICATIONS

No additional impact on District budget as shredding service is included in the Purchasing Department budget.

BOX NUMBER	CONTENT DESCRIPTION	RECORD CREATION DATE	RECORD CLASS
RS 1 (ACCOUNTING)			
2380	1/4 MEASURE L BOND BNDRS	2003-2009	1
2381	2/4 MEASURE L BOND BNDRS	2002-2007	1
2382	3/4 WORKING PAPERS	2003-2008	1
RS 11 (HUMAN RESOURCES)			
643	PURGED ADJNT PER FLE A-BRIT	06/30/09	1
644	PURGED ADJNT PER FLE BRO-CRUG	06/30/09	1
645	PURGED ADJNT PER FLE DAN-GER	06/30/09	1
646	PURGED ADJNT PER FLE GIA-HOA	06/30/09	1
647	PURGED ADJNT PER FLE HOD-KEG	06/30/09	1
648	PURGED ADJNT PER FLE KEE-MAS	06/30/09	1
649	PURGED ADJNT PER FLE MAT-NGU	06/30/09	1
650	PURGED ADJNT PER FLE NIC-ROM	06/30/09	1
651	PURGED ADJNT PER FLE ROS-SWA	06/30/09	1
652	PURGED ADJNT PER FLE SY-Z	06/30/09	1
653	PURGED SHORT TERM FLE AB-BA	06/30/09	1
654	PURGED SHORT TERM FLE BA-CO	06/30/09	1
655	PURGED SHORT TERM FLE COR-DU	06/30/09	1
656	PURGED SHORT TERM FLE DU-GO	06/30/09	1
657	PURGED SHORT TERM FLE GON-HIN	06/30/09	1
658	PURGED SHORT TERM FLE HO-KUR	06/30/09	1
659	PURGED SHORT TERM FLE LA-LIN	06/30/09	1
660	PURGED SHORT TERM FLE LOG-MEN	06/30/09	1
661	PURGED SHORT TERM FLE MIQ-NGU	06/30/09	1
662	PURGED SHORT TERM FLE NHO-RE	06/30/09	1
663	PURGED SHORT TERM FLE REY-SAN	06/30/09	1
664	PURGED SHORT TERM FLE SAN-SUE	06/30/09	1
665	PURGED SHORT TERM FLE SUL-UNI	06/30/09	1
666	PURGED SHORT TERM FLE VAL-ZUL	06/30/09	1
RS 18 (CONTRACTS)			
221	FIELD TRIP WAIVER FORMS	10/11-06/12	1
222	EXP INS DOCS	01/11-09/12	1
223	OLD CONTRACTS 77-002 TO 99-069	1977-1999	1
224	OLD CONTRACTS 77-002 TO 99-069	1999-2005	1
225	OLD CONTRACTS 05-251 TO 07-359	2005-2007	1
226	OLD CONTRACTS 07-356 TO 08-505	2007-2008	1
227	OLD CONTRACTS 08-507 TO 11-205	2008-2011	1

BOX NUMBER	CONTENT DESCRIPTION	RECORD CREATION DATE	RECORD CLASS
RS 23 (MIDDLE COLLEGE HIGH SCHOOL)			
36	CUMULATIVE FILES 1/3	8/1/09-5/1/10	1
37	CUMULATIVE FILES 2/3	8/1/09-5/1/10	1
38	CUMULATIVE FILES 3/3	8/1/09-5/1/10	1
39	CUMULATIVE FILES 1/6	08/10-05/11	1
40	CUMULATIVE FILES 2/6	08/10-05/11	1
41	CUMULATIVE FILES 3/6	08/10-05/11	1
42	CUMULATIVE FILES 4/6	08/10-05/11	1
43	CUMULATIVE FILES 5/6	08/10-05/11	1
44	CUMULATIVE FILES 6/6	08/10-05/11	1
45	CUMULATIVE FILES 1/1	08/05-5/10	1

(RS = Records Storage)

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

CONSENT
X.C.3

SUBJECT: Renewal of Membership and Software License
Agreement for Etudes, Inc.

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends the renewal of membership and software license agreement for Etudes, Inc., for July 1, 2013 to June 30, 2014 for an annual amount of \$129,000.

B. BACKGROUND

Since July 1, 2007, the district has been a member of Etudes, Inc. which was obtained based on Education Code Section 8165 authorizing the District to Purchase Instructional Software Packages without taking estimates or going out to bid. However, the cost for the ongoing membership and software license agreement exceeds \$100,000 so it requires approval by the Governing Board.

Etudes, Inc. is a non-profit organization available to higher education institutions, community colleges and liberal arts schools that need an affordable fully-managed and hosted online learning management solution and support services. Etudes, Inc., services include hosting, support, and system administration services with an emphasis on e-learning. Etudes, Inc., provides back up services, site and development site installations, account management, faculty support, student help, and roster importation.

As part of the dedicated hosting, Etudes, Inc., ensures that its Data Center hosting provider will have on-site spare parts for servers. In the event of a hardware failure on the database server, application servers, or file-system, Etudes, Inc., ensures that its hosting provider replaces any failed hardware components or the entire system. Etudes, Inc., ensures that any downtime to the database due to a hardware failure is limited with no additional costs to the District.

C. BUDGETARY IMPLICATIONS

District General funds which have already been budgeted in the amount of \$129,000 will be used for this service.

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

NONCONSENT
XI.A.1

SUBJECT: New Classifications—Clerical Series

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends approval of new classified classifications:
Administrative Assistant III, Administrative Assistant II and Administrative Assistant I.

B. BACKGROUND

The clerical series job descriptions have not been updated for several years (some over ten years). Also, as a result of several retirement incentives and recent budget reductions over the last three years, the clerical job classifications in the District were significantly impacted. As changes occurred within the organization, this group of employees were often assigned duties and responsibilities of eliminated positions. The rapid changes in responsibilities of these positions whose job descriptions were already outdated prompted the Human Resources department to conduct a point factor classification analysis study. The goal of the point factor analysis study was to establish internal equity. The study involved five classifications:

- Office Assistant (Range 20, \$2,527-\$3,071, monthly)
- Senior Office Assistant (Range 24, \$2,789-\$3,390, monthly)
- Secretary I (Range 28, \$3,079-\$3,742, monthly)
- Secretary II (Range 32, \$3,398-\$4,131, monthly)
- Staff Assistant (Range 36, \$3,751-\$4,560, monthly)

Approximately 60 incumbent employees and their supervisors completed Job Analysis Questionnaires and were interviewed for the study. Throughout the process, Human Resources worked extensively with CSEA to develop the point factor criteria as well as to develop and refine processes and procedures for the project. Employees had the opportunity to appeal to the Classified Reclassification Committee if they felt the recommendation for their position was inaccurate.

As a result of the point factor analysis, Human Resources recommends to abolish four of the existing classifications: Senior Office Assistant, Secretary I, Secretary II, and Staff Assistant. Three new classifications were developed with associated salary ranges. The Office Assistant classification was updated and the salary range increased. A salary comparison study was conducted to determine appropriate ranges for the new classifications. The new classifications are as follows:

- Office Assistant (Range 24, \$2,789-\$3,390, monthly)
- Administrative Assistant I (Range 28, \$3,079-\$3,742, monthly)
- Administrative Assistant II (Range 32, \$3,398-\$4,131, monthly)
- Administrative Assistant III (Range 36, \$3,751-\$4,560, monthly)

On April 5, 2013, CSEA voted to ratify these new classifications. Employees with recommended classifications at a lower salary range than their current salary range are Y-rated and will remain at their current salary range.

Following is a matrix of current classification titles with department name, current salary ranges, proposed salary ranges and proposed new classification titles, effective April 1, 2013.

C. BUDGETARY IMPLICATIONS

For implementation, incumbents will be placed on the proposed salary range at the closest step to their current salary range.

Confirmed by Fiscal Services, the increased cost of implementation for fiscal year 2012-13 is \$896.64. This figure includes increased salary, longevity and payroll benefit calculations. \$820.74 will be funded by the General Fund and \$75.90 will be categorically funded.

In fiscal year 2013-14 regular step and column increases will apply, increasing the budget by \$111, 301.13. This figure includes all associated increased costs of salary, benefits, and longevity calculations. \$95,886.16 will be funded by the General Fund and \$15,414.97 will be categorically funded.

CLERICAL SERIES CLASSIFICATION ANALYSIS

Job Class Description	Division/Department	Current Range
Administrative Assistant III (Proposed Range 36, \$3,751-\$4,560 monthly)		
STAFF ASSISTANT	HUM., SOC. SCI, ED., KINE. & ATH.	36
SECRETARY II	MOUNTAIN HOUSE	32
STAFF ASSISTANT	INSTRUCTION	36

Administrative Assistant II (Proposed Range 32 \$3,398-\$4,131 monthly)

STAFF ASSISTANT	FACILITIES MAINT/VP OF STUDENT SER	36
STAFF ASSISTANT	HEALTH SCIENCES	36
SECRETARY I	COUNSELING AND GUIDANCE	28
SECRETARY I	ARTS & COMMUNICATION	28
SECRETARY II	INSTRUCTION	32
SR OFFICE ASST	INFORMATION SERVICES	24
SECRETARY I	ARTS & COMMUNICATION	28
SECRETARY I	LANG., LIBRARY, & LEARN. RES.	28
SECRETARY I	ACADEMIC SENATE	28
SR OFFICE ASST	APPLIED SCIENCE, BUS & TECH	24
SR OFFICE ASST	PURCHASING	24
SECRETARY I	HEALTH SCIENCES	28
SECRETARY I	AG. SCIENCE AND MATH	28
SECRETARY I	LANG., LIBRARY, & LEARN. RES.	28
SECRETARY I	APPLIED SCIENCE, BUS & TECH	28
SR OFFICE ASST	AG. SCIENCE AND MATH	24
STAFF ASSISTANT	AG. SCIENCE AND MATH/STEM	36
SR OFFICE ASST	FACILITIES MAINTENANCE	24
SR OFFICE ASST	FACILITIES MAINTENANCE	24

Administrative Assistant I (Proposed Range 28 \$3,079-\$3,742, monthly)

SR OFFICE ASST	FACULTY CLERICAL SERVICES	24
SR OFFICE ASST	PUBLICATIONS CENTER	24
OFFICE ASSISTANT	MOUNTAIN HOUSE	20
SECRETARY I	HUM., SOC. SCI, ED., KINE. & ATH.	28
SECRETARY I	APPLIED SCIENCE, BUS & TECH	28
OFFICE ASSISTANT	FACULTY CLERICAL SERVICES	20
OFFICE ASSISTANT	FACULTY CLERICAL SERVICES	20
OFFICE ASSISTANT	FACULTY CLERICAL SERVICES	20

CLERICAL SERIES CLASSIFICATION ANALYSIS

Job Class Description	Division/Department	Current Range
STAFF ASSISTANT	PURCHASING	36
SR OFFICE ASST	HUMAN RESOURCES	24
SR OFFICE ASST	CALWORKS	24
SR OFFICE ASST	HUM., SOC. SCI, ED., KINE. & ATH.	24
SR OFFICE ASST	COUNSELING AND GUIDANCE	24
SECRETARY I	CAMPUS POLICE	28
SR OFFICE ASST	CHILD DEVELOPMENT CENTER	24
SR OFFICE ASST	ADMISSIONS & RECORDS	24
SR OFFICE ASST	ADMISSIONS & RECORDS	24
SR OFFICE ASST	CALWORKS	24
SR OFFICE ASST	LANG., LIBRARY, & LEARN. RES.	24
SR OFFICE ASST	FINANCIAL AID	24
SR OFFICE ASST	FINANCIAL AID	24

Office Assistant (Proposed Range 24 \$2,789-\$3,390 monthly)

SENIOR OFFICE ASST (.50 FTE)	CHILD DEVELOPMENT CENTER	24
SECRETARY I	STUDENT ACTIVITIES	28
OFFICE ASSISTANT (.50 FTE)	COUNSELING AND GUIDANCE	20
OFFICE ASSISTANT	COUNSELING AND GUIDANCE	20
SENIOR OFFICE ASSISTANT(.50FTE)	HEALTH SCIENCES	24
SENIOR OFFICE ASSISTANT(.50 FTE)	MESA	24
OFFICE ASSISTANT (1.0 FTE)	HEALTH SCIENCES	20

San Joaquin Delta College
Support Staff Salary Comparison
May 2012

College	Executive Assistant (Confidential)	Start Salary	Ending Salary	Admin Asst III	Start Salary	Ending Salary	Admin Asst II	Start Salary	Ending Salary	Admin Asst I	Start Salary	Ending Salary	Office Assistant	Start Salary	Ending Salary
Cerritos				Admin Secretary	\$3,799	\$4,569	Secretary	\$3,306	\$3,971	Secretary Clerk	\$3,094	\$3,094	Clerk	\$2,575	\$3,082
Chaffey				Admin Asst II	\$3,218	\$4,529	Admin Asst I	\$2,916	\$4,103	Secretary	\$2,514	\$3,538			
College of Siskiyou	Admin Asst	\$3,447	\$3,623				Admin Secretary	\$2,228	\$2,936						
El Camino	Asst to VP	\$4,642	\$5,691	Admin Asst II	\$3,953	\$4,829	Admin Asst I	3680	4476	Secretary	\$3,499	\$4,272	Clerical Asst	\$2,814	\$3,413
Glendale	Admin Asst IV	\$4,655	\$5,942	Admin Asst II	\$3,582	\$4,572	Office Asst III	\$3,013	\$3,846	Office Asst II	\$2,798	\$3,571	Office Asst I	\$2,598	\$3,316
Ohlone	Executive Asst	\$4,311	\$5,480	Admin Sec II	\$3,233	\$4,110	Admin Sec I	\$3,084	\$3,915	Sr. Office Asst	\$2,942	\$3,735	Office Asst	\$2,676	\$3,388
Palomar	Admin Asst	\$4,834	\$5,947	Division Sec.	4044	4681	Sr. Admin Sec	3666	4457	Sr. office Spec	2944	3580	Office Spec	\$2,672	\$3,247
Pasadena	Admin Asst I	\$4,267	\$5,445	Secretary III	3356	4283	Secretary I	\$3,194	\$4,076	Office Asst II	\$2,966	\$3,785	Office Asst	\$2,754	\$3,515
Riverside	Admin Asst III (confidential)	\$3,939	\$4,795	Admin Asst III	\$3,861	\$4,701	Admin Asst II	\$3,535	\$4,304	Admin Asst I	\$3,209	\$3,907			
San Francisco															
Santa Barbara	Admin Asst. II Conf	\$4,117	\$5,016	Admin Asst III	\$3,742	\$4,547	Admin Asst II	\$3,325	\$4,046	Admin Asst I	\$2,888	\$3,515			
Santa Monica	Admin Asst III (confidential)	\$4,050	\$4,922	Admin Asst II	\$3,630	\$4,413	Admin Asst I	3373	\$4,100	Admin Sec	\$3,059	\$3,719	Admin Clerk	\$2,913	\$3,542
Sierra	Exec Sec	\$4,430	\$5,661	Admin Asst	\$3,829	\$4,889	Admin Service Tech	\$3,307	\$4,224	Admin Sec	\$3,147	\$4,022			
Solano	Exec Asst	\$3,588	\$4,300	Admin Asst III	\$3,286	\$3,922	Admin Asst II	\$3,016	\$3,588	Admin Asst I	\$2,886	\$3,438			
Southwestern	Admin Asst	\$4,325	\$6,152	Admin Sec II	\$3,608	\$4,390	Admin Sec I	\$3,270	\$3,976	Clerical Asst III	\$3,036	\$3,694	Clerical Asst I	\$2,817	\$3,430
Taft	Exec Secretary	\$3,669	\$4,682	Secretary II	\$3,324	\$4,242									
Average		\$4,175	\$5,204		\$3,605	\$4,477		\$3,208	\$4,001		\$2,999	\$3,682		\$2,727	\$3,367
Median		\$3,669	\$4,682		\$3,562	\$4,406		\$3,306	\$3,971		\$3,094	\$3,094		\$2,575	\$3,082

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

NONCONSENT
XI.A.2

SUBJECT: New Entitlement –Director of Athletics

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends approval of the request for a new entitlement:
Director of Athletics.

B. BACKGROUND

For two years, the Athletic Director functions have been performed on a part-time basis by a retired STRS annuitant (Mary Ann Paz). We are indebted to Mary Ann for assuming this function at such a low cost. While this has saved the college salary and benefit costs during the fiscal downturn, it has not allowed for optimal oversight of athletics programs and budgets. After an extensive review of core services in the HSSEKA division by the Dean, Vice President of Instructional Services, Human Resources Staff and retired Athletic Director, the administration recommends re-establishing the Athletic Director as a full-time management position.

The complexity of the operations and the potential legal and regulatory liabilities associated with running an athletic program require a full-time athletic director. The Athletic Director must manage and oversee athletic and training facilities as well as instructional spaces associated with physical education and athletics classes, attend sporting events to oversee game management issues, attend periodic meetings associated with athletic competitions and conferences, and oversee NCAA eligibility and Title IX concerns. Assigning these tasks to the Dean of the HSSEKA division would result in a span of control that is too large and unmanageable without significant reorganization of operational units.

The Athletic Director oversees a substantial budget that features both general fund dollars and trust fund accounts. The use of those funds for game-related equipment, uniforms, and other supplies requires diligent oversight and planning. The work is consistent throughout the budget year, with pre-season orders, in-season orders, and long range planning for replacement and revitalization. The Athletic Director also is charged with implementing college policies related to facilities use and periodically has to coordinate the use of outside facilities when Delta College facilities are under renovation.

The administration recommends that the position report to the Dean of HSSEKA, with the organizational relationship resembling the current status of the Director of Police Services and Public Safety. In a similar vein, the Athletic Director will be paid at a commensurate salary as the Director of Police Services and Public Safety, with

scheduling responsibilities and management and oversight of instruction in PE and Kinesiology classes. The salary range proposed places the Athletic Director at the same range as a Division Dean, Director of Police Services and Public Safety and the Controller. Analysis of Athletic Director responsibilities and salaries at comparable institutions suggest this is the appropriate pay level for the position, and HR staff concur that the complexity of operations justifies this placement.

C. BUDGETARY IMPLICATIONS

Annual Salary (Step 1)	Payroll Benefits (23.497%)	Health Benefits	Total
\$110,884	\$26,054	\$17,234	\$154,172

As confirmed by Fiscal Services, the total compensation and costs for this entitlement will be \$154,172 annually, funded by the General Fund. The contracted Athletic Director position is budgeted for \$40,000 annually. Establishment of the full time Director of Athletics position will result in a net increase of \$114,172 to the annual budget.

**San Joaquin Delta College
Salary Comparison
Director of Athletics**

College/District	Classification Title	Minimum Qualifications	Group	Starting Annual Salary	Ending Annual Salary
Southwestern Community College	Director of Athletics	Master's degree/ one year of training or leadership exp.	Academic Administrator	\$96, 240	\$118,440
El Camino Community College	Athletic Director	Master's degree/ one year of exp.	Academic Administrator	\$96,044	\$108,152
Yosemite Community College District (MJC)	Dean Physical, Recreation and Health Education (serves as Athletic Director)	Master's degree/ 5 years of exp.	Academic Administrator	No match	
Ohlone Community College	Director of Athletics, Exercise Science, and Community Education	Master's degree/3 years exp.	Academic Administrator	\$101,661	\$121,489
Sierra Community College	Athletic Director and Associate Dean	Master's degree, one year experience as head coach or three as asst. coach, one year supervisory exp.	Academic Administrator	No match*	
Palomar Community College	Director, Athletics	Master's degree, five years exp with two years supervisory	Academic Administrator	\$102,327	\$125,898
Long Beach Community College	Athletic Director	Master's degree, one year of formal training	Academic Administrator	\$102,564	\$124,656
Los Rios Community College District	Athletic Director Coordinator		Faculty Overload	No match	

Mean	\$99,767	\$119,727
Median	\$101,661	\$121,489

* Advertising this position as starting at \$113,679 annually

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

NONCONSENT
XI.C.1

SUBJECT: Prop 30—Education Protection Act (EPA)
Spending Plan

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends the Board of Trustees approve the Proposition 30 Education Protection Act spending plan.

B. BACKGROUND

Proposition 30, The Schools and Local Public Safety Protection Act of 2012 passed in November 2012. This proposition temporarily raises the sales and use tax by .25 cents for four years and raises the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years to provide continuing funding for local school districts and community colleges. The Education Protection Account (EPA) is created in the State General Fund to receive and disburse these temporary tax revenues.

Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its Internet web site an accounting of how much money was received from the EPA and how that money was spent. Additionally, the annual independent financial and compliance audit required of community colleges shall ascertain and verify whether the funds provided from the EPA have been properly disbursed and expended as required by law. Expenses incurred to comply with these additional audit requirements may be paid from the EPA. Revenue for EPA funds are unrestricted and the Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs.

The District assumed Prop 30 would be successful as one of the main budget assumptions used to develop the 2012-13 Adopted Budget. Although, under failure of Prop 30, the District stood to lose \$5 million in revenue, the current estimate of funds the District will receive from the EPA account is \$12,022,523 per First Principal Apportionment. The difference between the two figures represents a shift in State General Apportionment to achieve the District's total apportionment allocation. The overall net impact is still \$5 million.

Illustration of Shift from State General Apportionment to Prop 30 EPA Funds

Sources of funding - State Apportionment	Prop 30 Failure Application	Prop 30 Success Application	
	\$68,000,000	\$73,000,000	
Student Fees	4,137,300	4,137,300	
Property Taxes	22,373,800	22,373,800	
State General Apportionment*	46,488,900	34,466,400	} \$46,488,900
Prop 30 (EPA)	(5,000,000)	12,022,500	
	\$ 68,000,000	\$ 73,000,000	

*Includes backfill for RDA

Since the current EPA amount is an estimate and the final amount of EPA funds is not yet known, the District is identifying a slightly higher amount of costs in the spending plan. The EPA funds will be applied in the following instructional areas:

Instructional Area	Program (TOPS) Code	Allocated Budget
Accounting	050200	112,340
Admin of Justice	210500	194,512
Anatomy and Physiology	041000	151,241
Anthropology	220200	258,880
Art	100200	300,989
Biology	040100	727,289
Chemistry	190500	710,893
Child Dev/Early Care Ed	130500	225,246
Culinary Arts	130630	118,587
Drama	100700	150,216
Electron Microscopy	093470	152,017
Engineering General	090100	148,995
English Writing	150100	1,646,666
ESL Intergrated	493087	678,071
History	220500	329,460
Information Technology Gen	070100	284,133
Mathematics	170100	1,670,497
Mathematics Skills	170200	232,953
Music	100400	536,115
Philosophy	150900	150,676
Physical Education	083500	616,448
Physical Education - Athletics	083500	180,583
Psychology	200100	277,559
Reading	152000	694,894
Registered Nursing	123010	1,327,389
Sociology	220800	168,191
Speech Comm Studies	150600	455,159
		<u>\$ 12,500,000</u>

C. BUDGETARY IMPLICATIONS

No budgetary impact. The District planned to receive Prop 30 EPA funds to avoid additional reductions and stabilize State Apportionment revenue in the 2012-13 Adopted Budget.

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

NONCONSENT
XI.C.2

SUBJECT: Approval of License Software and Maintenance Agreement
For Network Electronic Systems Campus Wide

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends the approval of the license software and maintenance agreement for the network electronic systems campus wide with Bear Data of San Jose, CA, for a five-year contract at \$88,655.20 per year for a total amount of \$443,276.

B. BACKGROUND

In the mid 1990's, Delta installed the original Cisco-based core network and campus Cisco switches to run the campus network backbone. Since then, the District has had many additives to the network, including CENIC which is the current Internet provider that also uses Cisco as its hardware of choice.

On May 3, 2011, the Board of Trustees adopted Resolution 11-15 to adopt the standard for District-wide usage of Electronic Network Equipment establishing Cisco as the sole source manufacturer, as allowed by Public Contract Code 20304.

At the July 11, 2011 board meeting, the district awarded proposal LA-RFP-25, Integration Project, to Bear Data for the installation and configuration of the district's core network switches, firewall and unified computer servers, which are manufactured and maintained by Cisco. These components support all the switches and routing equipment in the new facilities installed as part of the Measure L Bond projects. The wireless LAN consists of all Cisco products allowing for total integration across the District's network; permitting transparent connectivity, security and authentication throughout the District.

Unlike other sole source designations where there is only one available source to purchase the Cisco product, the District has benefitted by being able to obtain competitive quotes for the various purchases and installations of the network equipment for the various projects. As part of the original competitive process, Bear Data was the successful bidder and installer; therefore, in order to maintain the warranty of their labor, the license software renewal and maintenance agreement must be provided by them.

To date, this service has been provided through the extended warranties during the original purchase and installation. These warranties are due to expire. The software license will be paid annually for the network systems but without the maintenance agreement, district technical staff will be without the tools and knowledge to offer the least amount of downtime to district staff and services.

The cost of the agreement is \$92,726.90 per year; however, the vendor offers a discount price for a five-year agreement at \$88,655.20 per year, payable on a yearly basis and for

budgetary purposes. Though most year-to-year agreements see a 5% increase in annual costs, the quoted price is locked in, which provides a savings of \$20,358.50 for the five-year agreement.

As an added benefit, the District will be receiving an additional \$23,895 in training credits over the five-year agreement. The training credits will allow multiple staff members to attend online trainings for new software and upgrades which save on District-funded individual travel for training purposes.

C. BUDGETARY IMPLICATIONS

District General Funds currently budgeted to Information Services will be used for this project for the five-year contract at \$88,655.20 per year for a total amount of \$443,276.

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton CA 95207

NONCONSENT
XI.C.3

SUBJECT: Award of LA-RFP-30 for Project Inspection Services

DATE: May 7, 2013

A. RECOMMENDATION

The administration recommends award of LA-RFP-30 for project inspection services to the most qualified firm, Norwood Construction Services of Rancho Cordova, CA, for an approximate total amount of \$48,000 for the multiple projects listed below:

- Modernization of Existing Restrooms
- Forum Hall Renovation
- Danner Basement Air Circulation
- Campus Path of Travel Renovation

B. BACKGROUND

The Division of State Architect (DSA) requires a certified project inspector for all DSA approved projects. Three of the above listed projects (Restrooms, Forum, Path of Travel) are either under review or have been approved by DSA. All of the projects are either completing the bid process or have been awarded.

A Request for Qualifications and Proposal (RFP) was developed to qualify firms specializing in DSA certified inspection services for new and modernization construction projects. The goal was to select a firm(s) to provide inspection services for these projects. The RFP was widely advertised, including the Purchasing Department's web page and 28 firms as listed below.

COMPANY NAME	CITY	COMPANY NAME	CITY
4LEAF, Inc.	Pleasanton	Independent Inspections Inc.	Sacramento
ABC Inspection Services	Hayward	Iomlan Construction Services	Oakdale
B & R Enterprises	Waterford	Iomlan Construction Services	Turlock
BSK Associates	Livermore	James R Hargrove Consulting	Sacramento
Brian Jones	Jackson	Jane Cafey	Livermore
Brian A. Norwood, Inspector #2845	Orangevale	Julie Thome	Pleasanton
Bureau Veritas	Sacramento	Norwood Construction Services	Rancho Cordova
Carl Horner, Inspector	Turlock	PLIS	Clayton
Chuck Sciolino Inspection	Galt	Robert J Toumey	Wilton
Consolidated Engineering Labs	San Ramon	Ron Harper	Stockton
Construction Inspection Services	Galt	Stephen Payte Inspectors, Inc.	Quartz Hill
Consulting & Inspection Services	San Marcos	S. Pahl QA Services	Manteca
Gary S. Buie	Sonora	TMD Inspection Services	Livermore
Henry Fultz	Atwater	Twining, Inc	Long Beach

A total of 6 proposals were received as follows:

COMPANY NAME	CITY
Norwood Construction Services	Rancho Cordova
B&R Enterprises	Waterford
Consulting & Inspection Services, LLC	San Marcos (with branch office in Sacramento)
Stephen Payte DSA Inspectors, Inc.	Quartz Hill
4LEAF, Inc.	Pleasanton
IOMLAN Construction Services, Inc.	Oakdale and Turlock

The proposals were reviewed based on the selection criteria identified in the RFP. Interviews were conducted with Norwood Construction Services and B & R Enterprises to further verify qualifications, experience, current commitments and ability to inspect multiple projects.

Each project listed in the RFP is small in scope and requires only intermittent inspections. Since these projects will occur concurrently, it was proposed to utilize one full-time inspector to cover all projects which provides the District with better accessibility and continuity to the inspector during construction.

Staff recommends approving Norwood Construction Services to serve as the inspection firm for the identified list of projects, for the approximate cost \$48,000. Norwood Construction Services' has an hourly rate of \$60.00. It is estimated that it will take 20 weeks (May 13 – Sept. 27, 2013) at 40 hours/week to inspect all of the projects identified in the RFP for a total of \$48,000.

Norwood Construction Services met the RFP criteria based on their responsiveness to the RFP, reputation, satisfaction of clients, experience, ability to perform inspections on projects, price and the successful interview with the proposed inspector.

C. BUDGETARY IMPLICATIONS

Measure L Bond funds in the approximate amount of \$48,000 will be used for this project.

Board of Trustees

San Joaquin Delta Community College District
5151 Pacific Avenue, Stockton, CA 95207

NONCONSENT
XI.C.4

SUBJECT: Approval of Measure L Bond Change Order #28 Regarding Science and Mathematics Replacement Project
Contract 09-222 Bond (Bid LA-8600-01) **DATE:** May 7, 2013

A. RECOMMENDATION

The administration recommends that the Board of Trustees approve Change Order #28 for the Science and Mathematics Replacement Project in the amount of \$100,410.

B. BACKGROUND

The Facilities Planning and Management Department received a request for changes to the Science and Mathematics Replacement Project. The change order includes the following:

Design Changes:

- Enlarge mechanical houses and mechanical pads to allow for the proper radius in the ductwork where it bends inside the mechanical house.
- Furnish and install surface mount light fixtures required due to obstructions above the ceiling that won't allow for flush mount light fixtures.
- Implement grading and concrete revisions required at the northwest corner of the site to provide adequate coverage over existing hydronic lines that were closer to the surface than anticipated.
- Revise reinforcing steel at site concrete to comply with recommendation made in the soils report.

Owner Requested Changes:

- Furnish and install all revisions to the original concrete scope of work in order to match the colored concrete at other buildings on campus.
- Modify the Audio Visual system in Rooms A217 and A218 to coordinate the two projectors and two screens in each room.
- Furnish and install speakers in A313 and A314 required to provide necessary wall speakers for the AV system in these rooms.
- Regrade the specified portion of the site due to incorrect surveying provided by District's surveyor.

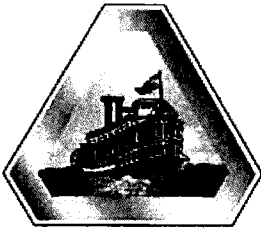
With these changes and all other previous change orders (1-27), cumulatively change orders represent approximately 14.4% of the total contract. This project has gone over the 10% in change orders as a result of the reversal to the original exhaust system design change order submitted and approved by the Board of Trustees in Change Order #13 on October 18, 2011 in the amount of \$2,272,645 (which represented 6.4% of the contract); therefore, as required by code, advanced Board approval is needed to proceed.

The amount for Change Order #28 is \$100,410. The date of Substantial Completion for Phase I is August 1, 2013. Attached is a copy of the change directives.

C. BUDGETARY IMPLICATIONS

Original Contract Sum:	\$35,149,900.00
Net Change from all Change Orders:	<u>\$ 5,086,254.36</u>
New Contract Sum:	\$40,236,154.36

This Measure L Bond funded project and this change order are within the overall project budget. SJDC Contract 09-222 Bond with Taisei Construction Corporation totals \$40,236,154.36 with this change order.



Construction Administration – Change Order #28

Date: April 24, 2013

Project: **Cunningham Science and Math Replacement**
Contract Bond 09-222 BOND, Bid NO. LA-8600-01
Contract for: Cunningham Science and Math Replacement
To Contractor: Taisei Construction Corporation
6261 Katella Avenue, Suite 200
Cypress, CA 90630.
Telephone (714) 886-1530 Fax (714) 886-1546

Distribution List:

Owner X
Architect X
IOR X
Contractor X
Field X
Other

Contract Date: February 8, 2010
DSA #: 02-110492
DSA File: 39-C1

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amounts attributable to previously executed Construction Change Directives)

Item #001	PCO #058– Enlarge doghouses and mechanical pads per RFI 309.1, complete (Design)	\$ 13,287.00
Item #002	PCO #153.1 - Furnish and install all revisions, pertaining to the concrete scope of work, as required in Bulletins 35 and 35.1, complete. All scopes of work required per Bulletins 35 and 35.1 which are in addition to the concrete scope of work shall be included in PCO 153. (Owner)	\$ 51,251.00
Item #003	PCO #180 – Furnish and install surface mount light fixtures per tBP field report dated 11/06/12, complete. (Design)	\$ 3,763.00
Item #004	PCO #184 – Modify the Audio Visual system in Rooms A217 and A218 per Bulletin 43R, complete. (Owner)	\$ 5,972.00
Item #005	PCO #186 – Furnish and install speakers in A313 and A314 per the direction provided in RFI 889, complete (Owner)	\$ 2,411.00
Item #006	PCO #194 – Regrade the portion of the site as noted on the sketch accompanying Proposal Request #194 due to incorrect surveying provided by others, complete. (Owner)	\$ 4,671.00
Item #007	PCO #195.1 – Implement grading and concrete revisions required at the northwest corner of the site per RFI 919, complete. All other scopes of work required by RFI 919 will be included in PCO 195. (Design)	\$ 7,642.00
Item #008	PCO #197 – Revise reinforcing steel at site concrete per RFI 927, complete. (Design)	\$ 11,413.00
TOTAL		\$100,410.00