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## TITLE V - HSI COOPERATIVE GRANT ACTIVITY ONE COORDINATORS

### Approved Minutes

August 4, 2004

#### **Present:**

Caroline Dawson, Merced College  
Kelvin Jasek-Rysdahl, CSU Stanislaus  
Pam Upton, Modesto Junior College  
Pat Wall, Modesto Junior College  
Marcella Rodgers, Regional Office

#### **Guest:**

Jacquelyn Forte, CSU Stanislaus

#### **Approval of Minutes**

The July 14, 2004 minutes were approved as read.

#### **Introductions**

Jacquelyn Forte was welcomed and invited to present the current draft of the Regional Title V brochure. Rodgers thanked Caroline Dawson for her diligent work this summer and indicated the group will look forward to her continued involvement in the grant.

#### **Regional Research & Web Site Development Update**

Rodgers shared that Phase I development of the Regional Title V web site is complete and linked to the HECCC web page at: [heccc.deltacollege.edu](http://heccc.deltacollege.edu). The Regional Office staff has received positive feedback regarding the design and information that is posted. It was suggested that the learning aids for Supplemental Instruction Leaders be posted at the web site. Phase II is underway and will focus on the regional research aspect of the grant.

#### **Campus Reports**

**CSUS:** SI Student Leader training is scheduled for September 31 and August 1, 2004. There are about 8 to 9 SI Leaders for fall 2004 term. Interviews to hire the new Activity One Coordinator have been completed.

**Merced College:** SI Student Leader training is scheduled for August 11 and 12, 2004. They are moving forward with a full campus marking campaign. Caroline Dawson shared a color copy of several posters and a campus Activity One Newsletter. They are also producing bookmarks to advertise SI.

**MJC:** SI Student Leader training is scheduled for August 25 and 26, 2004. They are planning to hire about 15 SI Leaders for fall 2004 semester. Pat Wall will email the new rules to the other Activity Coordinators.

The Coordinators recommended conducting a practice Introduction to SI that the SI Leaders will actually present to the students enrolled in the SI targeted sections. The

group decided it would be a good idea to ask students enrolled in the SI sections if they want to be SI Student Leaders for the next semester. This information could be collected through the end of the semester SI evaluation form. We also decided to add the question: Are you transferring? If yes, to where?

### **Possible collection of Pre-requisite & Grade**

Community College representatives indicated that they were interested in collecting student information to reflect the grade and date of the last math course taken. The committee also discussed comparing with the Pre-SI GPA.

CSU Stanislaus may use the ELM scores and date or the SAT/ACT as a control variable.

Rodgers will ask the Regional Research Tech to summarize the previous semester data from questions 2, 3, and 4 for committee review.

### **Institutional Academic Calendars**

Rodgers distributed the 2004-05 academic calendars for each of the partnering institutions. As we schedule events and continue with our coordinating efforts it is important to keep each institutions calendar in mind as they are each different.

### **STAMP Brochure & SI Survey Review**

Jacquelyn Forte distributed a hard copy of the current STAMP draft brochure that will encompass both activity one and activity two. The current and potential Title V student participants are the main audience for this brochure as well as faculty and staff at the colleges and university. The Activity One Coordinators approved for Jacque to proceed to developing the layout with the public relations department at CSU Stanislaus. The plan is to print approximately 3,000 brochures to be shared with the three campuses.

### **Other**

Rodgers requested that each coordinator email a short paragraph about Activity One at their campus for inclusion in the CSUS Digest. The Regional Office will be submitting an article to further share the details of the Title V Collaborative Grant with the CSUS faculty, administration, and staff. Don Hanson, CSUS, will be assisting with this effort.

Rodgers distributed a copy of the Activity Two Workshops that are planned at the Merced College Campus.

The next meeting is scheduled for August 24, 2004 from 3 to 5 pm at CSU Stanislaus.

Respectfully Submitted,

Marcella Rodgers  
Regional Title V Director