

MANAGEMENT SENATE MEETING

MINUTES

Date: 8/13/99

Lunch 12:00-12:30

Meeting: 12:30 - 1:30 p.m.

LOCATION: Mustang Room

Facilitator: Jim Thome

A. New Business

1. MS Council Proposed Theme for AY 99-00 - "Technology & the New Millennium"

Jim Thome

Technology Topic Suggestions:

- * Energy Management System
- * System 2000 and System 2000 Lite
- * Oracle Business System
- * Payroll System
- * Computer Aided Design
- * Numerical Control Machine Tools
- * Other systems - phone, e-mail
- * Internet Classes
- * Teleconference Classes
- * Digital Imaging
- * 5-Year Plan
- Ergonomic Issues

Jim Thome explained the theme for 1999-2000, and requested additional topics for consideration. The following suggestions surfaced: System 2001, Web Pages, Document Posting, Power Point, System 8.06, Payroll, and Vacation Accounting. Jim Thome will work with Lee Belarmino to develop the year-long program. The topic of the September meeting will be Ergonomics and Technology.

2. MS Goals for the AY 99-00 - **Jim Thome**

- * Increase Awareness of Technology for Managers
- Increase Participation

Jim Thome elaborated on the goals suggested by the Coordinating Council and asked those present to suggest additional goals before the next meeting.

3. Meeting Format – **Jim Thome**—Jim Thome went over the meeting rules and suggested the use of an issue bin as a way of keeping track of topics that need to be addressed at future meetings.

4. MS Meeting Days – **Kathy Hart**—Kathy Hart reported that the overwhelming majority of responses regarding a possible change in meeting day/time indicated that the third Friday schedule is best for most managers. Lunch from 12-12:30; Meeting from 12:30-1:30.
5. Yearly Sunshine Fund Fee (\$10.00) - **Jim Thome**—Jim Thome explained the need for a Sunshine Fund—cards/flowers for members and others; recognition plaques; food/drinks for monthly meetings. Members are asked to send their checks made out to SJDC to Karen Andersen, Management Senate Treasurer.
6. Management Senate Representation on SJDC Campus Wide Committees for AY 99-00 - **Kathy Hart**—Kathy Hart distributed a sheet outlining committee vacancies. A number of those present volunteered for vacancies. Kathy will e-mail the full senate requesting volunteers for the additional vacancies.
7. Proposed Subcommittee to look at the Town Hall format to develop questions for Presidential Search - **Jim Thome & John Martinez**—Jim Thome proposed that Management Senate convene a subcommittee to draft possible questions for the presidential candidate who will be participating in a Town Hall activity when they make their on campus visits. Sandra Scott, Ena Hull, and Jim Thome volunteered to serve on this subcommittee. They will bring drafts of questions to the September meeting for the full senate to approve.
8. Report on College Master Plan - **Mary Ann Cox**—Mary Ann Cox reported on the College Master Plan process and product. A copy of the full report was put on reserve in the library.
9. Jim Thome announced that the Coordinating Council meets weekly from 8:30-10:00 am in Locke 213. All are welcome to bring issues, concerns, comments, etc. to these open meetings.

B. Meeting Adjourned