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## TITLE V - HSI COOPERATIVE GRANT ACTIVITY ONE COORDINATORS

**Unapproved Minutes  
May 6, 2004**

**Present:**

Kelvin Jasek-Rysdahl  
Marguerite Smith, Merced College  
Pam Upton, Modesto Junior College  
Pat Wall, Modesto Junior College  
Marcella Rodgers, Regional

**Review Unapproved Minutes**

The committee approved the April 22, 2004 minutes as read.

**Summer 2004 Plan**

The committee reviewed the summer 2004 work goals which are as follows: fall 2004 preparation, develop SI statistics, develop the Title V Activity One web page, and establish January 2005 SI faculty training plan.

The SI Student Leaders training is scheduled for the first week in June 2004 for CSU Stanislaus. Merced College will train on August 10 and 11, 2004 and MJC will conduct their campus training on August 25 and 26.

**January 2005 Faculty SI Training**

The committee tentatively set January 4,5,and 6, 2005 as the next faculty staff development for SI. Rodgers will contact Dr. Maureen Hurley regarding her availability. The training will take place at CSU Stanislaus and the group is planning to schedule the Faculty Development Center once again.

**Fall 2004 Plan**

Merced College will target 5 sections of math for the fall 2004 semester. Stanislaus will target 12 sections with six math sections, three economics sections, and two chemistry sections. MJC will verify their section details and forward to Rodgers. Each campus rep will email the section summary details to Rodgers. Merced is expanding to include the Los Banos Campus.

Carolyn Dawson will be serving as the Activity One Coordinator for Merced College this summer. Marguerite Smith will return in the fall as the coordinator. Merced College will conduct an SI Open House during the first week in August to market SI to enrolled students.

The fall 2004 meeting calendar was reviewed and approved. The committee will meet bi-monthly on Wednesday afternoons from 1:45 to 3:15 pm in SSB 130.

The group discussed the possibility of offering SI sessions during the summer session. They will review their budgets and discuss this at the next meeting. The next meeting was scheduled for May 26 and the time will be used to continue planning efforts. The first summer meeting was scheduled for June 7, 2004.

### **Budget**

Rodgers invited Donna Moore, CSUS account, to join the meeting to answer budget/accounting type questions that the Activity Coordinators may have and to maintain close and open communication with the coordinators. Moore distributed campus specific budget information for their reference.

The committee members want to continue budget discussions at the next meeting for the purposes of long range planning.

### **Activity Two Focus Groups**

So far the Dragon Speak software is not available as a password is needed from CSUS. The program limitations were discussed. Rodgers gave a brief overview of the activity two focus group status.

### **Other**

The SI video training tapes should be available at the next meeting.

Respectfully Submitted,

Marcella Rodgers  
Regional Title V Director