



TITLE V GRANT ACTIVITY TWO COORDINATORS COMMITTEE Approved Minutes

CSU Stanislaus
MSR 350

Meeting Date: Thursday, October 30, 2003

Attending: Roger Pugh, CSU Stanislaus
Martha Robles, Modesto Junior College
Michelle Stanford, Merced College
Marcella Rodgers, Regional

I. **Committee Meeting Calendar**

Rodgers distributed a committee meeting calendar reflecting the committee members scheduling requests.

II. **Transfer Process**

Each campus representative will bring a copy of student handouts that are used to explain the transfer process from the community college to the university.

The representatives will each explore a program center location that would provide a study space for students and a place for students to meet with mentors, the coordinator and each other. Rodgers will discuss this with the Title V Board members.

III. **Developing Program Acronym**

The committee members discussed the value of developing a program acronym to assist with the marketing of the program to students. The group thought it would be wise to include the following: transfer, university, and success. They will each bring further suggestions to the next meeting.

IV. **Learning Agreements**

Several Learning Agreement formats were reviewed and committee members will bring additional formats for review to the next meeting. Pugh will develop the language explaining what students must do to obtain guaranteed admission. Pugh will investigate the possibility of piloting a guaranteed transfer agreement with the project participants.

V. **Program Celebration**

Rodgers requested that the committee select a tentative date for the end of the year celebration, as facilities need to be reserved now. The group decided the celebration should take place at CSUS during the last week in March or the first week in April due to campus calendars. Members will check their campus calendars and a date will be tentatively set at the next meeting. The group will plan for 75 to 100 community college students.

VI. **Mentors**

Committee members will bring mentor job descriptions to share at the next meeting.

VII. **Student Incentive**

The committee brainstormed student incentives which include: guaranteed admission to CSUS, guaranteed student housing at CSUS, CSUS fee waiver, CSUS library card and on-line library privileges while in community college, special orientation with on the spot registration scheduled as the first orientation for transfer students, priority registration at the community college, mentoring,,

VIII. **Student Recruitment**

Community college student participants will be recruited through counselors and others who provide support services to students. Stanford suggested sending a letter to a targeted group of students inviting them to participate in the program.

IX. **Regional Transfer Team**

Rodgers reminded committee members they are members of the Regional Transfer Team with the articulation officers and that a meeting will be scheduled in the near future.

X. **Other**

Derek Agard has been hired as the Regional Research Analyst and will begin on November 3, 2003. A meeting will be scheduled to discuss regional data collection as it relates to Activity Two. It was suggested that there is a need to investigate how many students say they want to transfer and then don't.

The next meeting is scheduled for **November 7, 2003**.

Respectfully Submitted,

Marcella Rodgers
Regional Title V Project Director