



TITLE V ACTIVITY TWO COORDINATORS COMMITTEE Approved Minutes

CSU Stanislaus
MSR 285

Meeting Date: Wednesday, December 5, 2003

Attending: Jackie Forte, CSU Stanislaus
Martha Robles, Modesto Junior College
Michelle Stanford, Merced College
Marcella Rodgers, Regional

Introductions

Rodgers welcomed Jackie Forte' from CSU Stanislaus as the new Activity Two Coordinator. Roger Pugh will also remain involved in the grant activity. The committee members reviewed the committee work and discussed the cooperative spirit of the committee. The campus activities are being developed collaboratively through regional cooperation. The forms and procedures are being jointly developed and then each campus will make minor changes to accommodate special circumstances at their site.

Student Ambassador Program, Merced College

Stanford reviewed the revisions, which were made since the last meeting. A final draft will be reviewed at the next meeting.

Student Ambassador Marketing Flyer

A few minor changes were made to this document. The final copy will be reviewed at the next meeting.

Financial Aid Outreach Flyer

The committee reviewed this document and no changes were made.

Student Mentor/Tutor Application

As the document was being reviewed, it was decided to remove the word "tutor" from the application title. Merced College will utilize mentors in two roles, that of mentors and tutors. CSUS and MJC campuses will have their mentors function only as mentors. It was decided to add the role of tutor only to the job description that Merced College will use.

Title V Program Center at Each Campus

This issue is still being addressed through the Title V Administrative Board with input from the coordinators. Rodgers stressed the importance of students having a place to go and gather with other program students. This will encourage the development of additional learning communities, joint study time, and the development of a place of belonging on the college campus. There was discussion of having one program location for both activity one and two. This will have to be decided by each campus, as their circumstances are each different.

CSUS Program Participant Incentives

Forte' will check with Pugh regarding the status of campus approval for the CSUS participant incentives.

Campus Reports**MJC**

Robles reviewed the procedure she will utilize to recruit student mentors.

Merced College

Stanford indicated that the second reading will be on February 2004 for the priority registration resolution for Title V student participants.

Other

The committee reviewed the budgets for activity two and discussed record keeping procedures. Title V funding cannot be used for food or refreshments.

Respectfully Submitted,

Marcella Rodgers
Regional Title V Project Director