



TITLE V - HSI COOPERATIVE GRANT ACTIVITY ONE COORDINATORS

**Approved Minutes
April 8, 2004**

Present:

Kelvin Jasek-Rysdahl
Marguerite Smith, Merced College
Pam Upton, Modesto Junior College
Marcella Rodgers, Regional Title V Director

Review Minutes

The committee reviewed the unapproved March 26, 2004 minutes from the last meeting, which was a combined meeting of Activity One Coordinators, Activity Two Coordinators, and Research Representatives.

Final SI Student Survey

The coordinators reviewed and approved the final survey which will be administered at the end of the semester.

Review Focus Group

Gary Lowe will join our April 22 meeting to provide additional information regarding software that may be helpful for recording the focus group activity. Upton reviewed the procedure and questions as she plans to implement them at MJC. MJC will be the first group to conduct SI Student Leader focus groups. The leaders will be paid to attend. Each site will use the same questions and they decided to stay with open-ended questions.

Planning for 2004-05 Program Year

The group discussed the possibility of conducting an SI training for faculty during January 2005. This would enlist additional faculty to support and want to use SI. The SI student leaders training will be conducted at each institutional site. It is too difficult to transport students to one site. They also need to conduct the training at various times.

Title V Web Site Status

Rodgers indicated that a consultant has been selected and the approval process is under way.

Other

Smith requested an average student test score that compares students attending SI sessions with those students who are not attending SI sessions.

The committee reviewed the calendar for the remainder of this academic year and decided May 20, 2004 would have to be their last meeting for this semester.

If needed, they will try to be available for a summer meeting. Smith will not be available from June 11 to August 9th. As for fall 2004 meetings, Wednesday meeting dates work best for Smith. The other committee members will check their calendars and get back to the Regional Office staff.

Respectfully Submitted,

Marcella Rodgers
Regional Title V Director