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**TITLE V GRANT  
ACTIVITY TWO COORDINATORS COMMITTEE**

**Approved Minutes  
November 10, 2005**

**Present:**

Forte, Jacquelyn, CSU Stanislaus  
Soto, Greg, Merced College  
Rodgers, Marcella, Regional Office

**Approval of Minutes**

The coordinators approved the September 1, 2005 and October 6, 2005 minutes. The agenda was adjusted by adding two agenda items: 1. Brochure 2. Program Uniqueness

**Campus Reports**

**Merced:** Merced currently has approximately 90 student participants. The coordinator is working with other campus departments to develop collaborative efforts. The College has received a three year \$300,000 Irvine Foundation grant to develop an Academic Success Center that will unite tutoring and SI services. This will greatly assist with the institutionalization process of the grant at Merced College. Thirty-seven of the forty Merced College students who applied for UC Merced have accepted and are attending.

**CSUS:** The University currently has 26 program participants who have transferred and are attending the University. Fifteen addition student transfers are expected for the spring 2006 semester.

**Regional Research**

Rodgers provided an update in relationship to the work that has been completed by the Regional Research Consultant. The student survey formatting is complete. Students who complete the survey will have a chance to win an iPod. The iPod will not be paid for with grant funds. CSUS IRB has approved the survey and the related documents.

The group reviewed the grant objectives to be sure they are meeting the timeline and scheduled activities as directed by the grant. The regional server issues seem to be resolved following the site visits. The regional technology consultant will be providing regular weekly maintenance of the regional server. He is available to assist with questions and concerns.

**Joint Mentor Meetings**

Rodgers asked to be invited to the joint mentor meetings.

**Community College Student No Shows For CSUS**

The coordinators discussed ways to increase the student attendance at workshops and scheduled meetings. MJC has revised their student contract to include two required meetings with the coordinator and two scheduled meetings with the mentor.

**HECCC Transfer Initiative**

Rodgers discussed the overall plan for the HECCC Transfer Initiative and how it relates to the grant Activity Two efforts. The short-term activities for the HECCC initiative include a transfer day at each of the HECCC Universities: CSU Stanislaus is scheduled for January 25, 2005. The UC Merced date is tentatively focusing on a Wednesday in February 2006. The date will be shared when available.

Rodgers distributed copies of the exemplary transfer programs that the HECCC Executive Board has been reviewing for their reference: the Sheeo document, Santa Ana, Pennsylvania, UCLA, and UC Santa Cruz. Rodgers encouraged the coordinators to review these successful programs and draw program pieces that would benefit our student population to increase transfer. This will be discussed at the next meeting.

**Budget**

The group reviewed the final budgets for year two and reviewed the beginning planned budgets for year three. The only change needed was to the Merced budget to pay Soto \$3,000 for summer 2005 hours. During this time he worked on the education plans for the grant participants. CSUS Activity Two has transferred \$20,000 to the Universities Activity One account to enable additional SI student support.

**US Department of Education End of Year Report**

The report is nearing completion and is due December 31, 2005.

**Other**

Program uniqueness includes: collaborative counseling and advising service, paired university and community college student mentor services, common student record and regionally shared student database, round table discussion grouping of students by career interest/major, university coordinator conducts early student file evaluation and tracking of student academic progress, develop student transfer data evaluation upon program entrance, trained peer mentors advising on transfer program, university application fee waiver, university guaranteed admittance for all qualified participants, and collaborative tracking of CSU applications.

The coordinators brainstormed a regional career awareness program concept to motivate students. The feeling is that if students are motivated toward a specific career they will be more responsible students and follow through improved academic success. They agreed to organize three local business/ corporate career tours for spring 2006. Forte will contact Gallo and Soto will contact Hilmar Cheese. Forte will communicate with Robles who will be asked to contact a Modesto hospital. These events will be followed up with six externship placements for summer 2006. The externship will be for four weeks at 20 hours per week. The student participants will receive a \$1,000 stipend. This will be reported on at the next meeting. Forte will prepare an application card for the students.

Respectfully Submitted,

Marcella Rodgers  
Regional Title V Director