

# MANAGEMENT SENATE MEETING

## Minutes

**Date: 11/19/99**

**Lunch 12:00-12:30**

**Meeting: 12:30 - 1:30 p.m.**

**LOCATION: Mustang Room**

**Facilitator: Jim Thome**

### A. NEW BUSINESS

1. Information Services Presentation – OS 8.6  
Cris Depner was the presenter for Mac OS 8.6 presentation. He provided a handout that included a variety of helpful hints & shortcuts to using the operating system.
2. “New President” items – Jim Thome  
Jim requested suggestions or topics to be addressed with the new President. The suggestions or topics can be forwarded to the MS Council members, or they can be presented at the weekly Monday Council Meetings at 9:00 a.m. in Locke 213A.
3. Managers Contracts – Jim Thome  
Jim reported regarding the issue of Manager’s Contracts. The Education Code allows for Contracts to be issued up to 4 years. Dr. Horton was open to the suggestions when asked by the Council. An Ad-Hoc Committee will be formed to review the subject. If you are interested in serving in the committee, please send your names to Jim Thome.

### B. OLD BUSINESS

1. Approval of the Minutes for 10/22/99 meeting – Jim Thome  
The minutes were approved as submitted.
2. Town Hall Questions Update – Jim Thome  
(November 29-December 2, 1999 from 2:30-4:30 p.m., Tillie Lewis Theatre)  
Jim updated the group regarding the 3 questions that will be asked by each of the different group representatives during the Town Hall Sessions. The group representatives are: Management Senate, Academic Senate, Classified Senate and Student Representative. The process will be to have 6 questions asked from the group, followed by questions from the public. The last 6 questions will be asked by the group representatives after the public questions.
3. Sunshine Fund – Karen Andersen  
Karen reminded the group to submit the \$10.00 check for the Sunshine Fund.
4. December 10<sup>th</sup> meeting – Jim Thome

Jim reminded the group regarding the December 10, 1999 Manager's meeting. There will be a surprise cake for Dr. Horton from the Management Senate group.

5. December 17<sup>th</sup> Holiday Social – Gillian Murphy/Karen Andersen  
Gillian reminded the group regarding the December 17<sup>th</sup> Holiday Social that will take place at her house. She distributed reminders to hold this date on our calendars. More information to follow.
6. Monthly Socials – Gillian Murphy  
Gillian reminded the group regarding the monthly socials. The next Social is scheduled for December 2, 1999 at Mary Calendars.
7. Council/President's Meeting Topics  
Jim reminded the group regarding the MS Council monthly meetings with Dr. Horton. Any topics or suggestions, please direct them to the Council or send them to Jim.

**C. COMMITTEE REPORTS**

1. Personnel Committee – Paul Gutierrez
2. Governance Committee – Kathy Hart

**D. ANNOUNCEMENTS**

Asilomar Leadership Skills Seminar handout. The 2000 application form was distributed. The form must be postmarked no later than Monday, November 29, 1999.

Diana Slawson announced that the Annual Christmas Party will be December 16, 1999 from 10-11:30 a.m. at Dr. L.H. Horton's Gallery.

**E. MEETING ADJOURNED**