



TITLE V ACTIVITY TWO COORDINATORS COMMITTEE

CSU Stanislaus
MSR 285

November 14, 2003
Approved Minutes

Present:: Roger Pugh
Martha Robles, Modesto Junior College
Michelle Stanford, Merced College
Marcella Rodgers, Regional

Forms Update

Updated forms had been e-mailed to everyone for review. Additional handouts were passed out. Review and editing was completed. It was discussed to go ahead and develop a student participant agreement using the example provided by MJC. Stanford will develop the form.

Participant eligibility clarification

The group discussed student participant requirements and the need for students to meet all criteria as outlined in the grant. Rodgers indicated that the intention was agreed to interpret "or" instead of "and" in relation to Hispanic. She will get clarification. Students must meet all other criteria unless an amendment is approved by the Program Officer.

Mentor Job Description

Robles provided the draft of the job description. Feedback was provided. Robles will make changes and e-mail to everyone. Job application looks good.

Incentives

Coordinators reported on incentives being offered at each campus. Robles suggested including incentives on a cover page providing an overview of the program. Robles will develop a form and forward to each campus to use as a template.

Title V Conference

Rogers reported that a team will be attending the Title V conference in Washington D.C. next week. Rodgers will be meeting with the Program Officer and will be able to get some of our questions answered.

Other

Next Meeting will be November 26th, 2003.

Respectfully Submitted,

Martha Robles
MJC Title V Coordinator