

San Joaquin Delta College

Policy & Procedures Review Committee

Thursday, October 23, 2008
1:30 to 3 p.m.
Mustang Room
Paula Bennett, Recorder

Attendees: Joe Bisson, Joyce Giovanetti, Catherine Mooney, Valerie Novak, Steve Schermerhorn, Janice Takahashi, Jan Truscott, TJ Walton, and Matt Wetstein
Absent: Dana Baker, Valerie Novak, and Jeff Kay
Excused: Joe Gonzales and POA Representative
Guests:

Minutes

College Mission Statement (BP 1201)

The mission of San Joaquin Delta College is to provide excellent post-secondary education that serves the needs of students, the College District and the community through continuing, transfer, career and technical education, and economic development. To achieve this objective, the faculty and staff are committed to providing comprehensive instructional programs, student services and public services that are high quality.

In fulfilling its mission, San Joaquin Delta College acts upon the following principles:

- Commitment to excellence requires effective collaboration, respect for cultural diversity, appreciation of historical perspective, open communication, high academic standards, a vital connection to the arts and cultures of the community, and competitive athletics.
- Student success and equity are founded on a well-coordinated and institutionally-integrated developmental education program.
- Educational resources are available to all students regardless of age, disability, gender, or ethnicity.
- Institutional renewal must include continuous improvement through new and revised curricula; the use of student learning outcomes to enhance student performance; new and effective technologies; and ongoing faculty and staff professional development.
- All aspects of the College encourage good citizenship, responsible leadership, ethical behavior, and the appreciation of lifelong learning.

1. The Minutes of October 9, 2009 were approved with correction to attendance.
2. Returned from Comment Period Ending October 17, 2008
Proposed Changes BP 1041 "Board of Trustees Standards of Good Practice"

Management Senate recommended that BPs 1041 "Board of Trustees Standards of Good Practice", BP 1042 "Board of Trustees Self Evaluation", and BP 1043 "Evaluation of Superintendent/President" appear to mix policy and procedures and recommended separating them to create a policy and procedure for each.

Following review of comments from the Academic Senate, the Committee agreed to accept the comments as submitted:
2. All complaints of Board member ~~trustee~~ misconduct will be referred to the Board President. The Board President will refer the item to legal counsel and/or staff to determine whether there is sufficient cause to conduct an investigation. If sufficient cause is found, then the Board President will appoint an ad hoc committee composed of three Board members ~~trustees~~ not associated with the complaint to examine ~~conduct an investigation~~ and review of the matter. In a manner deemed appropriate by the committee, an investigation shall be initiated. Once the investigation has been completed, the ad hoc committee shall prepare a written report and recommendation to the full Board. In the event the complaint involves the Board President, another officer of the

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Board, **not associated** with the complaint, shall refer the item to legal counsel and/or staff to conduct an investigation and, if necessary, to form the ad hoc committee.

The additional comments from the Management Senate were considered and it was agreed to allow for a rewrite by the Chair and the Dean of Planning, Research and Institutional Effectiveness to incorporate language to include clarification of the process for complaint handling as outlined in the Government and Education Codes, the Brown Act, ACCJC accreditation standards, and federal and state law. In addition the rewrite would include language that requires the participation of legal council as appropriate to prevent conflict of interest. It was agreed that the proposed rewrite would be released to Committee members via email for comment/review, and then forwarded to President's Council. It was also agreed to review BPs 1042 and 1043 and apply similar edits as appropriate, including the separation to BP/AP. It was also noted to change the BP numbers to fit the CCCLC templates.

The planned discussion/review of Strategic Goals and SLO were continued to November 13.

There being no further business, the meeting was adjourned at 2:40 p.m. The Committees next meeting is scheduled for Thursday, November 13, 2008, Mustang Room.