



## **TITLE V COOPERATIVE GRANT ACTIVITY ONE COORDINATORS COMMITTEE**

### **Approved Minutes**

**Thursday, January 29, 2004  
8:30 a.m. to 10:00 a.m.**

#### **Present:**

Kelvin Jasek-Rysdahl, CSU Stanislaus  
Marguerite Smith, Merced College  
Pam Upton, Modesto Junior College  
Marcella Rodgers,  
Regional

#### **Guest:**

Bob Bauer, Merced College

#### **Supplemental Instruction Training, Evaluation Discussion**

The committee determined that the majority of participants for next year should be CSU Stanislaus faculty. Therefore, at this point MJC and Merced College anticipate two faculty from each campus would participate next year. Rodgers reminded the group that the contract would need 15 participants to be cost effective. Jasek-Rysdahl will explore potential training dates that would be the most appealing to CSUS faculty. Rodgers also reminded the group that Maureen Hurley has requested that we reserve her time now so she can guarantee that she can conduct the training for next year.

#### **Review First Completed SI Student Survey**

The committee did not recommend any changes to the form at this time.

#### **Discuss Plan for Additional Regional SI Research Coordination**

Bob Bauer will bring the Merced College SI student surveys to the Regional Title V Office. Pam Upton will bring the MJC SI student surveys to the Regional office in a few days. The data entry will be accomplished through the Regional office. Jasek-Rysdahl and Bauer will collaborate on setting the protocols. Bauer, representing the research committee, will communicate with the other research committee members.

#### **Collect Time Logs & Certification Forms**

Rodgers requested that the coordinators submit their monthly time logs and quarterly certification forms. All forms have to be submitted prior to the first quarter payment.

### **Activity Summary Through January 30, 2004**

Rodgers requested that each coordinator develop a brief summary of their campus activity since the last fall 2003 status report that was distributed to the Title V Council and Board.

### **Finalize Meeting Calendar**

The committee agreed to meet bi-monthly. Rodgers will develop a meeting calendar for the next meeting.

### **Campus Activity Reports**

**CSUS:** There is concern that the targeted math course student enrollment is low and the sections may be cancelled. Five SI student leaders are to be trained by mid-February. Each of the two targeted Chemistry 1000 sections have 60 students enrolled. The two targeted economics sections have a student enrollment of 50 each.

**MJC:** Student enrollment is as follows- pre algebra, one section with 48 students, Elementary Algebra, three sections with student enrollment of 166, and Intermediate Algebra, and two sections with a total enrollment of 96. All sections will be taught. The SI student leaders have been trained.

**Merced College:** The student enrollment in all of the targeted courses is strong. There are two pre algebra sections, one beginning algebra section, and one intermediate algebra section.

### **Other**

The committee indicated that they would like for the Title V auditor to visit each of their campuses and Rodgers agreed that was a good idea. The group discussed planning details.

Respectfully Submitted,

Marcella Rodgers  
Regional Title V Project Director