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## TITLE V - HSI COOPERATIVE GRANT ACTIVITY ONE COORDINATORS

### Approved Minutes

December 1, 2004

#### **Present:**

Jacquelyn Forte, CSU Stanislaus  
Eungsuk Kim, CSU Stanislaus  
Marguerite Smith, Merced College  
Pat Wall, Modesto Junior College  
Amy Howard-Houk, Regional  
Marcella Rodgers, Regional

#### **Minutes:**

November 17, 2004 minutes were approved as read.

#### **SI Session Student Attendance and Research Discussion**

The committee discussed the importance of monitoring which students attend the SI sessions in relationship to research validity. It is important to the credibility of the research that students only attend the SI session designated to the course section that they are enrolled in. It is also important that each campus handles the SI session attendance in the same manner. It is somewhat of a challenge as coordinators want students to be able to attend SI sessions and some students seem to still have time conflicts with the SI session that is designated for their enrolled course section.

The coordinators were reminded to distribute the CSUS approved student Informed Consent forms for the spring 2005 semester. Students have been promised instructors will not know who is attending SI and that their SI session attendance will not affect their course grade.

#### **Instructors Awarding Extra Credit and Research Discussion**

The group decided that if instructors offer students extra credit for attending SI sessions it would introduce an invalid research bias. Since this is a research grant the coordinators agreed they would not support the use of extra credit being awarded by instructors for students who attend SI sessions.

#### **Use of STAMP acronym and SI Discussion**

This item was tabled for the next meeting to provide additional discussion time for the other meeting agenda items.

#### **Timeline for Submitting Final SI Student Survey to Regional Office**

The final surveys from the campuses will be submitted to the Regional office by the end of the fall semester and prior to the winter holiday.

### **Supplemental Instruction Staff Development Review**

The committee discussed the agenda and reviewed who would be attending from each college. Rodgers encouraged the coordinators to invite faculty from all disciplines to attend the administrative session. This is an opportunity for faculty to learn about SI and to possibly consider implementing SI in their discipline area. This supports the grant concept of institutionalization. The administrative session is open to all interested individuals. It would be helpful to SI marketing efforts if counselors attended to gain a program understanding. It is hoped that an expanded knowledge of SI would increase student referrals to SI targeted course sections.

### **Other**

Coordinators were encouraged to post grades to the regional server as soon as possible so that campus and regional reports can be generated.

Respectfully Submitted,

Marcella Rodgers  
Regional Title V Director