

San Joaquin Delta College

President's Council

January 27, 2009
1:30 p.m.
Boardroom
Reen Perez, Recorder

Attendees: Kathy Hart, Vice-President /Asst. Supt. of Instruction; Lee Belarmino, Vice President of Information Services; Trudy J. Walton, Vice President of Student Services; Vince Brown, Vice President of Human Resources; Matt Wetstein, Dean of Planning, Research & Institutional Effectiveness; Joe Gonzales, Janice Takahashi, Academic Senate President; Jan Truscott, Management Senate President; Joyce Giovanetti, Classified Senate President; Dana Baker, CSEA President; Catherine Mooney, Policy and Procedure Representative; Nicole Vanderjack, ASBG Representative

Absent: Dr. Raul Rodriguez, Superintendent/President; Jon C. Stephens, Vice President of Business Services; Joe Gonzales, CTA President

Guests: Navid Shaghaghi, Student Rep.; Mario Vasquez, POA

College Mission Statement (BP 1200)

The mission of San Joaquin Delta College is to provide excellent post-secondary education that serves the needs of students, the College District and the community through continuing, transfer, career and technical education, and economic development. To achieve this objective, the faculty and staff are committed to providing comprehensive instructional programs, student services and public services that are high quality.

In fulfilling its mission, San Joaquin Delta College acts upon the following principles:

- Commitment to excellence requires effective collaboration, respect for cultural diversity, appreciation of historical perspective, open communication, high academic standards, a vital connection to the arts and cultures of the community, and competitive athletics.
- Student success and equity are founded on a well-coordinated and institutionally-integrated developmental education program.
- Educational resources are available to all students regardless of age, disability, gender, or ethnicity.
- Institutional renewal must include continuous improvement through new and revised curricula; the use of student learning outcomes to enhance student performance; new and effective technologies; and ongoing faculty and staff professional development.
- All aspects of the College encourage good citizenship, responsible leadership, ethical behavior, and the appreciation of lifelong learning.

Minutes

I. Review of the Board of Trustees Meeting Agenda

Review of the February 3, 2009 Agenda of the Regular Board of Trustees Meeting. Dr. Hart announced that this would be a report meeting and asked that the following reports be added to the current agenda.

1. Enrollment Report – Dr. Wetstein
2. Reporting Formats for Measure L Bond Program - Lee Belarmino
3. Instructional Services at Delta College – Dr. Hart

It was agreed that the report on the Academic Fall Schedule for Mountain House be presented at the March 3, 2009 report meeting.

Navid Shaghaghi asked if there would be a Flea Market Update report. Dr. Hart asked Navid to speak to Gina Foppiano or Trudy Walton regarding a Flea Market Update report.

II. Review of the President's Council Agenda

Review of the January 27, 2009 President Council agenda.

The Council reviewed the President's Council Agenda.

Dr. Matt Wetstein requested AP 7217 "Academic Employees" be added to the President's Council agenda.

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III. Approval of President's Council Minutes

The Council unanimously approved the January 13, 2009 minutes.

IV. New Business

- A. Donations – Dr. Jon C. Stephens
Dr. Stephens was not present. Dr. Hart presented the following donation to the Council.
Thelma J. Clancy - \$100.00 (Clancy Memorial Scholarship fund).
The Council accepted the donation.

- B. BP 2745 Board of Trustees Self Evaluation – Dr. Matt Wetstein
BP 2746 Evaluation of the Superintendent/President
Following lengthy discussion it was agreed to make minor corrections as identified to the recommendations from the Policy & Procedures Review Committee and present them along with the proposed Board Policies to the Board of Trustees. Jan Truscott agreed to make the minor corrections. Dr. Wetstein agreed to forward them to the Board of Trustees for First Reading. Dr. Hart suggested it be noted that BP 1045 is now 2745 and BP PB 1043 is now PB 2746. The Council agreed with the recommendations. Dr. Wetstein requested that the revised policies be approved by the Council. The Council approved the revisions to Board Policy 2745 and 2746.

Proposed Deletion Policy 5370 “Financial Aid Satisfactory Academic Progress”

Adoption BP 5130 “Financial Aid”

Proposed Deletion Policy 5360 “Financial Aid”

Adoption AP 5130 “Financial Aid”

Dr. Wetstein stated 5130 replaces 5360 and 5370. The Satisfactory Academic Standards is being removed from policy, but will be maintained on the web and in hard copy in the Financial Aid and Veterans Services Office. Janice Takahashi stated it is her hope that the guidelines would be accessible on-line. Dr. Wetstein requested that the revised policy be approved by the Council. The Council approved the newly revised Board Policy 5130 Financial Aid.

Proposed Changes Policy 4020 “Employment Requirements”

Proposed Adoption BP/AP 7310 “Nepotism”

Dr. Wetstein stated that Policy 4020 will continue to exist but lines 42 through 54 will be stroked-out as presented. There will be an addition in the policy to reference BP/AP 7310. The Council agreed to approve the revisions to Policy 4020 “Employment Requirements” and to reference BP/AP 7310 “Nepotism.” It was agreed to present the Board Policies (BP 7310 and 4020) along with AP 7310 to the Board of Trustees for First Reading.

AP 7217 “Academic Employee”

Dr. Wetstein presented AP 7217 “Academic Employees.” Following lengthy review/discussion regarding two proposed tables to be added to the AP as requested by the Academic Senate President - calculations for the 67% formula used for non-full time faculty - Catherine Mooney suggested adopting AP 7217 (A through D), and allow CTA to discuss/develop agreeable language outlining the calculation formula for possible addition to the AP at a later date. The Council agreed to approve AP 7217 “Academic Employee.”

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Board Policies 1000 to CCLC Chapter 2, Board of Trustees (see attachment)

Dr. Wetstein presented the numbering conversion of the 1000 series – Table of Content (Board of Trustees) to Chapter 2, Board of Trustees. The Council was advised that the new collection (Chapter 2) brings in the CLLC number format to the current 1000 collection, and that the identified (bold) policies also included subsequent language as recommended by CCLC; adding that those policies have been released by the Policies and Procedures Review Committee for comment through the Shared Governance Process. He asked that the Council approve the remaining re-numbered policies for inclusion in Chapter 2, Board of Trustees.

- C. Summer, 2009 – Dr. Kathy Hart
Dr. Hart stated that there will not be a 4-day work week this summer.
- D. Summer 2009 Terms & Enrollment Target – Dr. Kathy Hart
Dr. Hart stated there will be two summer school terms offered this year.

V. **Agenda Items for Future Meetings**

Accreditation Update – Dr. Kathy Hart

Fees for Transcripts and Verification of Enrollment – Catherine Mooney

Policy 4020 “Employment Requirements” – Dr. Matt Wetstein

VI. **Council Member General
Questions/Announcements/Informational Items**

VII. **Coming Events**